

TILLAMOOK COUNTY

GRANT AGREEMENT #2021-P5 TRANSIENT LODGING TAX (TLT) FOR DESTINATION MANAGEMENT

This Grant Agreement is made and entered into by and between Tillamook County ("County") and **Tillamook County Fairgrounds**, ("Recipient") for the **Fairgrounds Site Power Plan** ("Project").

County and Recipient agree as follows:

1. **Agreement.** This Grant Agreement shall include the following, which in the event of any inconsistency are to be interpreted in the following order of precedence:
 - A. This Grant Agreement without any Exhibits;
 - B. Exhibit A: Special Conditions of Award;
 - C. Exhibit B: Project Budget, which supersedes the budget submitted in Recipient's Application;
 - D. Exhibit C: Project Progress/Completion Report;
 - E. Exhibit D: TLT Tourism-Related Facilities Grant Success Series Presentation Outline; and
 - F. Exhibit E: Recipient's Application.
2. **Grant.** In reliance upon Recipient's covenant to comply with all local, state and federal laws, rules and regulations as set forth herein, County agrees to provide the Recipient funds in the amount of **Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00)**, the use of which shall be expressly limited to the projects and activities described in Exhibit E.
 - A. The use of these funds shall also be subject to the approved Project budget in Exhibit B, and the Special Conditions in Exhibit A.
 - B. Subject to the terms and conditions of this Grant Agreement, County shall disburse the grant funds to Recipient on an expense reimbursement basis after County's receipt and approval of cash request forms from Recipient.
 - C. Any unused grant funds may not be applied to any expenses outside of the Project budget.
3. **Project Completion Date.** The approved grant activities must be completed by **June 30, 2024**, ("Project Completion Date"). By the Project Completion Date, all Project activities must be completed, including submission of the Project Completion Report that is the attached Exhibit D and all cash requests.
4. **Recipient's Covenants – Compliance with Laws.**
 - A. The Recipient agrees to comply, and cause its agents, contractors and subgrantees to comply, with all applicable local, state and federal laws, regulations, policies, guidelines, and requirements with respect to the use of and the administration, distribution, and expenditure of the funds provided under this Grant Agreement, including but not limited to the following:

- (1) The Davis-Bacon Act, as amended, 40 USC 276a to 276a-5; if applicable.
 - (2) When procuring goods or services to be paid for in whole or in part with County funds, the Recipient shall comply with ORS Chapters 279, 279A, 279B and 279C. County's performance under this Grant Agreement is conditioned upon the Recipient's compliance with these provisions. The Attorney General Model Public Contract Rules shall govern procurements under this Grant Agreement unless the Recipient or its public contract review board has adopted its own rules, then those rules shall apply.
- B. The Recipient shall maintain all fiscal records relating to this Grant Agreement in accordance with generally accepted accounting principles for state and municipal corporations established by the National Committee on Governmental Accounting in a publication entitled "Governmental Accounting, Auditing and Financial Reporting ("GAAFR"). In addition, the Recipient shall maintain all other records pertinent to this Grant Agreement in such a manner as to clearly document the Recipient's performance. The Recipient shall retain and keep accessible all such books, accounts, records, reports, files and other papers or property for a minimum of three (3) years from closeout of this grant, or such longer period as may be required by applicable law, or until the conclusion of any audit, controversy or litigation arising out of or related to this Grant Agreement, whichever date is later.
 - C. The Recipient will assume all of the responsibilities for environmental review, decision-making and action pursuant to the National Environmental Policy Act of 1969, 42 USC 4321-4370, if applicable.
 - D. The Recipient shall be responsible for the operation and maintenance of the project.

5. Default and Remedies.

- A. Default. Recipient shall be in default under this Grant Agreement upon occurrence of any of the following events:
 - (1) Any representation, warranty, or statement made by Recipient herein or in any documents or reports relied upon by County is untrue in any material respect when made.
 - (2) Any other significant breach of the terms and conditions of this Grant Agreement.
- B. Remedies upon Default. If Recipient's default is not cured within a reasonable term, as defined by County, or such longer period as County may authorize at its sole discretion, County may pursue any remedies available under this Grant Agreement either at law or in equity. Such remedies include but are not limited to termination of this Grant Agreement.

6. Termination.

- A. County reserves the right to terminate this Grant Agreement immediately upon notice to the Recipient:
 - (1) if Recipient fails to perform or breaches any of the terms of this Grant Agreement; or

- (2) if federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the grant made pursuant to the terms of this Grant Agreement or payments to be made hereunder are prohibited.
- B. County and Recipient may mutually agree in writing to terminate this Grant Agreement.
- C. In the event of termination prior to Grant Agreement expiration, County will have no further obligations or liabilities under this Grant Agreement, including that it will not reimburse any expenses costs incurred by Recipient.

7. Indemnification. To the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act, Recipient shall indemnify, defend, and hold harmless the County and its officers, employees, and agents from all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature resulting from, arising out of or relating to the activities of the Recipient or Recipient's officers, employees, sub-contractors, or agents under this Grant Agreement. Recipient's indemnifications shall extend to any and all claims arising out of or relating to Grantee's agreements with a non-government organization sponsored by Recipient and associated with this Grant Agreement, if any.

Recipient shall provide a certificate of coverage at the time of execution of this agreement, indicating proof of insurance coverage with limits not less than the following:

Property Damage:	\$1,000,000 (one claimant)
	\$2,000,000 (all claimants)
Personal Injury or Death:	\$2,000,000 (one claimant)
	\$2,000,000 (all claimants)

Such insurance shall be on an occurrence basis only and be evidenced by a Certificate of Insurance provided to the county, indicating coverages, limits and effective dates, by an insurance company licensed to do business in the State of Oregon. An endorsement shall be issued by the company showing the county as an additional insured on all coverages. The endorsement shall also contain a notice of cancellation provision.

8. Miscellaneous.
- A. County and the Recipient are the only parties to this Grant Agreement and are the only parties entitled to enforce its terms. Nothing in this Grant Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such third persons are individuals identified by name herein and expressly described as intended beneficiaries of the terms of this Grant Agreement.
 - B. Recipient shall provide to County, for review and approval of compliance with provision 4.A of this Grant Agreement, all contracts to be entered into

between Recipient and contractors pursuant completion of the Project activities described in Exhibit E.

- C. Except as otherwise expressly provided in this Grant Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, or mailing the same, postage prepaid, to County or the Recipient at the address or number set forth on the signature page of this Grant Agreement, or to such other addresses or numbers as either party may hereafter indicate. Any communication or notice so addressed and mailed shall be deemed to be given five (5) days after mailing. Any communication or notice delivered by facsimile shall be deemed to be given when receipt of the transmission is generated by the transmitting machine.
- D. This Grant Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, "Claim") between County and Recipient that arises from or relates to this Grant Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Tillamook County for the State of Oregon; provided however, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon.
- E. This Grant Agreement and attached exhibits constitute the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Grant Agreement. No waiver, consent, modification or change of terms of this Grant Agreement shall bind either party unless in writing and signed by both parties and all necessary County approvals have been obtained. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of County to enforce any provision of this Grant Agreement shall not constitute a waiver by County of that provision or any other provision.

9. Project Contact.
Camy Vonseggern
4603 Third Street
Tillamook, Oregon 97141
503-842-2272
camytillamookfair@gmail.com

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This Grant Agreement is hereby executed by Parties on the dates set forth below.

Dated this 10 day of February, 2022.

RECIPIENT: TILLAMOOK COUNTY FAIRGROUNDS

Camy M Von Seggern
Camy Vonseggern
4603 Third Street
Tillamook, Oregon 97141
503-842-2272

Dated this _____ day of _____, 2022.

THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

Aye Nay Abstain/Absent

David Yamamoto, Chair

_____ / _____

Erin D. Skaar, Vice-Chair

_____ / _____

Mary Faith Bell, Commissioner

_____ / _____

ATTEST: Tassi O'Neil,
County Clerk

APPROVED AS TO FORM:

By: _____
Special Deputy

Joel W. Stevens
County Counsel

EXHIBIT A

SPECIAL CONDITIONS OF AWARD

1. Required Submittals.

In addition to Recipient providing to County Recipient's contracts to review prior to execution per provision 4.A of this Grant Agreement, Recipient shall also provide to County prior to start of work all required permits.

Failure of Recipient to provide the aforementioned submittals may result in Recipient's dismissal of future TLT grant awards.

2. Progress Reports.

Quarterly Progress Reports are due 30 calendar days after the close of each quarter for the duration of this Grant Agreement. Progress Reports shall be completed using the template that is the attached Exhibit C and are due on the following dates:

1st Quarter: April 30
2nd Quarter: July 30
3rd Quarter: October 30
4th Quarter: January 30

3. Project Completion Presentation.

Within 90 calendar days of completing the project, Recipient shall give a presentation to the Board of Commissioners at a weekly board meeting as part of the Transient Lodging Tax (TLT) Tourism-Related Facilities Grant Success Series. Recipient shall use the outline that is the attached Exhibit D. Recipient shall submit an "Agenda Item Request" to the Board.

EXHIBIT B
PROJECT BUDGET

Project Expenses*	Budget
Engineering of Site Plan – TPUD	\$13,900
Load Calculations & Chart Map – Electrical Engineer	\$6,000
Construction/Implementation – TPUD	\$139,000
Construction/Implementation – Project Contractor	\$126,000
Project Advocacy & Communication to Public	\$1,500
Administrative & Project Management Costs	\$1,000
Total Project Expenses	\$287,400
Project Revenues	Budget
Tillamook County TLT Grant	\$250,000
Grant Funding Sources – Pending	\$20,000
Fairgrounds	\$2,500
In-Kind – TPUD Engineering	\$13,900
In-kind – Fairgrounds Staff Support	\$500
In-kind – Fairgrounds Project Management	\$500
Total Project Revenues	\$287,400

** Recipient may apply the Project Budget to any of the project expenses items listed in the above table.*

EXHIBIT C

**TILLAMOOK COUNTY TRANSIENT LODGING TAX (TLT)
DESTINATION MANAGEMENT GRANT PROGRAM**

PROJECT PROGRESS/COMPLETION REPORT

Project Title:

Agreement #:

Organization:

Reporting Period:

Project Manager:

Date of Report:

Project Description:

Activities Completed:

Attachments (plans, pictures, etc.):

EXHIBIT D

Transient Lodging Tax (TLT) Destination Management Grant Success Series Presentation Outline

Board of Commissioners' Wednesday Meeting at 9:00 am (15 minutes)

**** PowerPoint and/or at least 4 printed handouts are encouraged ****

1. What is the project description?
2. What was the project budget?
 - What was the TLT award amount?
 - Any additional/matching funds received (ie, other grants or partnerships)?
3. What activities were completed?
 - Organized in a chronological timeline is recommended.
 - What was the final outcome?
4. How has the project had a positive economic impact on the local community and Tillamook County?
 - Any local contractors/businesses used on the project?
 - Any jobs created, increased, or sustained as a result of the project?
 - Any increase in your revenues or services provided as a result of the project?
 - Any benefits to other businesses as a result of the project?
5. How has the project enhanced tourism overall in Tillamook County?
 - How does it improve the visitor experience?
 - How does it attract new visitors?
 - How does it encourage visitors to stay longer or return?
 - How does it increase non-peak / shoulder season spending by visitors?
6. Any noteworthy lessons learned?

EXHIBIT E
RECIPIENT'S APPLICATION

PROJECT INFORMATION

- **Description:** The proposed Fairgrounds Electrical Site Power plan project will enable the Fair Board to move forward with fulfilling the goals as set forth in the Strategic Master plan, including upgrading the infrastructure and implementing key safety improvements for the long term viability of the Fairgrounds. The Fairgrounds would work with Tillamook PUD and Electrical Contractors to:
 - Develop an overall power plan to include engineered designs and cost estimates from TPUD and a load calculation chart map from an electrical contractor that includes gathering vital information on future electrical load expansion requirements.
 - Identify West side improvements that will be handled by TPUD and those that would be put out for bid and managed by the Fair Board & Project Manager.
 - Identifying a central point, onsite distribution substation and engage in designing the “where and how” to convey electricity to all locations keeping future development plans in mind, removal of dangerous overhead power lines onsite and removal of unsafe, decaying light poles in the West parking area.
 - Install and upgrade power panels and connections in existing buildings.
 - Identify and coordinate requirements for sound and lighting, RV hook-ups, entertainment production and new facilities implementation process and management.
 - Design and implement an emergency generator or other emergency power options in accordance with being identified as an evacuation center and Red Cross Shelter in times of crisis or disaster.
 - Assess overall lighting for visual impact as it relates to safety and security, creating a comprehensive lighting plan for the West and South parking areas, including replacement of poles and fixtures that would be safe and energy efficient.

This Electrical Site Plan will be handled in phases as follows:

- i. Engineering – obtain initial designs from TPUD and have RFP requests ready to process upon agreement for design services.
 - ii. Construction – once a plan is finalized, agreements are signed and specifications are in place, an RFP will be submitted and contractor(s) will be hired.
 - iii. Project Management – management of the project will be handled by Tillamook County Fair Board in coordination with Jigsaw Consulting Services.
 - iv. Future Proposals needed to implement next phases.
- **Sustainability Impact:** Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:
 - Integrates tourism with our communities in a way that is respectful and functional: This project will allow for safe access during all times of the year by removing the overhead lines and placing them underground. Lighting of the grounds and parking will provide a safe environment in the winter months when the combination of weather and darkness make it difficult to see. These upgrades offer safety and functionality while preserving the historic feel of the grounds.
 - Helps provide visitors authentic, place-based, educational experiences: The upgrades to the electrical site plan allow us to provide authentic, place-based, educational

experiences through functioning interactive displays that are well-lit, able to function well without interruption due to overloaded circuits and an up-to-date audio/visual interaction that expands our staff's services to the community.

- Creates lasting financial and social benefits for locals: Having an electrical infrastructure that will support multiple activities happening at different locations on site allows for multiple community and business members to use the grounds at the same time. Financial (fundraising) activities as well as weddings and many different social events benefit from the added safety of lighted parking.
 - Enhances public policies with organizational support and funding by encouraging proper conduct surrounding all aspects of a public gathering space. The infrastructure upgrades will keep all visitors safe by providing the necessary safety equipment that will not only be on-site, but function properly when needed. Because the Fairgrounds also serves as a gathering place for evacuations and reunification efforts in the event of an emergency or disaster, this plan provides for a safe public gathering space, whether during a fun event such as Fair or during winter rains and high-waters.
 - Contributes to the health and vibrancy of our natural environment by incorporating native plants, proper stewardship of our property and retention of green spaces by moving lines underground, making our views unobstructed.
- **Destination Management Impact:** Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:
 - Does it help disperse tourism visitation impact across time and geography?
The Electrical Site Power Plan will give the Fairgrounds the ability to disperse tourism visitation across time and geography by providing facilities that are able to be used all year long, not just during the 4 days of Fair. Because of the limitations of the power in several of the larger facilities they are used only as storage during the off-season and limit our capacity to handle large events in the off-season. These upgrades will allow us to expand our reach year-round and to the whole State.
 - Does it protect sensitive ecological areas?
This project will protect sensitive ecological areas by moving the overhead lines to underground and will allow us to take older, failing materials and fixtures and upgrade them to new ecological components that will protect our sensitive areas.
 - Does it work to avoid congestion and over-use?
Well-lit parking areas will enable use of more of the grounds to disperse any congestion and over-use by providing an alternative for parking and leisure activities.
 - Has it taken into account moderating unintended consequences?
This project has been a part of the long term strategic and facilities plan which takes in to account mitigating unintentional consequences. We will continue to collaborate with surrounding businesses and community members to provide input on issues, doing research and finding solutions before major decisions are made will help diminish situations.

- Does it help the community deal with the impacts of tourism and support its overall management?

This project helps the community deal with the impacts of tourism and supports its overall management by providing space and opportunity for shoulder season events. The upgraded facilities will also support overall management with expanded usage and includes occupancy during an emergency or disaster for visitors and locals alike.

- **Collaboration and Inclusivity Impact:** Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

- This projects brings together some of the most outstanding entities in our county connecting and collaborating with partners such as Tillamook PUD, Emergency Management, Red Cross, Tillamook County Community Health Center, local Fire Departments, Tillamook County Sheriff's Office, City of Tillamook, and Tillamook School District #9, brings innovative ideas and knowledge sharing to a whole new level.

The solutions encompass public safety, emergency preparedness and resilience, evacuation and reunification sites for elder care facilities, R.V. parks, community health and Red Cross. The Fairgrounds can serve as a training site, a staging area for multiple agencies during emergencies, a command and communication post for State and Federal agencies, and mass shelter with coordinated medical care.

The Fairgrounds also participates in county-wide and regional emergency preparedness efforts. We collaborate with boots on the ground EVC training and expertise, communicate with neighboring businesses and actively seek involvement as well as participate in educational instruction with other Fairgrounds across the state and California.

- **Return on Investment (ROI):**

- Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

The multiple agencies mentioned above were consulted during the Strategic Planning phase to provide technical assistance in what upgrades would be needed to provide emergency service support. Tillamook People's District has provided technical assistance by providing preliminary site layout and what design elements will need to be developed. Contributions through dollars, labor or donations are limited during this phase because of the technical nature regulations this project requires. As we are able to move into the implementation phase, we will be able to leverage other resources.

- Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities.

This project will provide an economic benefit to other County businesses or entities by putting an RFP out for local contractors to bid on the entire scope of the project which will mean individual suppliers will be positively impacted as well. The length of the project will determine if other local business such as food or lodging are impacted.

The Fairgrounds will see an economic benefit in reduced utility expenses by using more efficient and eco-friendly fixtures. The upgrades to the power grid make a safer environment and non-competing power sources for vendors during any event.

- Attach a detailed schedule showing the implementation dates for each project component (e.g. design, site prep, permitting, start of construction, final completion).
 - i. April 15, 2020
Preparation of Project: approval and agreements in place
 - ii. June 15, 2020
Engineering Load Calculation & Chart Map
 - iii. July 15, 2020
Initial Engineering Designs from TPUD after receipt of load calculations
 - iv. August 31, 2020
Review of Plan with Partners [Advocacy & Communications]
 - v. August 31, 2020
RFP's generated for Contractors and Agreements in place
 - vi. Start: September 1, 2020 [after Fair is over]
Construction/Implementation by TPUD
Construction/Implementation by Contractors
 - vii. November 30, 2020
Final Connections – TPUD & Contractors
 - viii. December 31, 2020
Project Wrap-Up & Next Phase Proposal

- Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

Project Management will be handled by Jigsaw Consulting Services, Teri & Steve Fladstol. Jigsaw Consulting Services experience is in business systems, processes and project over-site. Steve has a BS in Mechanical Engineering and has worked in project management for 36 years, primarily in guiding business capital projects from concept to commission. Most projects Steve has managed have been in the \$100k to \$30m greenfield projects. Teri has worked in the accounting, processes and project documentation process for 30 years.

Fair Manager, Camy VonSeggern along with Rachel Hagerty from Tillamook County will operate, maintain and fund the completed project.

BUDGET

Provide a complete and detailed facility and services project budget.

Total Project Cost	\$ 287,400
Tillamook County TLT Grant Request	\$ 250,000
Total Revenues from Applicant	\$ 3,500
Total Revenues from Other Non-Applicant Sources	\$ 33,900

Project Expenses	Budget
Engineering of Site Plan TPUD	13,900
Load Calculations & chart map – Electrical Engineer	6,000
Construction/Implementation – TPUD	139,000
Construction/Implementation – Project Contractor	126,000
Project Advocacy & Communication to the Public	1,500
Administrative & Project Management Costs	1,000
Total Project Expenses	\$287,400
Project Revenues	Budget
Tillamook County TLT Grant	\$ 250,000
In Kind – TPUD Engineering	13,900
Grant Funding Sources – Pending	20,000
Fairgrounds	2,500
Fairgrounds – In Kind staff support	500
Project Management – In Kind support	500
Total Project Revenues	\$287,400



Tillamook High School FFA Chapter

Agricultural Sciences and Industrial Technology Program



2605 Twelfth Street | Tillamook, OR 97141 | (503) 842-2566 Ext. 2165 | bushh@tillamook.k12.or.us

February 10, 2020

RE: Tillamook Fairgrounds Grant Letter of Support

Dear Granting Agency,

Please accept this letter as a sign of my support for the Tillamook County Fairgrounds' grant request to make much needed improvements to the Tillamook County Fairgrounds and its facilities. As a community member, fair supporter, and leader of our youth that exhibit at the fair, I strongly support any such improvements.

Electrical upgrades to the facilities will enable the fairgrounds to have adequate power to address current facilitate safety concerns, potential growth/construction of new buildings, and upgrades to existing inadequate power, and allow the implementation of Emergency power, communications and other necessary elements in the plan to better accommodate our youth exhibitors and guests. Current power in the youth animal barns is inadequate and often causes breakers to trip and limits how comfortable the animals can be kept (since fans cannot be run). Furthermore, ventilation in the animal barns is subpar and can cause sick animals, but this cannot be addressed until an adequate power supply is in place. Such power upgrades will make the experience better for fair guests, fair exhibitor, and the animals at the fair. Such upgrades could, in turn, bring more people to use our fair's facilities for their events and could help make other areas of the fairgrounds, outside of the event center, more usable options for hosting events.

Grant funds are also requested for structural upgrades to the Main Dome building. This building was determined to have structural needs to meet current code compliance and safety concerns. This building has such rich history that it will need to be preserved for years to come and be more readily utilized throughout the year. For many years, our community members have taken pride in exhibiting land products, flowers, photography, and other home-goods in this building and the heritage of this building deserves to be preserved for more generations to come.

Lastly, grant funds are requested for expansion of the 4-H/FFA and riding pavilion, to include upgraded lighting and lighting controls and seating. This will help to produce a general ability to increase usage and provide more space for programs put on by 4-H, FFA, youth organizations, and community groups. Such improvements will hopefully help create a hub for people to go to the fairgrounds as a destination for events in Tillamook County.

Please give this proposal your full attention and if I can answer anything further please let me know. I may be reached at the information listed in the letterhead.

Sincerely,

Hayden Bush
Tillamook FFA Advisor



**Oregon State
University**

Extension Service – Tillamook County
Oregon State University
4506 3rd Street
Tillamook, Oregon, 97141

P 503-842-3433 | F 503-842-7741
extension.oregonstate.edu/tillamook

2/21/2020

TLT Grant Committee
2019/20 TLT County Facility Grant
201 Laurel Street
Tillamook, OR 97141

Dear Committee,

I write on behalf of the Tillamook County Oregon State University Extension Service in support of the Tillamook County Fairgrounds grant proposal to fund the Main Dome Building project. We strongly support this grant applications positive impact on the programs and the focus on the structural components and electrical upgrade to the facilities used continuously by the programs supported by the Extension Service.

I have had the privilege of working with the Fairgrounds for the past 27 years, while working for the OSU Extension Service. As an organization, we collaborate with the Fairgrounds for many of our programs. The largest being the 4-H Youth Development Program. Our partnership allows our program to better the community through youth education. The structural components and electrical upgrade is imperative to the program. 4-H utilizes the Fairgrounds' buildings for their programs throughout the year, not just during fair.

If awarded grant funds, they will be used to hire an engineer for the structural components and electrical upgrade; Hire consultant for design of interior/exterior of main dome building including elevator and detailed plans for a new court yard building. These upgrades are important to the 4-H Program as the Main Dome building is used as an exhibit hall during fair for all of the 4-H Exhibits. An upgrade of this scale will improve accessibility and appeal of the facility.

The Tillamook County Fairgrounds is a hidden gem for our community. A resource that is underutilized. With an updated structural components and electrical upgrade, the Tillamook County Fairgrounds could be a vibrant hub for many events. All of these events will support our local economy, as they will bring in people from all over.

In closing, please consider granting the Tillamook County Fairgrounds funds to upgrade and renovate the Main Dome Building. I am happy to discuss my support for this project in person or via phone 503-842-3433.

Sincerely,

Lisa Downing

Lisa Downing
Office Manager
Oregon State University

Agricultural Sciences & Natural Resources, Family and Community Health, 4-H Youth, Forestry & Natural Resources, Extension Sea Grant, and Open Campus programs. Oregon State University, United States Department of Agriculture, and Oregon counties cooperating. The Extension Service offers its programs and materials equally to all people.



SHERIFF

Tillamook County Sheriff's Office

5995 Long Prairie Rd. Tillamook, OR 97141

Dear Commissioners,

I am writing to express my strongest support for the Fairgrounds TLT Grant request. As you likely already know, in addition to all the other events held at the fairgrounds, the Fairgrounds is also the largest and most frequently used shelter for and in Tillamook County.

The area in and around the City of Tillamook experiences the most frequent flooding in the county, and having a higher population density, this flooding effects more people within the county. In addition to the flooding, electrical outages and landslides are also common. Each of these has the potential to displace our citizens and isolate visitors who would need sheltering. The Fairgrounds is an excellent spot for these events as, not only does it have space for these stranded or displaced citizens and/or visitors, it also has space for animals and is frequently used for the temporary placement of camper trailers from Camping Parks next to the rivers that flood their sites.

In a meeting, about a year ago, with Commissioner Yamamoto, Fairgrounds personnel and myself, we discussed needed upgrades and improvements, such as electrical and emergency power needs, communications and structural improvements, which would enhance and enlarge capacity for future emergency event needs.

It is for the above reasons I strongly support the Fairgrounds

Regards,

A handwritten signature in cursive script, appearing to read "G. McCraw".

Lt. Gordon McCraw, DEM
gmcraw@co.tillamook.or.us
503-842-3412

503-842-2561

Sheriff Jim Horton
www.tillamooksheriff.com

503-815-3399 Fax



February 17, 2020

Tillamook County Board of Commissioners
201 Laurel Ave.
Tillamook, OR 97141

Dear Commissioners,

On behalf of Tillamook County Creamery Association (TCCA), we are writing in support of Tillamook County Fairgrounds application for TLT Funds for the Site Power Plan phase of the Strategic Plan Vision.

Improvements to the historic facilities and grounds that make up Tillamook County Fairgrounds are vitally important to the community. Maintaining a functioning facility is also important to TCCA. We share in the 100-year history with the Fairgrounds and understand how important it is to keep these facilities from decaying any further, as well as expanding the space to be able to accommodate events, which would also benefit the local community and allow for out-of-town organizations to utilize the facility for events.

TCCA has long been a supporter and participant at the Tillamook County Fair. Currently, TCCA is a presenting sponsor, providing funds and product donations each year for the fair. We host our Tillamook ice cream booth in the main building (dome) and the Tillamook Lounge in the skating rink. The Sue Durrer Dairy Barn is also an integral part of our involvement as it houses our members and their cows for showing. In the past, we've financially supported the efforts of the Fairgrounds to improve its facilities by adding the pavilion.

It would be beneficial to TCCA to be able to host large events, including our annual meeting, at the Fairgrounds. In addition, the local community, as well as out-of-town organizations, would benefit by having a facility to host large corporate events. However, due to logistical issues including size and layout of the facilities, lack of flexibility in the spaces provided and power and A/V issues, it is not possible to hold large events without bringing in extensive external support.

In addition to having adequate space to host large meetings, we have anchored a space in the main building since the 1970s for our Tillamook ice cream booth. In 2010, we turned our ice cream booth into a partnership opportunity with the 4-H Leaders Association with TCCA donating all proceeds from the ice cream booth to Tillamook County 4-H, which funds programs at the club level. While the equipment we use to keep the ice cream frozen has improved over the years, the electrical grid has struggled to keep up with the demands of our space and, at times, has caused issues for all the vendors in the main building. In 2019, we had serious electrical issues in the booth that required repair in order to operate the ice cream booth safely. As technology has advanced, so have the vendors' desire to offer more services, which continues to put an increased strain on the building's grid. It is vital all vendors within the main building have access to adequate, safe power for the duration of the fair.

The engineering and design planning project will enable the Fairgrounds to start on its strategic master plan for the main building and surrounding structures. Proper electrical planning supplied throughout, and replacement of structural components will be key to the longevity and use of this building.

TILLAMOOK COUNTY CREAMERY ASSOCIATION

4185 Hwy 101 North, Tillamook, Oregon 97141

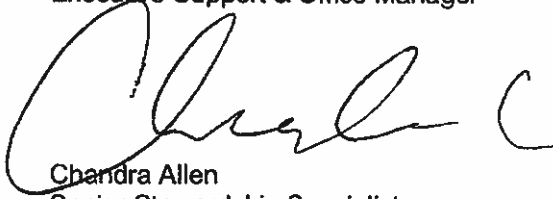
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Tillamook County is proud of its history. We all embrace the significance of the Fairgrounds, including the main building as a part of that history. It is a landmark of our community's past, celebrating who we are, while providing lifelong memories for those who visit. It is time to look toward the future and ensure that the Fairgrounds can continue to support, and offer new value, for our community. TCCA is excited to be a collaborative partner in the design phase of the new space and we look forward to the final completion to restore the main building – the focal point – of the Fairgrounds.

Sincerely,



Stacie Fricia
Executive Support & Office Manager



Chandra Allen
Senior Stewardship Specialist

To: TLT Committee

February 5, 2020

To whom it may concern,

I, Edward Colson, owner of Ready Northwest Emergency Management am writing to express my support for the Tillamook County Fairgrounds to receive TLT grant funding to fund critical infrastructure project upgrades to the facility. In the past 2 years, I have had the pleasure of working with Camy Vonseggern in various committees and meetings and have come to understand the vital importance that the Fairgrounds plays in emergency management planning and as a community asset.

I am currently contracted to the Tillamook County Community Health Department as the Public Health Emergency Preparedness Coordinator. In that role I chair the Committee for Tillamook Agencies and Businesses, a coalition of central Tillamook government agencies, private entities, and area businesses that take steps to coordinate local emergency preparedness planning. We have discussed the role and expectation that the Fairground will play in a catastrophic event where local, state, and federal authorities will stage to commence response and recovery operations.

The Fairgrounds are an expected community asset for local and regional agencies to utilize during expected or unexpected events. At previous meetings, area agencies such as Tillamook People's Utility District have stated that they plan to use the fairgrounds as a staging area for their line trucks and linemen during a disaster, Tillamook County Emergency Management has identified it as an evacuation point due to it being outside the tsunami inundation zone, and in my role in Public Health, the Fairgrounds are identified as a mass shelter and care site for the county.

With these expectations in mind, it is my opinion that the Fairgrounds are a prime candidate for essential and critical upgrades to its infrastructure to be able to provide services when they are needed the most. The ability to access emergency power and space during this time would help all responding agencies to meet the needs of the residents who would be affected in the county. I thank Camy and her team at the Fairgrounds who have always been willing and able to help during times of crisis.

If requested, I would be happy to discuss this more in person or on the phone at a convenient time for the committee.

Sincerely,

Edward Colson

APPENDECIES:

STRATEGIC PLAN FACILITY SPECIFICATIONS FOR UTILITIES

Meet with Tillamook People's Utility District (PUD) to develop power plan for the Fairgrounds. Identify a central point onsite for a distribution substation to be sized to convey electricity to all locations onsite with future development in mind. Remove and underground overhead power lines to reduce the chance for electric shock on tall structures.

Key improvements include:

- Create long-term power plan
- Install site substation and transformers
- Remove overhead power lines; install underground conduit system

Fairgrounds – Underground Power Plan



Overhead lines to be removed on West side



Overhead lines to be removed on North side

