



# **TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS**

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## **BOARD OF COMMISSIONERS:**

**Mary Faith Bell**, Chair      mfbell@co.tillamook.or.us  
**David Yamamoto**, Vice-Chair      dyamamoto@co.tillamook.or.us  
**Erin D. Skaar**, Commissioner      eskaar@co.tillamook.or.us

## **CONTACT:**

201 Laurel Avenue  
Tillamook, Oregon 97141  
503.842.3403  
[www.co.tillamook.or.us](http://www.co.tillamook.or.us)

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### **COMMUNITY UPDATE MEETING**

**Tuesday, June 1, 2021 at 8:00 a.m.**

Teleconference

### **WORKSHOP**

**Wednesday, June 2, 2021 at 8:30 a.m.**

**Commissioners' Meeting Rooms A & B**

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

### **BOARD MEETING**

**Wednesday, June 2, 2021 at 10:00 a.m.**

**Commissioners' Meeting Rooms A & B**

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

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## **PUBLIC COMMENT**

The board will allow public comment at workshop and board meetings during a public comment period. Those intending to provide public comment for the workshop or board meeting shall email submissions to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us). Public comments received by 5:00 p.m. on Tuesday will be distributed to the board and become part of the public record.

Public comments submitted via email after the deadline or during the workshop or board meeting will be presented by staff to the board during the public comment period. Unless otherwise specified, these submissions will be presented during the board meeting. Public comments can also be mailed to the Board of Commissioners' Office, 201 Laurel Avenue, Tillamook, Oregon, 97141.

Two minutes is allowed per comment. The chair may, at his/her sole discretion, further limit or expand the amount of time for individuals to speak.

## **AGENDAS**

### **COMMUNITY UPDATE-06-01-2021A.mp3**

CALL TO ORDER: Tuesday, June 1, 2021 8:02 a.m.

1. 01:50 Welcome and Board of Commissioners' Roll Call
2. 02:09 Adventist Health Tillamook
3. 03:19 Coastal Caucus
4. 19:50 Tillamook County Community Health Center
5. 24:31 Tillamook Family Counseling Center
6. Others:  
25:40 Sheriff's Office/Emergency Management
7. 30:46 Board of Commissioners
8. Cities  
41:35 Manzanita  
43:18 Nehalem  
45:11 Bay City  
50:12 South County

**ADJOURN – 8:54 a.m.**

### **WORKSHOP – AUDIO06-02-2021A.MP3**

CALL TO ORDER: Wednesday, June 2, 2021 8:30 a.m.

1. 01:32 Welcome & Request to Sign Guest List
2. 01:35 Public Comment: There were none.
3. 01:38 Non-Agenda Items: There were none.
4. 01:50 COVID-19 Vaccine Update/Marlene Putman, Administrator; Ed Colson, Health and Human Services

5. Discussion Concerning an Intergovernmental Agreement with the City of Rockaway Beach and Tillamook County Sheriff's Office for Law Enforcement Services/Josh Brown, Sheriff

**AGENDA ITEM POSTPONED**

6. Discussion Concerning an Intergovernmental Agreement with the City of Rockaway Beach for Court Services/Josh Brown, Sheriff

**AGENDA ITEM POSTPONED**

7. 01:30 Discussion Concerning an Order in the Matter of Declaring County-Owned Property as Surplus/Josh Brown, Sheriff

8. 12:05 Discussion Concerning Change Order #1 to Contract #6099 Contract for Goods with Morbark, Inc. for Purchase of 2021 Morbark Eeger Beaver 1621X Chipper/Chris Laity, Director, Public Works

9. 13:32 Discussion and Consideration of a Personnel Requisition for a Replacement Regular Part-Time Library Assistant 2 in the Library Department/Geri Godber, Library Director

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with two aye votes. The Chair signed the requisition.

10. 15:00 Discussion Concerning a Memorandum of Agreement with Tillamook County Sheriff's Office, Tillamook County 911, and the Manzanita Police Department for the Public Safety Mobile Data System Project/Jeff Underwood, Programmer/Analyst, Information Services

11. 15:59 Board Concerns – Non-Agenda Items: There were none.

12. 16:04 Public Comments: There were none.

**ADJOURN – 8:47 a.m.**

**MEETING - AUDIO06-02-2021B.MP3**

CALL TO ORDER: Wednesday, June 2, 2021 10:00 a.m.

1. 01:36 Welcome & Request to Sign Guest List
2. 01:40 Pledge of Allegiance
3. 13:30 Public Comment: There were none.

**AGENDA ITEM TAKEN OUT OF ORDER**

4. 02:10 Non-Agenda Items  
Agenda Items #6 and #7 Postponed/Commissioner Mary Faith Bell
5. 02:20 COVID-19 Vaccine Update/Marlene Putman, Administrator; Ed Colson, Health and Human Services

LEGISLATIVE – ADMINISTRATIVE

6. Consideration of an Intergovernmental Agreement with the City of Rockaway Beach and Tillamook County Sheriff's Office for Law Enforcement Services/Josh Brown, Sheriff

**AGENDA ITEM POSTPONED**

7. Consideration of an Intergovernmental Agreement with the City of Rockaway Beach for Court Services/Josh Brown, Sheriff

**AGENDA ITEM POSTPONED**

8. 13:40 Consideration of an Order in the Matter of Declaring County-Owned Property as Surplus/Matt Kelly, Undersheriff

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with two aye votes. The Chair signed Order #21-023.

9. 14:59 Consideration of Change Order #1 to Contract #6099 Contract for Goods with Morbark, Inc. for Purchase of 2021 Morbark Eeger Beever 1621X Chipper/Chris Laity, Director, Public Works

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with two aye votes.

10. 18:48 Consideration of a Memorandum of Agreement with Tillamook County Sheriff's Office, Tillamook County 911, and the Manzanita Police Department for the Public Safety Mobile Data System Project/Jeff Underwood, Programmer/Analyst, Information Services

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with two aye votes. The Chair signed the change order.

**Chair Bell recessed the meeting at 10:22 a.m.**

**Chair Bell reconvened the meeting at 10:30 a.m. - AUDIO06-02-2021C.MP3**

**10:30 a.m.**

11. 00:05 Public Hearing: Concerning the Proposed Fiscal Year 2021-2022 Budget Appropriating Funds, Imposing Ad Valorem Taxes, and Categorizing Taxes for Fiscal Year 2021-2022 for the Tillamook County 4-H and Extension Service District/Lisa Downing, OSU Extension Service; Shawn Blanchard, Treasurer
- 00:55 4-H & and Extension Service District Budget Message/Lisa Downing  
04:05 Tax Rate and Service/Commissioner David Yamamoto
- 06:14 Opened Public Hearing  
06:19 Closed Public Hearing – There was no testimony.
12. 06:25 Consideration of an Order in the Matter of Adopting the Budget Appropriating Funds, Imposing Ad Valorem Taxes, and Categorizing Taxes for Fiscal Year 2021-2022 for the Tillamook County 4-H and Extension Service District/Lisa Downing, OSU Extension Service; Shawn Blanchard, Treasurer

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed Order #21-024, 4-H Ext. 21-001.

**10:35 a.m.**

13. 06:57 **Public Hearing:** Concerning a Proposed Supplemental Budget for Fiscal Year 2020-2021 and Appropriating Funds/Shawn Blanchard, Treasurer
- 08:53 Opened Public Hearing  
08:53 Closed Public Hearing – There was no testimony.
14. 09:18 Consideration of an Order in the Matter of Adopting a Supplemental Budget for Fiscal Year 2020-2021 and Appropriating Funds/Shawn Blanchard, Treasurer

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed order #21-025.

15. 20:24 Board Concerns – Non-Agenda Items: There were none.

**AGENDA ITEM TAKEN OUT OF ORDER**

16. 20:31 Public Comments: There were none.

**AGENDA ITEM TAKEN OUT OF ORDER**

17. 20:34 Board Announcements

**AGENDA ITEM TAKEN OUT OF ORDER**

**ADJOURN – 10:40 a.m.**

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## JOIN THE BOARD OF COMMISSIONERS MEETINGS

The Board is committed to community engagement. Due to Oregon COVID-19 restrictions for public gatherings, the board provides opportunity for public participation during meetings via the options below. Live video and audio capabilities are listen-only and are offered on a best effort for the public.

- **Community Meetings: Tuesdays at 8:00 a.m.** (*Teleconference & KTIL-FM at 95.9*)  
Dial 971-254-3149, Conference ID: 736 023 979#
- **Workshop: Wednesdays at 8:30 a.m.** (*Teleconference Only*)  
Dial 971-254-3149, Conference ID: 736 023 979#  
Agenda items are generally for discussion only. Certain items may also be scheduled for consideration.
- **Board Meetings: Wednesdays at 10:00 a.m.** (*Teleconference & Live Video at tctvonline.com*)  
Dial 971-254-3149, Conference ID: 736 023 979#  
Agenda items are for discussion or consideration.

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## MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the Board Assistant and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized in advance through special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at regular and workshop meetings.
- Individuals who wish to testify in-person during meetings and hearings shall do so at the table placed in front of the dais. Individuals testifying will, for the record, first identify themselves.
- Commissioners will be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings will commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during this meeting, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual, or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

## **AGENDAS**

### **COMMUNITY UPDATE**

CALL TO ORDER: Tuesday, June 1, 2021 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Rinehart Clinic
6. Tillamook Family Counseling Center
7. Others:
8. Governor's Office
9. Board of Commissioners
10. Cities
  - a. Manzanita
  - b. Nehalem
  - c. Wheeler
  - d. Rockaway Beach
  - e. Garibaldi
  - f. Bay City
  - g. Tillamook
  - h. South County

### **ADJOURN**

### **WORKSHOP**

CALL TO ORDER: Wednesday, June 2, 2021 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment
3. Non-Agenda Items

4. COVID-19 Vaccine Update/Marlene Putman, Administrator; Ed Colson, Health and Human Services
5. Discussion Concerning an Intergovernmental Agreement with the City of Rockaway Beach and Tillamook County Sheriff's Office for Law Enforcement Services/Josh Brown, Sheriff
6. Discussion Concerning an Intergovernmental Agreement with the City of Rockaway Beach for Court Services/Josh Brown, Sheriff
7. Discussion Concerning an Order in the Matter of Declaring County-Owned Property as Surplus/Josh Brown, Sheriff
8. Discussion Concerning Change Order #1 to Contract #6099 Contract for Goods with Morbark, Inc. for Purchase of 2021 Morbark Eger Beever 1621X Chipper/Chris Laity, Director, Public Works
9. Discussion and Consideration of a Personnel Requisition for a Replacement Regular Part-Time Library Assistant 2 in the Library Department/Geri Godber, Library Director
10. Discussion Concerning a Memorandum of Agreement with Tillamook County Sheriff's Office, Tillamook County 911, and the Manzanita Police Department for the Public Safety Mobile Data System Project/Jeff Underwood, Programmer/Analyst, Information Services
11. Board Concerns – Non-Agenda Items
12. Public Comments

## **ADJOURN**

## **MEETING**

CALL TO ORDER: Wednesday, June 2, 2021 10:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items
5. COVID-19 Vaccine Update/Marlene Putman, Administrator; Ed Colson, Health and Human Services



## LEGISLATIVE – ADMINISTRATIVE

6. Consideration of an Intergovernmental Agreement with the City of Rockaway Beach and Tillamook County Sheriff's Office for Law Enforcement Services/Josh Brown, Sheriff
7. Consideration of an Intergovernmental Agreement with the City of Rockaway Beach for Court Services/Josh Brown, Sheriff
8. Consideration of an Order in the Matter of Declaring County-Owned Property as Surplus/Josh Brown, Sheriff
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### **10:30 a.m.**

11. **Public Hearing:** Concerning the Proposed Fiscal Year 2021-2022 Budget Appropriating Funds, Imposing Ad Valorem Taxes, and Categorizing Taxes for Fiscal Year 2021-2022 for the Tillamook County 4-H and Extension Service District/Lisa Downing, OSU Extension Service; Shawn Blanchard, Treasurer
12. Consideration of an Order in the Matter of Adopting the Budget Appropriating Funds, Imposing Ad Valorem Taxes, and Categorizing Taxes for Fiscal Year 2021-2022 for the Tillamook County 4-H and Extension Service District/Lisa Downing, OSU Extension Service; Shawn Blanchard, Treasurer

### **10:35 a.m.**

13. **Public Hearing:** Concerning a Proposed Supplemental Budget for Fiscal Year 2020-2021 and Appropriating Funds/Shawn Blanchard, Treasurer
14. Consideration of an Order in the Matter of Adopting a Supplemental Budget for Fiscal Year 2020-2021 and Appropriating Funds/Shawn Blanchard, Treasurer
15. Board Concerns – Non-Agenda Items
16. Public Comments
17. Board Announcements

## **ADJOURN**

## **OTHER MEETINGS AND ANNOUNCEMENTS**

Memorial Day is an observed holiday for the County and the Oregon State Circuit Court. All the County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics will be CLOSED on **Monday, May 31, 2021.**

The Commissioners will hold an executive session on **Thursday, June 3, 2021** at **2:00 p.m.** pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designed by the governing body to carry on labor negotiations. The executive session is not open to the public.

The Commissioners will attend a Tillamook County Mayors & Managers meeting on **Friday, June 4, 2021** at **12:00 p.m.** The teleconference number is 1-253-215-8782, Meeting ID: 854 3599 9021.

The Commissioners will hold a Leadership Team Teleconference with Tillamook County Elected Officials and Department Heads on **Monday, June 7, 2021** at **9:00 a.m.** The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

Wednesday, June 2, 2021

PLEASE PRINT

Lisa Downing Lisa.Downing@oregonstate.edu

**(Please use reverse if necessary)**

Wednesday, June 2, 2021

PLEASE PRINT

**Check if Making Public Comment**

**(Please use reverse if necessary)**



Oregon State University  
Extension Service  
Tillamook County

Extension Service - Tillamook County  
Oregon State University  
4506 3<sup>rd</sup> Street  
Tillamook, Oregon, 97141

P 503-842-3433 | F 503-842-7741  
[extension.oregonstate.edu/tillamook](http://extension.oregonstate.edu/tillamook)

## BUDGET MESSAGE

### Tillamook County 4-H and Extension Service District

#### Fiscal Year 2021-22

The proposed budget for fiscal year 2021-22 is balanced between total resources and requirements as required by Local Budget Law. The budget contains a **General Fund** for operations and a **Building Reserve Fund** for construction of a storage facility at our new building.

The budget proposes that the district's full permanent tax rate of 6.90 cents per \$1,000 valuation be imposed to obtain property taxes necessary to balance the budget.

#### GENERAL FUND RESOURCES

The proposed "cash on hand" is important to our budget to allow us to operate for the first part of the year before fall tax revenues are received. Other significant resources include prior year taxes, interest and timber sales. The "taxes necessary to balance" resource assumes 90 percent of the taxes levied will be collected in the budget year.

#### GENERAL FUND EXPENDITURES

##### Personnel Services

As proposed, personnel services increased by 25.9% percent from the previous year. This proposed budget includes operating with an office manager (1.0 FTE), one office specialist 2 position (1.0 FTE), one administrative program specialist (1.0 FTE), one Master Gardener and Small Farms program coordinator (0.5 FTE), one program assistant (0.5 FTE), and \$12,000 for summer internship support.

##### Materials and Services

Material and services are budgeted to be \$220,100. This is an increase of 17 % from the previous year with increases coming in from the hiring of a (.33 FTE) Juntos educational program assistant (FTE shared with other community partners), our projected travel costs, janitorial expenses, and insurance increases.

##### Capital Outlay

This year we propose to transfer \$20,000 to Tillamook Bay Community College to be put in our shared building maintenance fund and transfer \$200,000 into our district building reserve fund.

Agricultural Sciences & Natural Resources, Family and Community Health, 4-H Youth, Forestry & Natural Resources, Extension Sea Grant, Open Campus, and Outdoor School programs. Oregon State University, United States Department of Agriculture, and Oregon counties cooperating. The Extension Service offers its programs and materials equally to all people.

**General Operating Contingency**

The budget proposes a contingency of approximately 10 percent of the total budget.

**Unappropriated Ending Fund Balance**

An unappropriated ending balance of \$310,700 is proposed to ensure an adequate cash balance in FY2022-23.

**BUILDING RESERVE FUND**

The estimated balance of \$432,300 in our building reserve fund to be used for building a storage shed, and other building needs.

Respectfully submitted,

A handwritten signature in black ink that reads "Shawn Blanchard". The signature is written in a cursive, flowing style.

Shawn Blanchard, Budget Officer  
Tillamook County Treasurer

**FORM  
LB-20**

**LB-20 RESOURCES**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

**GENERAL**  
Fund

(Name of Municipal Corporation)

Historical Data			Adopted Budget This Year 2020 - 2021	Beginning Fund Balance:	RESOURCE DESCRIPTION	Budget for Next Year		Adopted By Governing Body
Second Preceding Year 2018 - 19	Actual	First Preceding Year 2019 - 20				Proposed By Budget Officer	Approved By Budget Committee	
1	554,517	588,655	650,900	1	4000 - Available cash on hand * (cash basis) or	766,100	766,100	1
2				2	Net working capital* (accrual basis)			2
3	12,213	13,850	14,000	3	4011 - Previously levied taxes estimated to be received	11,000	11,000	3
4	13,922	17,944	2,000	4	4699 - Interest	3,000	3,000	4
5				5	<b>OTHER RESOURCES</b>			5
6	107,189	131,512	80,100	6	4230 - STATE TIMBER SALES	103,600	103,600	6
7	-	-		7	4550 - COUNTY LAND SALES			7
8	-	-		8	4690 - MISCELLANEOUS			8
9	-	-		9				9
10	-	-		10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	687,841	751,961	747,000	29	Total resources, except taxes to be levied	883,700	883,700	29
30			335,100	30	4010 - Taxes necessary to balance	347,300	347,300	30
31	325,385	342,654		31	Taxes collected in year levied			31
32	1,013,226	1,094,615	1,082,100	32	<b>TOTAL RESOURCES</b>	1,231,000	1,231,000	32

\*Includes ending balance from prior year

**FORM  
LB-31**

**LB-31 DETAILED REQUIREMENTS**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

**GENERAL**

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year			2021 - 2022	
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2018 -19	First Preceding Year 2019 - 20	This Year 2020 - 21								
1			1	PERSONAL SERVICES						1	
2	135,900	142,000	161,500	2 5910 Non 941 4-H & Extension Staff	4.00		203,300	203,300		2	
3	95,300	108,200	120,300	3 5949 Non 941 4-H & Extension Taxes/Benefits			151,500	151,500		3	
4				4						4	
5	231,200	250,200	281,800	5 TOTAL PERSONAL SERVICES			354,800	354,800		5	
6				6						6	
7				7 MATERIALS & SERVICES						7	
8	7,934	7,164	14,000	8 6001 - Office Supplies			14,000	14,000		8	
9	10,933	17,718	13,500	9 6004 - Non-Capital Office Equipment			13,500	13,500		9	
10	3,062	1,545	11,000	10 6005 - Operating Supplies (Demo)			11,000	11,000		10	
11	540	1,249	2,000	11 6009 - Computer & Software Licensing			2,000	2,000		11	
12	-	-	-	12 6011 - Computer Supplies			-	-		12	
13	1,273	2,257	2,500	13 7001 - Printing & Advertising			2,500	2,500		13	
14	1,539	4,088	6,000	14 7003 - Books & Publications			6,000	6,000		14	
15	1,924	2,580	4,000	15 7005 - Postage & Shipping			3,000	3,000		15	
16	3,304	3,500	6,000	16 7007 - Telephone			6,000	6,000		16	
17	8,331	6,137	16,000	17 7012 - Network fees			18,000	18,000		17	
18	-	1,859		18 7020 - Insurance & Deductables						18	
19	848	439	2,000	19 7022 - Public Relations			2,000	2,000		19	
20	295	255	500	20 7050 - Membership Dues & Fees			500	500		20	
21	21,700	21,700	52,000	21 7080 - Travel & Mileage			52,000	52,000		21	
22	4,175	4,300	4,700	22 7101 - Professional Services			4,700	4,700		22	
23				23 7401 - Rent						23	
24	5,267	6,183	8,000	24 7410 - Utilities			8,000	8,000		24	
25	596	474	1,500	25 7415 - Water Fees			1,500	1,500		25	
26	854	492	2,000	26 7416 - Sewer Fees			2,000	2,000		26	
27	1,595	1,826	3,000	27 7420 - Garbage Collection			3,000	3,000		27	
28	3,889	4,133	10,000	28 7430 - Janitorial Services			10,000	10,000		28	
29	-	1,452	2,000	29 7431 - Janitorial Supplies			2,000	2,000		29	
30				30						30	
31	Continued	Continued	Continued	31			Continued	Continued	Continued	31	
32				32						32	
33				33 TOTAL REQUIREMENTS						33	



**FORM  
LB-31**

**LB-31 DETAILED REQUIREMENTS**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

**GENERAL**

Fund

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year    2021 - 2022		
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2018 - 19	First Preceding Year 2019 - 20	This Year 2020 - 21						
34				34 MATERIALS & SERVICES (Continued)					34
35				35					35
36	1,460	1,575	3,000	36 7450 - Repair & Maint. /Building & Grounds			4,000	4,000	36
37	5,105	4,569	9,000	37 7601 - Repair & Maint. /Office Equipment			9,000	9,000	37
38				38 7605 - R&M/Equipment					38
39	2,541	1,804	2,000	39 7611 - Storage Rental			2,000	2,000	39
				40 7847 - JUNTOS program support			30,000	30,000	
40	285	2,098	7,000	41 7899 - Misc. Materials & Services			7,000	7,000	40
41	2,000	2,000	2,000	42 8001 - Intercounty/Administration			2,000	2,000	41
42	225	2,715	4,400	43 8002 - Insurance & Deductibles			4,400	4,400	42
43	89,675	104,112	188,100	44 TOTAL MATERIALS AND SERVICES			220,100	220,100	43
44				45					44
45	-	-		46 9015 - Furniture/Fixtures					45
46	33,696	-		47 9030 - Vehicles					46
47	20,000	-	20,000	48 9040 - Building/Improvements			20,000	20,000	47
48	53,696	-	20,000	49 TOTAL CAPITAL OUTLAY			20,000	20,000	48
49				50					
50				51					
51				52					49
52			101,000	53 9900 - GENERAL OPERATING CONTINGENCY			125,400	125,400	50
53				54					51
54	50,000	-	100,000	55 9882 - TRANSFER TO BUILDING RESERVE FUND			200,000	200,000	52
55				56					53
56				57					54
57				58					55
58	424,571	354,312	690,900	59 TOTAL			920,300	920,300	56
59				60					57
60				61					58
61				62					59
62				63					60
63				64					61
64				65					62
65				66					63
66				67					64
67	588,655	740,303		68 Ending balance (prior years)					65
68			391,200	69 9995 - UNAPPROPRIATED ENDING FUND BALANCE			310,700	310,700	66
69	1,013,226	1,094,615	1,082,100	70 TOTAL REQUIREMENTS			1,231,000	1,231,000	67

# FORM LB-11

This fund is authorized and established by resolution/ordinance number 98-71, on  
(date) May 20, 1998 for the following specified purposes:

To accumulate money for purchasing or constructing office, meeting,  
and educational facilities

## LB-11 RESERVE FUND

Year this reserve fund will be reviewed to be continued or abolished.  
Date can not be more than 10 years after establishment.

Review Year

2027

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

### BUILDING RESERVE

Fund

(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021 - 2022		
Second Preceding Year 2018 - 19	Actual First Preceding Year 2019 - 20	Adopted Budget This Year 2020 - 21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			RESOURCES			
1	74,504	126,353	1. Cash on hand * (cash basis), or	230,300	230,300	1
2			2. Working capital* (accrual basis)			2
3			3. Previously levied taxes estimated to be received			3
4	1,849	3,088	4. Interest	2,000	2,000	4
5	50,000	-	5. Transferred IN, from other funds: GENERAL FUND	200,000	200,000	5
6			6. Miscellaneous (4690)			6
7			7. Sale of Assets			7
8			8.			8
9	126,353	129,441	9. Total Resources, except taxes to be levied	432,300	432,300	9
10			10. Taxes estimated to be received	-		10
11			11. Taxes collected in year levied			11
12	126,353	129,441	12. TOTAL RESOURCES	432,300	432,300	12
			REQUIREMENTS			
1			1. CAPITAL OUTLAY			1
2	155,000	-	2. Building purchases/construction (including cost of	300,000	300,000	2
3			3. architect and attorney)			3
4			4.			4
5			5. MATERIALS & SERVICES	132,300	132,300	5
6			6. Miscellaneous (4690)			6
7			7.			7
8			8.			8
9			9.			9
10			10.			10
11			11.			11
12			12.			12
13			13.			13
14			14.			14
15	74,504	126,353	15. RESERVED FOR FUTURE EXPENDITURES	-		15
16	126,353	129,441	16. TOTAL REQUIREMENTS	432,300	432,300	-

\*Includes Unappropriated Balance budgeted last year

**EXHIBIT "A"**  
**20-21 SUPPLEMENTAL BUDGET**  
**June 2, 2021**

<b>FUND</b>	<b>GENERAL FUND</b>				
	<b>Resource</b>	Revenues	Federal Grants	010-01110-4225	14,500
		Revenues	State Timber Revenue	010-01400-4230	1,000,000
		Other Funding Sources	Beginning Balance	010-01400-4000	1,000,000
					<u>2,014,500</u>
	<b>Requirement</b>	Capital Outlay	Clerk/Elections/Computers/Office	010-01110-9020	14,500
		Personal Services	GCG/Retirement	010-01300-5970	1,000,000
		Transfers Out	Transfer to Revenue Stabilization	010-01400-9875	1,000,000
					<u>2,014,500</u>

**Comment:** Authorizes expenditure of unanticipated State Timber Revenue and Beginning Fund balance

<b>FUND</b>	<b>Video Lottery</b>				
	<b>Resource</b>	Revenues	Video Lottery Funds	104-10400-4240	20,000
					<u>20,000</u>
	<b>Requirement</b>	Materials & Services	Economic Development	104-10400-7902	10,000
					<u>10,000</u>
		Operating Transfers	Transfer to General Fund	104-10400-9800	10,000
					<u>10,000</u>

**Comment:** Increase appropriation for additional expenses related to unanticipated Video Lottery revenue

<b>FUND</b>	<b>Transient Lodging Tax</b>				
	<b>Resource</b>	Revenues	Transient Lodging Tax	111-11100-4020	375,000
					<u>375,000</u>
	<b>Requirement</b>	Operating Transfer	Transfer to Road Fund	111-11100-9810	375,000
					<u>375,000</u>

**Comment:** Increase appropriation for additional expenses related to unanticipated Transient Lodging Tax

<b>FUND</b>	<b>DCD/Building</b>				
	<b>Resource</b>	Other Funding Sources	Beginning Fund Balance	120-12000-4000	350,000
					<u>350,000</u>
	<b>Requirement</b>	Materials & Services	Contracted Services	120-12000-7105	330,000
			Rebates & Refunds	120-12000-7880	20,000
					<u>350,000</u>

**Comment:** Increase appropriation for additional expenses related to Materials & Services

<b>FUND</b>	<b>Road Fund</b>				
	<b>Resource</b>	Other Funding Sources	Transfer from Transient Lodging	160-16000-4808	500,000
					<u>500,000</u>
	<b>Requirement</b>	Materials & Services	Inactive Employee Insurance	160-16000-7881	25,000
					<u>25,000</u>
		Transfers Out	Transfer to Road Constr. Grant F	160-16000-9825	475,000
					<u>475,000</u>

**Comment:** Increase appropriation for additional expenses related to Materials & Services and Transfers Out

<b>FUND</b>	<b>Mental Health</b>				
	<b>Resource</b>	Revenues	Mental Health	171-17100-4243	1,000,000
					<u>1,000,000</u>
	<b>Requirement</b>	Materials & Services	Tillamook Counseling	171-17100-7911	1,000,000
					<u>1,000,000</u>

**Comment:** Increase appropriation for additional expenses related to Materials & Services

<b>FUND</b>	<b>Revenue Stabilization</b>				
	<b>Resource</b>	Other Funding Sources	Transfer from General Fund	193-19300-4800	1,000,000
					<u>1,000,000</u>
	<b>Requirement</b>	Contingency	Operating Contingency	193-19300-9900	1,000,000

**1,000,000**

**Comment:** Increase appropriation for additional expenses related to Contingency

<b>FUND</b>	<b>American Rescue Plan</b>				
	<b>Resource</b>	Revenues	Federal Funds	196-19600-4250	<u>2,621,000</u>
					<b><u>2,621,000</u></b>
	<b>Requirement</b>	Materials & Services	Contracted Services	196-19600-7105	<u>2,621,000</u>
					<b><u>2,621,000</u></b>

**Comment:** Appropriates funds

4. 02:10 Non-Agenda Items  
Agenda Items #6 and #7 Postponed/Commissioner Mary Faith Bell
5. 02:20 COVID-19 Vaccine Update/Marlene Putman, Administrator; Ed Colson, Health and Human Services

LEGISLATIVE – ADMINISTRATIVE

6. Consideration of an Intergovernmental Agreement with the City of Rockaway Beach and Tillamook County Sheriff's Office for Law Enforcement Services/Josh Brown, Sheriff

**AGENDA ITEM POSTPONED**

7. Consideration of an Intergovernmental Agreement with the City of Rockaway Beach for Court Services/Josh Brown, Sheriff

**AGENDA ITEM POSTPONED**

8. 13:40 Consideration of an Order in the Matter of Declaring County-Owned Property as Surplus/Matt Kelly, Undersheriff

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with two aye votes. The Chair signed Order #21-023.

9. 14:59 Consideration of Change Order #1 to Contract #6099 Contract for Goods with Morbark, Inc. for Purchase of 2021 Morbark Eger Beever 1621X Chipper/Chris Laity, Director, Public Works

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with two aye votes.

10. 18:48 Consideration of a Memorandum of Agreement with Tillamook County Sheriff's Office, Tillamook County 911, and the Manzanita Police Department for the Public Safety Mobile Data System Project/Jeff Underwood, Programmer/Analyst, Information Services

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with two aye votes. The Chair signed the change order.

**Chair Bell recessed the meeting at 10:22 a.m.**

**Chair Bell reconvened the meeting at 10:30 a.m. - AUDIO06-02-2021C.MP3**

**10:30 a.m.**

11. 00:05 Public Hearing: Concerning the Proposed Fiscal Year 2021-2022 Budget Appropriating Funds, Imposing Ad Valorem Taxes, and Categorizing Taxes for Fiscal Year 2021-2022 for the Tillamook County 4-H and Extension Service District/Lisa Downing, OSU Extension Service; Shawn Blanchard, Treasurer
- 00:55 4-H & and Extension Service District Budget Message/Lisa Downing
- 04:05 Tax Rate and Service/Commissioner David Yamamoto
- 06:14 Opened Public Hearing
- 06:19 Closed Public Hearing – There was no testimony.
12. 06:25 Consideration of an Order in the Matter of Adopting the Budget Appropriating Funds, Imposing Ad Valorem Taxes, and Categorizing Taxes for Fiscal Year 2021-2022 for the Tillamook County 4-H and Extension Service District/Lisa Downing, OSU Extension Service; Shawn Blanchard, Treasurer

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed Order #21-024, 4-H Ext. 21-001.

**10:35 a.m.**

13. 06:57 **Public Hearing:** Concerning a Proposed Supplemental Budget for Fiscal Year 2020-2021 and Appropriating Funds/Shawn Blanchard, Treasurer
- 08:53 Opened Public Hearing
- 08:53 Closed Public Hearing – There was no testimony.
14. 09:18 Consideration of an Order in the Matter of Adopting a Supplemental Budget for Fiscal Year 2020-2021 and Appropriating Funds/Shawn Blanchard, Treasurer

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed order #21-025.

15. 20:24 Board Concerns – Non-Agenda Items: There were none.

**AGENDA ITEM TAKEN OUT OF ORDER**

16. 20:31 Public Comments: There were none.

**AGENDA ITEM TAKEN OUT OF ORDER**

17. 20:34 Board Announcements

**AGENDA ITEM TAKEN OUT OF ORDER**

**ADJOURN – 10:40 a.m.**