



# **TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS**

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## **BOARD OF COMMISSIONERS:**

**Mary Faith Bell**, Chair      mfbell@co.tillamook.or.us  
**David Yamamoto**, Vice-Chair      dyamamoto@co.tillamook.or.us  
**Erin D. Skaar**, Commissioner      eskaar@co.tillamook.or.us

## **CONTACT:**

201 Laurel Avenue  
Tillamook, Oregon 97141  
503.842.3403  
[www.co.tillamook.or.us](http://www.co.tillamook.or.us)

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## **COMMUNITY UPDATE MEETING**

**Tuesday, September 7, 2021 at 8:00 a.m.**

Teleconference

971-254-3149, Conference ID: 736 023 979#

## **BOARD MEETING**

**Wednesday, September 8, 2021 at 9:00 a.m.**

Teleconference

971-254-3149, Conference ID: 736 023 979#

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## **PUBLIC COMMENT**

The board will allow public comment at board meetings during a public comment period. Those intending to provide public comment for the board may email submissions to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us). Public comments received by 5:00 p.m. on Tuesday will be distributed to the board and become part of the public record.

Public comments submitted via email after the deadline or during the board meeting will be presented by staff to the board during the public comment period. Unless otherwise specified, these submissions will be presented during the board meeting. Public comments can also be mailed to the Board of Commissioners' Office, 201 Laurel Avenue, Tillamook, Oregon, 97141.

Two minutes is allowed per comment. The chair may, at his/her sole discretion, further limit or expand the amount of time for individuals to speak.

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## AGENDAS

### **COMMUNITY UPDATE – AUDIO09-07-2021A.MP3**

CALL TO ORDER: Tuesday, September 7, 2021 8:00 a.m.

1. 00:18 Welcome and Board of Commissioners' Roll Call
2. 00:40 Adventist Health Tillamook
3. 07:29 Coastal Caucus
4. 33:33 Tillamook County Community Health Center
5. 44:35 Rinehart Clinic
6. 46:47 Tillamook Family Counseling Center
7. 49:19 Sheriff's Office/Emergency Management
8. 48:53 Governor's Office
9. 52:35 Board of Commissioners
10. Cities
  - 1:09:04 Manzanita
  - 1:10:19 Nehalem
  - 1:11:05 Garibaldi
  - 1:11:40 Bay City
  - 1:12:44 Tillamook
  - 1:17:50 South County

**ADJOURN – 9:20 a.m.**

### **MEETING – AUDIO09-08-2021A.MP3**

CALL TO ORDER: Wednesday, September 8, 2021 9:00 a.m.

1. 01:30 Welcome & Request to Sign Guest List
- 01:32 UNSCHEDULED: Pledge of Allegiance

2. 02:15 Public Comment  
Public Comments Received Via Email and Read into the Public Meeting Record by Rachel Hagerty, Chief of Staff
3. ----- Non-Agenda Items: There were none.
4. 03:20 COVID-19 Vaccine Update/Marlene Putman, Administrator, Health and Human Services; Ed Colson, Emergency Preparedness Coordinator, Ready Northwest
5. 16:57 Discussion and Consideration of Coronavirus Relief Fund Community Distribution State of Oregon Grant Agreement #2629 with the Rede Group for COVID-19 CARES Act Vaccination, Outreach & Response Services/Marlene Putman, Administrator, Health & Human Services  
  
A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the agreement.
6. 22:06 Discussion and Consideration of a Subaward Agreement with Northwest Medical Foundation for the Rural Communities Opioid Response Program Implementation/Marlene Putman, Administrator, Health & Human Services  
  
A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the agreement.
7. 26:01 Weekly Discussion and Update Concerning Employees Working Remotely and Courthouse Schedule/Commissioner Mary Faith Bell  
  
27:59 New COVID-19 Requirements/Commissioner David Yamamoto  
  
28:58 Courthouse Schedule Remain Same/Commissioner Erin Skaar
8. 29:40 Discussion and Consideration of Modification #4 to Professional Services Agreement #4572 with Dowl Design Engineering for the Neskowin Alternate Access Project and 9. Discussion and Consideration of Change Order #1 to Contract #6083 Prevailing Wage Rate Contract for Construction with West Coast Contractors, Inc, for the Neskowin Emergency Egress Construction Project/Chris Laity, Director, Public Works  
  
A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed the modification.  
  
A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed the change order.

10. 39:10 Discussion and Consideration to Authorize Commissioner Mary Faith Bell to Sign Closing Documents Regarding the Army Corps of Engineers North Jetty Project/JoAnn Woelfle, Director, Parks
- A motion to authorize Commissioner Mary Faith Bell to sign closing documents was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes.
11. 41:05 Discussion and Consideration of an Order in the Matter of the Reappointment of Members to the Board of Property Tax Appeals/Christy Biggs, Chief Deputy Clerk, Clerk's Office
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed Order #21-048.
12. 43:57 Discussion and Consideration of an Oregon Department of Veterans' Affairs Grant Application for the Veteran Suicide Awareness and Prevention Program/Nicholas Torres, Veterans Services Officer, Veterans Services
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes.
13. 46:59 Discussion and Consideration of a Personnel Requisition for a Replacement Regular Full-Time IT Specialist II in the Information Services Department/Damian Laviolette, Director, Information Services
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the requisition.
14. 49:17 Discussion and Consideration of an Equipment and Services Contract with Structured for Professional Information Technology Services/Damian Laviolette, Director, Information Services
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the contract.
15. 53:01 Discussion and Consideration of a Professional Services Agreement with Lincoln County for Juvenile Shelter Services/Matt Thenell, Director, Juvenile Department
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the agreement.

16. 56:53 Discussion and Consideration of a Personal Services Agreement with HR Annie Consulting, Inc. for Human Resources Director Services/Shawn Blanchard, Treasurer
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed the agreement.
17. 1:00:10 Discussion and Consideration of a Defined Benefit Plan Private Risk Transfer Consulting Agreement with OneDigital Investment Advisors for Retirement Plan Consulting Services/Commissioner Erin Skaar
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the agreement.
18. 1:02:53 Discussion and Consideration of an Application to the Oregon Water Resources Department for a Water Right Modification of Groundwater Registration Consent Deeded by Landowner for Property Located at 590 Goodspeed Road North, Tillamook, Oregon and 19. Discussion and Consideration of an Application to the Oregon Water Resources Department for a Request for Assignment by Proof of Ownership for Property Located at 590 Goodspeed Road North, Tillamook, Oregon and 20. Discussion and Consideration of an Application to the Oregon Water Resources Department for a Request for Assignment for Property Located at 590 Goodspeed Road North, Tillamook, Oregon/Joel Stevens, County Counsel
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the application for water right modification of groundwater registration consent.
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the application for proof of ownership.
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Chair signed the application for a request for assignment.
21. 1:10:45 Discussion and Consideration of Grant Agreement #2021-P-4 Transient Lodging Tax (TLT) Tourism-Related Projects with Pelican Brewing Company for the Cape Kiwanda Parking Lot Camera Project/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Yamamoto. The motion passed with three aye votes. The Board signed the agreement.
22. Board Concerns – Non-Agenda Items
- 1:13:18 Emergency Preparedness Month Action in Community/Commissioner Erin Skaar
- 1:15:47 Vaccination and Testing Clinics in Tillamook/Commissioner Mary Faith Bell
- 1:17:43 Memaloose Boat Launch Repairs/Commissioner Mary Faith Bell

1:19:35      Redistricting Maps in Tillamook County/Commissioner Mary Faith Bell  
1:31:31      Highway 6 Comments/Commissioner Erin Skaar

23.      1:23:53      Public Comments: There were none.

24.      1:24:02      Board Announcements

**Chair Bell recessed the meeting at 10:27 a.m. to go into executive session pursuant to ORS 190.660(2)(i)**

**Chair Bell reconvened the meeting at 11:55 a.m. - AUDIO09-08-2021B.MP3**

**ADJOURN – 11:55 a.m.**

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## JOIN THE BOARD OF COMMISSIONERS MEETINGS

The Board is committed to community engagement. Due to Oregon COVID-19 restrictions for public gatherings, the board provides opportunity for public participation during meetings via the options below. Live video and audio capabilities are listen-only and are offered on a best effort for the public.

- **Community Meetings: Tuesdays at 8:00 a.m.** (*Teleconference & KTIL-FM at 95.9*)  
Dial 971-254-3149, Conference ID: 736 023 979#
- **Board Meetings: Wednesdays at 9:00 a.m.** (*Live Video at tctvonline.com*)  
Dial 971-254-3149, Conference ID: 736 023 979#  
Agenda items are for discussion and consideration.

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## MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the Board Assistant and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized in advance through special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at regular and workshop meetings.
- Individuals who wish to testify in-person during meetings and hearings shall do so at the table placed in front of the dais. Individuals testifying will, for the record, first identify themselves.
- Commissioners will be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings will commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during noticed public meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual, or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

## **AGENDAS**

### **COMMUNITY UPDATE**

CALL TO ORDER: Tuesday, September 7, 2021 8:00 a.m.

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2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Rinehart Clinic
6. Tillamook Family Counseling Center
7. Others:
8. Governor's Office
9. Board of Commissioners
10. Cities
  - a. Manzanita
  - b. Nehalem
  - c. Wheeler
  - d. Rockaway Beach
  - e. Garibaldi
  - f. Bay City
  - g. Tillamook
  - h. South County

### **ADJOURN**

### **MEETING**

CALL TO ORDER: Wednesday, September 8, 2021 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment
3. Non-Agenda Items



4. COVID-19 Vaccine Update/Marlene Putman, Administrator, Health and Human Services; Ed Colson, Emergency Preparedness Coordinator, Ready Northwest
5. Discussion and Consideration of Coronavirus Relief Fund Community Distribution State of Oregon Grant Agreement #2629 with the Rede Group for COVID-19 CARES Act Vaccination, Outreach & Response Services/Marlene Putman, Administrator, Health & Human Services
6. Discussion and Consideration of a Subaward Agreement with Northwest Medical Foundation for the Rural Communities Opioid Response Program Implementation/Marlene Putman, Administrator, Health & Human Services
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13. Discussion and Consideration of a Personnel Requisition for a Replacement Regular Full-Time IT Specialist II in the Information Services Department/Damian Laviolette, Director, Information Services
14. Discussion and Consideration of an Equipment and Services Contract with Structured for Professional Information Technology Services/Damian Laviolette, Director, Information Services
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22. Board Concerns – Non-Agenda Items
23. Public Comments

## **ADJOURN**

## **OTHER MEETINGS AND ANNOUNCEMENTS**

Labor Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse, Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics will be **CLOSED** on **Monday, September 6, 2021.**

The Commissioners will attend a Pacific City – Nestucca Valley Chamber meeting on **Tuesday, September 7, 2021** at **12:00 p.m.** The teleconference number is: 1-253-215-8782, Meeting ID: 865 0849 0480, Passcode: 315943.

The Commissioners will hold a Board Briefing on **Wednesday, September 8, 2021** at **2:00 p.m.** to discuss weekly commissioner updates. The teleconference number is 1-971-254-3149 Conference ID: 736 023 979#.

The Commissioners will attend a Tillamook County Mayors and Managers Meeting on **Friday, September 10, 2021** at **12:00 p.m.** Teleconference number is: 1-253-215-8782, Meeting ID: 846 2157 7986.

The Commissioners will attend a Local Public Safety Coordinating Council meeting on **Monday, September 20, 2021** at **12:00 p.m.** The teleconference number is: 971-254-3149, Conference ID: 113 785 794#.

[illegible]

## Isabel Gilda

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**From:** Monica Herrera <[REDACTED]>  
**Sent:** Tuesday, September 7, 2021 10:47 PM  
**To:** Public Comments  
**Subject:** EXTERNAL: Question from community update call

[NOTICE: This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open attachments unless you are sure the content is safe.]

Hello. In this week's community update call Ed from the Health Center stated that the local funeral home "does not have the capacity to care for the increasing number of the deceased" and that the health center has continued to find safe ways to care for these individuals. So to this I ask, where is the refrigerated morgue truck that everyone made such a big deal about? Is it not being used? And if not, why?

Monica

## Isabel Gilda

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**From:** Monica Herrera [REDACTED]  
**Sent:** Tuesday, September 7, 2021 10:59 PM  
**To:** Public Comments  
**Subject:** EXTERNAL: Re: Question from community update call

[NOTICE: This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

Sorry second question, I didn't hear the health dept state what the % of breakthru cases was for this last week. Can they provide this info in the commissioner meeting please?

Monica

On Tue, Sep 7, 2021, 10:46 PM Monica Herrera <[monny.herrera77@gmail.com](mailto:monny.herrera77@gmail.com)> wrote:

Hello. In this week's community update call Ed from the Health Center stated that the local funeral home "does not have the capacity to care for the increasing number of the deceased" and that the health center has continued to find safe ways to care for these individuals. So to this I ask, where is the refrigerated morgue truck that everyone made such a big deal about? Is it not being used? And if not, why?

Monica