



## TILLAMOOK COUNTY

Board of County Commissioners  
201 Laurel Ave  
Tillamook, OR 97141

December 21, 2021

RE: Corrective Action Plan for Single Audit Requirement Finding – 93.323 ELC

Tillamook County's contracted auditing firm, Boldt Carlisle & Smith, notified the County of a single audit finding relating to effective internal controls for monitoring the period of performance compliance requirement on federal awards.

The County agrees with the findings and has developed a corrective action plan to implement more effective internal controls for ensuring performance period compliance.

Corrective Action Plan:

The Tillamook County Treasurer's Office will perform a semi-annual, departmental review of federal awards and federal award reporting, including performance period compliance. Semi-Annual review for each Federal Award is outlined in the attached worksheet for assisting in the tracking of and documentation for federal award monitoring.

Sincerely,

Mary Faith Bell  
Chair, Commissioner

**TILLAMOOK COUNTY**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**For the Year Ended June 30, 2021**

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**Section I Summary of Auditors' Results**

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**Financial Statements**

Type of auditor's report issued:	Unmodified
Were financial statements prepared in accordance with generally accepted accounting principles	Yes
Internal controls over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies)	No
Noncompliance material to financial statements noted?	No

**Federal awards**

Internal control over major federal programs:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditor's report issued on compliance for major federal programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	Yes
Identification of major federal programs:	

CFDA Number(s)	Name of Federal Program or Cluster
21.019	Coronavirus Relief Fund
93.323	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)

Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as a low-risk auditee:	Yes

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**Section II - Financial Statement Findings**

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None reported

**TILLAMOOK COUNTY**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)**

**Section III - Federal Award Findings and Questioned Costs**

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2021-001

93.323 Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)

Department of Health and Human Services

Passed through Oregon State Health Authority

**Criteria:**

2 CFR §200.303(a) states: The non-Federal entity must establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.

**Condition:**

The County did not maintain effective internal control over the period of performance compliance requirement resulting in costs being charged to the grant that were incurred before the effective date of the grant and the total amount of costs charged exceeded the award amount.

**Cause:**

The information and communication systems at the County Health Department did not include the award amount or the effective date of the grant.

**Effect:**

Costs were charged to the grant that were incurred before the effective date of the grant in the amount of \$226,975.

**Questioned costs:**

\$78,799. The total award for the grant was \$252,167 and costs of \$400,343 were charged to the grant. Of the amount charged to the grant \$226,975 was ineligible as it was incurred prior to the effective date of the grant. The remaining costs of \$173,368 were allowable under the grant. Accordingly the total award of \$252,167 less \$173,368 results in questioned costs of \$78,799.

**Perspective:**

The Oregon State Health Authority has allowed the \$78,799 to be carried over to a new grant period beginning July 1, 2021.

**Recommendations:**

Internal controls should include a review of costs reported on grants to ensure they are incurred after the effective date of the grant and cumulative costs should not be greater than the total award amount.

**View of responsible officials:**