



TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

BOARD OF COMMISSIONERS:

Mary Faith Bell, Chair mfbell@co.tillamook.or.us
David Yamamoto, Vice-Chair dyamamoto@co.tillamook.or.us
Erin D. Skaar, Commissioner eskaar@co.tillamook.or.us

CONTACT:

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Tillamook, Oregon 97141
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COMMUNITY UPDATE MEETING

Tuesday, June 22, 2021 at 8:00 a.m.

Teleconference

WORKSHOP

Wednesday, June 23, 2021 at 8:30 a.m.

Commissioners' Meeting Rooms A & B

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD MEETING

Wednesday, June 23, 2021 at 10:00 a.m.

Commissioners' Meeting Rooms A & B

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

PUBLIC COMMENT

The board will allow public comment at workshop and board meetings during a public comment period. Those intending to provide public comment for the workshop or board meeting shall email submissions to publiccomments@co.tillamook.or.us. Public comments received by 5:00 p.m. on Tuesday will be distributed to the board and become part of the public record.

Public comments submitted via email after the deadline or during the workshop or board meeting will be presented by staff to the board during the public comment period. Unless otherwise specified, these submissions will be presented during the board meeting. Public comments can also be mailed to the Board of Commissioners' Office, 201 Laurel Avenue, Tillamook, Oregon, 97141.

Two minutes is allowed per comment. The chair may, at his/her sole discretion, further limit or expand the amount of time for individuals to speak.

AGENDAS

COMMUNITY UPDATE – AUDIO06-22-2021A.MP3

CALL TO ORDER: Tuesday, June 22, 2021 8:00 a.m.

1. 00:15 Welcome and Board of Commissioners' Roll Call
2. 00:44 Adventist Health Tillamook
3. 01:50 Coastal Caucus
4. 13:07 Tillamook County Community Health Center
5. 18:25 Rinehart Clinic
6. 19:21 Tillamook Family Counseling Center
7. 20:39 Sheriff's Office/Emergency Management
8. 31:00 Governor's Office
9. 32:26 Board of Commissioners
10. Cities
 - 44:17 Manzanita
 - 46:40 Tillamook
 - 51:38 South County

ADJOURN – 8:54 a.m.

WORKSHOP – AUDIO06-23-2021A.MP3

CALL TO ORDER: Wednesday, June 23, 2021 8:30 a.m.

1. 01:40 Welcome & Request to Sign Guest List
2. 01:45 Public Comment: There were none.

3. 01:40 **Non-Agenda Items**
UNSCHEDULED: Discussion and Consideration of a Personnel Requisition for a Replacement Regular Full-Time Building Official in the Department of Community Development/Sarah Absher, Director, Community Development
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. Chair signed the requisition.
4. 03:13 COVID-19 Vaccine Update/Marlene Putman, Administrator; Ed Colson, Health and Human Services
- 11:42 COVID-19 Vaccine Press Release/Gordon McCraw, Director, Emergency Management
16:06 Reopening Courthouse and County Offices Discussion/Commissioner Mary Faith Bell
17:19 OSHA COVID Rules and Guidelines/Joel Stevens, County Counsel
20:42 Circuit Court Hours of Operation/Tassi O'Neil, Clerk
5. 22:06 Discussion Concerning Grant Agreement No. 2629 with the State of Oregon Department of Administrative Services for Coronavirus Relief Funds/Marlene Putman, Administrator, Health and Human Services
6. 28:10 Discussion Concerning a 2021-2022 Property and Casualty Insurance Renewal Proposal for Tillamook County/Cheryl Spellman, Hudson Insurance and Investment Services
7. 44:15 Discussion Concerning an Order in the Matter of Declaring County-Owned Property as Surplus/Matt Kelly/Undersheriff
8. 46:35 Discussion Concerning a Grant Agreement with the Oregon Department of Forestry for the Tillamook Interoperable Communication Upgrade Project/John Spence, Communication Systems Administrator
- 48:08 Discussion Concerning a Board Order in the Matter of Transferring Funds Between Budgeted Line Items for Tillamook County/Shawn Blanchard, Treasurer
9. 49:07 Discussion Concerning a Board Order in the Matter of Transferring Funds Between Budgeted Line Items for the Solid Waste Service District/Shawn Blanchard, Treasurer
10. 49:30 Discussion Concerning a Board Order in the Matter of Transferring Funds Between Budgeted Line Items for the 4-H and Extension Service District/Shawn Blanchard, Treasurer
11. 49:51 Discussion Concerning a Professional Services Agreement with Singerlewak LLP for Auditing Services/Shawn Blanchard, Treasurer

12. Discussion and Consideration of an Oregon Department of Forestry 2020 Customer Service Performance Measure Survey/Commissioner David Yamamoto

AGENDA ITEM POSTPONED UNTIL BOARD MEETING

13. 51:24 Discussion Concerning Amendment #3 to Grant Agreement #5012 with the Tillamook County Visitors Association DBA Visit Tillamook Coast for Destination Management and Communication Services/Rachel Hagerty, Chief of Staff
14. 54:08 Discussion Concerning Professional Services Agreement with Murraysmith for the Pacific City/Woods Parking Management Plan Design Project/Rachel Hagerty, Chief of Staff
15. 55:44 Discussion Concerning an Order in the Matter of Designating the Tillamook Bay Watershed Council as a Watershed Council/Rachel Hagerty, Chief of Staff
- 1:00:40 Watershed Council Comments/Commissioner Mary Faith Bell
- 1:03:34 Watershed Council History and Programs/Charlie Woolridge, Tillamook Bay Watershed Council
- 1:13:08 Non-Profit Work and Management Organization of Watershed Council/Commissioner Erin Skaar
- 1:21:05 Issues Related to Funding Application for Watershed Council/Commissioner David Yamamoto
- 1:34:41 Watershed Coordinator and Funding/Mark Harvey, Tillamook Bay Watershed Council
- 1:41:22 Board Development and Watershed Council Growth/Commissioner Mary Faith Bell
- 1:42:02 Board Order Edits and Language/Rachel Hagerty, Chief of Staff
16. ----- Board Concerns – Non-Agenda Items
17. 1:45:00 Public Comments- There were none.

ADJOURN – 10:17 a.m.

MEETING – AUDIO06-23-2021B.MP3

CALL TO ORDER: Wednesday, June 23, 2021 10:25 a.m.

1. 01:40 Welcome & Request to Sign Guest List
2. 01:45 Pledge of Allegiance
3. 02:10 Public Comment

4. 02:16 Non-Agenda Items
UNSCHEDULED: Liquor License Full-On Premises Modification for Change of Ownership for the Café on Hawk Creek
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the application.
5. 03:13 COVID-19 Vaccine Update/Marlene Putman, Administrator; Ed Colson, Health and Human Services

LEGISLATIVE – ADMINISTRATIVE

6. 10:13 Consideration of Grant Agreement No. 2629 with the State of Oregon Department of Administrative Services for Coronavirus Relief Funds/Marlene Putman, Administrator, Health and Human Services
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the agreement.
7. 14:59 Consideration of a 2021-2022 Property and Casualty Insurance Renewal Proposal for Tillamook County/Cheryl Spellman, Hudson Insurance and Investment Services
- A motion to include a \$5000 deductible per occurrence was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes.
8. 23:48 Consideration of an Order in the Matter of Declaring County-Owned Property as Surplus/Matt Kelly/Undersheriff
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed Order #21-030.
9. 29:45 Consideration of a Grant Agreement with the Oregon Department of Forestry for the Tillamook Interoperable Communication Upgrade Project/John Spence/Communication Systems Administrator
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the agreement.
10. 36:18 Consideration of Amendment #3 to Grant Agreement #5012 with the Tillamook County Visitors Association DBA Visit Tillamook Coast for Destination Management and Communication Services/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed the amendment.

11. 38:40 Consideration of Professional Services Agreement with Murraysmith for the Pacific City/Woods Parking Management Plan Design Project/Rachel Hagerty, Chief of Staff

A motion confirming no protests were received was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed the agreement.

12. 24:09 Consideration of an Order in the Matter of Designating the Tillamook Bay Watershed Council as a Watershed Council/Rachel Hagerty, Chief of Staff

AGENDA ITEM TAKEN OUT OF ORDER

A motion was made by Commissioner Skaar and seconded by Chair Bell. Vice-Chair Bell voted nay. The motion passed with two aye votes and one nay vote. The Board signed Order #21-031.

13. 44:43 Consideration of a Board Order in the Matter of Transferring Funds Between Budgeted Line Items for Tillamook County/Shawn Blanchard, Treasurer

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed Order # 21-032.

14. 45:41 Consideration of a Board Order in the Matter of Transferring Funds Between Budgeted Line Items for the Solid Waste Service District/Shawn Blanchard, Treasurer

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed Order # 21-033, SWSD 21-003.

15. 46:08 Consideration of a Board Order in the Matter of Transferring Funds Between Budgeted Line Items for the 4-H and Extension Service District/Shawn Blanchard, Treasurer

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed Order # 21-034, 4-H & EXT 21-002.

16. 47:14 Consideration of a Professional Services Agreement with Singerlewak LLP for Auditing Services/Shawn Blanchard, Treasurer

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed the agreement.

10:45 a.m.

17.

Public Hearing: Concerning Adopting the Budget, Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District for Fiscal Year 2021-2022/Shawn Blanchard, Treasurer

48:21 Opened Public Hearing

50:47 Solid Waste Advisory Committee Comments/Commissioner Bell

52:08 Closed Public Hearing – There was no Testimony

18. Consideration of an Order in the Matter of Adopting the Budget, Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District for Fiscal Year 2021-2022/Shawn Blanchard, Treasurer

A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed Order #21-035, SWSD #21-004.

19. 52:08 Board Concerns – Non-Agenda Items: There were none.

20. ----- Public Comments: There were none.

21. 52:27 Board Announcements

Chair Bell recessed the meeting at 11:28 a.m. to go into executive session pursuant to ORS 196.660(2)(a).

Chair Bell reconvened the meeting at 2:05 p.m. AUDIO06-23-2021C.MP3

ADJOURN – 2:05 p.m.

AGENDAS

COMMUNITY UPDATE

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3. Coastal Caucus
4. Tillamook County Community Health Center
5. Rinehart Clinic
6. Tillamook Family Counseling Center
7. Others:
8. Governor's Office
9. Board of Commissioners
10. Cities
 - a. Manzanita
 - b. Nehalem
 - c. Wheeler
 - d. Rockaway Beach
 - e. Garibaldi
 - f. Bay City
 - g. Tillamook
 - h. South County

ADJOURN

16. Discussion Concerning an Order in the Matter of Designating the Tillamook Bay Watershed Council as a Watershed Council/Rachel Hagerty, Chief of Staff
17. Board Concerns – Non-Agenda Items
18. Public Comments

ADJOURN

MEETING

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3. Public Comment
4. Non-Agenda Items
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LEGISLATIVE – ADMINISTRATIVE

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Independence Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics will be **CLOSED** on **Monday, July 5, 2021.**

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, June 23, 2021

	Present	Absent		Present	Absent
Mary Faith Bell	<u>✓</u>	<u> </u>	Rachel Hagerty	<u>✓</u>	<u> </u>
David Yamamoto	<u>✓</u>	<u> </u>	Joel Stevens	<u>✓</u>	<u> </u>
Erin Skaar	<u>✓</u>	<u> </u>			

PLEASE PRINT

<u>Name</u>	<u>Email or Address</u>	<u>Item of Interest</u>	<u>Check if Making Public Comment</u>
C. Woodridge	serhux@pacifi.com	TBWC	<u> X </u>
Mark Harvey		TBWC	<u> X </u>
Matt Kelly		TCSD	
Cheryl Spellman	cspellman@hudson-hill.com	Ins.	

(Please use reverse if necessary)

Wednesday, June 23, 2021

<u>Name</u>	<u>Email or Address</u>	<u>Item of Interest</u>	<u>Public Comment</u>
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(Please use reverse if necessary)



Oregon Department of Forestry

2020 Customer Service Performance Measure Survey

Paper/Word document survey results must be received at ODF Salem HQ by June 20

Web survey open until June 20 at: <https://www.surveymonkey.com/r/ODFService2020>

Completed by: _____
Representing County or Association: _____

Please answer the following questions regarding your rating of service provided by the Oregon Department of Forestry during calendar year 2020 and add any additional comments:

Rating Scale: Excellent, Good, Fair, Poor, Don't Know

Questions:

TIMELINESS – How do you rate the timeliness of the services provided by the Oregon Department of Forestry?

Rating:
Comments:

ACCURACY – How do you rate the ability of the Oregon Department of Forestry to provide services correctly the first time?

Rating:
Comments:

HELPFULNESS – How do you rate the helpfulness of Oregon Department of Forestry employees?

Rating:
Comments:

EXPERTISE – How do you rate the knowledge and expertise of Oregon Department of Forestry employees?

Rating:
Comments:

AVAILABILITY OF INFORMATION – How do you rate the availability of information at the Oregon Department of Forestry?

Rating:
Comments:

OVERALL SERVICE – How do you rate the overall quality of services provided by the Oregon Department of Forestry?

Rating:
Comments:

Tillamook County
Insurance Cost Analysis
Prepared by Hudson Insurance

	CIS	
	2021-2022 Guaranteed Cost Plan	2021-2022 Per Occurrence Deductible Option - \$5k
Line Of Business		
General Liability Including Public Officials Liability Law Enforcement Liability Employment Practices Liability	\$ 391,877.22	\$ 340,387.31
Auto Liability	\$ 53,542.39	\$ 46,046.46
Auto Physical Damage On vehicles valued over \$5,000	\$ 35,530.79	\$ 35,530.79
Property \$1,000 Deductible Includes EQ & Flood Limit of \$5,000,000 w/\$50,000 EQ Ded. and \$25,000 Flood Ded.	\$ 154,421.25	\$ 154,421.25
Crime	\$ 997.00	\$ 997.00
Equipment Breakdown	Incl.	
Aggregate Deductible Credit Multi-Line Credit	\$ - \$ (31,768.58)	(28,819.29)
	2021-2022 GCP	2021-2022 Per Occurrence Deductible Option - \$5k
Best Case / Guaranteed Cost Plan	\$ 604,600.07	\$ 548,563.52
Increase over 20-21	\$ 80,052.27	\$ 24,015.72
Potential Savings Over GCP		\$ 56,036.55