

TILLAMOOK COUNTY

GRANT AGREEMENT #2021-P6 TRANSIENT LODGING TAX (TLT) FOR DESTINATION MANAGEMENT

This Grant Agreement is made and entered into by and between Tillamook County (“County”) and **Tillamook County Fairgrounds**, (“Recipient”) for the **Fairgrounds Pavilion Upgrade and Expansion** (“Project”).

County and Recipient agree as follows:

1. **Agreement.** This Grant Agreement shall include the following, which in the event of any inconsistency are to be interpreted in the following order of precedence:
 - A. This Grant Agreement without any Exhibits;
 - B. Exhibit A: Special Conditions of Award;
 - C. Exhibit B: Project Budget, which supersedes the budget submitted in Recipient’s Application;
 - D. Exhibit C: Project Progress/Completion Report;
 - E. Exhibit D: TLT Tourism-Related Facilities Grant Success Series Presentation Outline; and
 - F. Exhibit E: Recipient’s Application.
2. **Grant.** In reliance upon Recipient’s covenant to comply with all local, state and federal laws, rules and regulations as set forth herein, County agrees to provide the Recipient funds in the amount of **Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00)**, the use of which shall be expressly limited to the projects and activities described in Exhibit E.
 - A. The use of these funds shall also be subject to the approved Project budget in Exhibit B, and the Special Conditions in Exhibit A.
 - B. Subject to the terms and conditions of this Grant Agreement, County shall disburse the grant funds to Recipient on an expense reimbursement basis after County’s receipt and approval of cash request forms from Recipient.
 - C. Any unused grant funds may not be applied to any expenses outside of the Project budget.
3. **Project Completion Date.** The approved grant activities must be completed by **June 30, 2024**, (“Project Completion Date”). By the Project Completion Date, all Project activities must be completed, including submission of the Project Completion Report that is the attached Exhibit D and all cash requests.
4. **Recipient’s Covenants – Compliance with Laws.**
 - A. The Recipient agrees to comply, and cause its agents, contractors and subgrantees to comply, with all applicable local, state and federal laws, regulations, policies, guidelines, and requirements with respect to the use of and the administration, distribution, and expenditure of the funds provided under this Grant Agreement, including but not limited to the following:

- (1) The Davis-Bacon Act, as amended, 40 USC 276a to 276a-5; if applicable.
 - (2) When procuring goods or services to be paid for in whole or in part with County funds, the Recipient shall comply with ORS Chapters 279, 279A, 279B and 279C. County's performance under this Grant Agreement is conditioned upon the Recipient's compliance with these provisions. The Attorney General Model Public Contract Rules shall govern procurements under this Grant Agreement unless the Recipient or its public contract review board has adopted its own rules, then those rules shall apply.
- B. The Recipient shall maintain all fiscal records relating to this Grant Agreement in accordance with generally accepted accounting principles for state and municipal corporations established by the National Committee on Governmental Accounting in a publication entitled "Governmental Accounting, Auditing and Financial Reporting ("GAAFR"). In addition, the Recipient shall maintain all other records pertinent to this Grant Agreement in such a manner as to clearly document the Recipient's performance. The Recipient shall retain and keep accessible all such books, accounts, records, reports, files and other papers or property for a minimum of three (3) years from closeout of this grant, or such longer period as may be required by applicable law, or until the conclusion of any audit, controversy or litigation arising out of or related to this Grant Agreement, whichever date is later.
 - C. The Recipient will assume all of the responsibilities for environmental review, decision-making and action pursuant to the National Environmental Policy Act of 1969, 42 USC 4321-4370, if applicable.
 - D. The Recipient shall be responsible for the operation and maintenance of the project.

5. Default and Remedies.

- A. Default. Recipient shall be in default under this Grant Agreement upon occurrence of any of the following events:
 - (1) Any representation, warranty, or statement made by Recipient herein or in any documents or reports relied upon by County is untrue in any material respect when made.
 - (2) Any other significant breach of the terms and conditions of this Grant Agreement.
- B. Remedies upon Default. If Recipient's default is not cured within a reasonable term, as defined by County, or such longer period as County may authorize at its sole discretion, County may pursue any remedies available under this Grant Agreement either at law or in equity. Such remedies include but are not limited to termination of this Grant Agreement.

6. Termination.

- A. County reserves the right to terminate this Grant Agreement immediately upon notice to the Recipient:
 - (1) if Recipient fails to perform or breaches any of the terms of this Grant Agreement; or

- (2) if federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the grant made pursuant to the terms of this Grant Agreement or payments to be made hereunder are prohibited.
- B. County and Recipient may mutually agree in writing to terminate this Grant Agreement.
- C. In the event of termination prior to Grant Agreement expiration, County will have no further obligations or liabilities under this Grant Agreement, including that it will not reimburse any expenses costs incurred by Recipient.

7. Indemnification. To the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act, Recipient shall indemnify, defend, and hold harmless the County and its officers, employees, and agents from all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature resulting from, arising out of or relating to the activities of the Recipient or Recipient's officers, employees, sub-contractors, or agents under this Grant Agreement. Recipient's indemnifications shall extend to any and all claims arising out of or relating to Grantee's agreements with a non-government organization sponsored by Recipient and associated with this Grant Agreement, if any.

Recipient shall provide a certificate of coverage at the time of execution of this agreement, indicating proof of insurance coverage with limits not less than the following:

Property Damage:	\$1,000,000 (one claimant)
	\$2,000,000 (all claimants)
Personal Injury or Death:	\$2,000,000 (one claimant)
	\$2,000,000 (all claimants)

Such insurance shall be on an occurrence basis only and be evidenced by a Certificate of Insurance provided to the county, indicating coverages, limits and effective dates, by an insurance company licensed to do business in the State of Oregon. An endorsement shall be issued by the company showing the county as an additional insured on all coverages. The endorsement shall also contain a notice of cancellation provision.

8. Miscellaneous.
- A. County and the Recipient are the only parties to this Grant Agreement and are the only parties entitled to enforce its terms. Nothing in this Grant Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such third persons are individuals identified by name herein and expressly described as intended beneficiaries of the terms of this Grant Agreement.
 - B. Recipient shall provide to County, for review and approval of compliance with provision 4.A of this Grant Agreement, all contracts to be entered into

between Recipient and contractors pursuant completion of the Project activities described in Exhibit E.

- C. Except as otherwise expressly provided in this Grant Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, or mailing the same, postage prepaid, to County or the Recipient at the address or number set forth on the signature page of this Grant Agreement, or to such other addresses or numbers as either party may hereafter indicate. Any communication or notice so addressed and mailed shall be deemed to be given five (5) days after mailing. Any communication or notice delivered by facsimile shall be deemed to be given when receipt of the transmission is generated by the transmitting machine.
- D. This Grant Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, "Claim") between County and Recipient that arises from or relates to this Grant Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Tillamook County for the State of Oregon; provided however, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon.
- E. This Grant Agreement and attached exhibits constitute the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Grant Agreement. No waiver, consent, modification or change of terms of this Grant Agreement shall bind either party unless in writing and signed by both parties and all necessary County approvals have been obtained. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of County to enforce any provision of this Grant Agreement shall not constitute a waiver by County of that provision or any other provision.

9. Project Contact.
Camy Vonseggern
4603 Third Street
Tillamook, Oregon 97141
503-842-2272
camytillamookfair@gmail.com

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This Grant Agreement is hereby executed by Parties on the dates set forth below.

Dated this 10 day of February, 2022.

RECIPIENT: TILLAMOOK COUNTY FAIRGROUNDS

Camy M Von Seggern
Camy Vonseggern
4603 Third Street
Tillamook, Oregon 97141
503-842-2272

Dated this _____ day of _____, 2022.

THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

Aye Nay Abstain/Absent

David Yamamoto, Chair

_____ / _____

Erin D. Skaar, Vice-Chair

_____ / _____

Mary Faith Bell, Commissioner

_____ / _____

ATTEST: Tassi O'Neil,
County Clerk

APPROVED AS TO FORM:

By: _____
Special Deputy

Joel W. Stevens
County Counsel

EXHIBIT A

SPECIAL CONDITIONS OF AWARD

1. Required Submittals.

In addition to Recipient providing to County Recipient's contracts to review prior to execution per provision 4.A of this Grant Agreement, Recipient shall also provide to County prior to start of work all required permits.

Failure of Recipient to provide the aforementioned submittals may result in Recipient's dismissal of future TLT grant awards.

2. Progress Reports.

Quarterly Progress Reports are due 30 calendar days after the close of each quarter for the duration of this Grant Agreement. Progress Reports shall be completed using the template that is the attached Exhibit C and are due on the following dates:

1st Quarter: April 30
2nd Quarter: July 30
3rd Quarter: October 30
4th Quarter: January 30

3. Project Completion Presentation.

Within 90 calendar days of completing the project, Recipient shall give a presentation to the Board of Commissioners at a weekly board meeting as part of the Transient Lodging Tax (TLT) Tourism-Related Facilities Grant Success Series. Recipient shall use the outline that is the attached Exhibit D. Recipient shall submit an "Agenda Item Request" to the Board.

EXHIBIT B
PROJECT BUDGET

Project Expenses*	Budget
Engineering & Design Plans	\$12,300
Estimated Construction Cost	\$530,400
Electrical Consultant/Contractor	\$4,800
Bathroom – Utility Upgrades	\$35,400
Project Management	\$4,500
Total Project Expenses	\$587,400
Project Revenues	Budget
Tillamook County TLT Grant	\$250,000
Grant Funding Sources – Pending	\$50,000
Community Fundraising & Support	\$276,280
In-kind – Volunteer Support & Services	\$5,080
In-kind – Fairgrounds Staff Support	\$2,540
In-kind – Fairgrounds Project Management	\$3,500
Total Project Revenues	\$587,400

** Recipient may apply the Project Budget to any of the project expenses items listed in the above table.*

EXHIBIT C

**TILLAMOOK COUNTY TRANSIENT LODGING TAX (TLT)
DESTINATION MANAGEMENT GRANT PROGRAM**

PROJECT PROGRESS/COMPLETION REPORT

Project Title:

Agreement #:

Organization:

Reporting Period:

Project Manager:

Date of Report:

Project Description:

Activities Completed:

Attachments (plans, pictures, etc.):

EXHIBIT D

Transient Lodging Tax (TLT) Destination Management Grant Success Series Presentation Outline

Board of Commissioners' Wednesday Meeting at 9:00 am (15 minutes)

**** PowerPoint and/or at least 4 printed handouts are encouraged ****

1. What is the project description?
2. What was the project budget?
 - What was the TLT award amount?
 - Any additional/matching funds received (ie, other grants or partnerships)?
3. What activities were completed?
 - Organized in a chronological timeline is recommended.
 - What was the final outcome?
4. How has the project had a positive economic impact on the local community and Tillamook County?
 - Any local contractors/businesses used on the project?
 - Any jobs created, increased, or sustained as a result of the project?
 - Any increase in your revenues or services provided as a result of the project?
 - Any benefits to other businesses as a result of the project?
5. How has the project enhanced tourism overall in Tillamook County?
 - How does it improve the visitor experience?
 - How does it attract new visitors?
 - How does it encourage visitors to stay longer or return?
 - How does it increase non-peak / shoulder season spending by visitors?
6. Any noteworthy lessons learned?

EXHIBIT E
RECIPIENT'S APPLICATION

Project Title: Pavilion Upgrade & Expansion

Grant Amount Requested: \$ 250,000

Total Project Cost: \$587,400

PROJECT COUNTY SPONSOR

Rachel Hagerty

Project Contact/Lead? Y N

Department & Contact Name: Tillamook County Fairgrounds, Camy VonSeggern

Address: 4603 Third Street, Tillamook OR 97141

Phone: 503-842-2272

Email: camytillamookfair@gmail.com

MF Bell

02 24 20

Chair, Tillamook County Board of Commissioners

Date

Vice-Chair

Project Petitioner Name: Camy VonSeggern

Project Contact/Lead? Y N

Address: 4603 Third Street, Tillamook OR 97141

Phone: 503-842-2272

Email: camytillamookfair@gmail.com

Camy VonSeggern

2/21/2020

Signature

Date

Property Tax Lot#: T-1S R-9 S-29 TL-700

Address: 4603 Third Street, Tillamook OR 97142

Property Owner(s) (if different from contact): Tillamook County

Address: 201 Laurel Avenue, Tillamook OR 97141

Phone: 503-842-3403

Email:

MF Bell

02 21 20

Signature

Date

LAND USE AFFIRMATION: I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the local land use jurisdiction prior to and as a condition of the execution of a grant agreement. CMV (initial)

LEGAL TITLE AFFIRMATION: I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period. CMV (initial)

PROJECT INFORMATION

Description: Provide a complete description of the project's intended function, design, and structural components. If relevant, attach a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

- The proposed Pavilion upgrade and expansion project is intended to gain capacity for community events and youth development program participants to show and market their animals during Fair; as well as create a space to host community events with appropriate seating and vending amenities, providing a safe space out of the elements for these community groups to ride, exercise and train their animals.
- A ventilation upgrade will address ongoing safety concerns by eliminating the need for fully opened doorways and exits during use, mitigate unsafe air conditions and provide a better experience for the end user and visitors. The upgrade to the electrical and lighting will provide safe functions in operating the light controls, sound system and other necessary elements of normal use. Relocating the electrical room will minimize safety concerns by isolating it away from public traffic, improper storage use and internal water systems.
- Pavilion expansion proposal will extend the building 25 feet to the North, allowing additional room for gaming events and larger horse shows. A 40 foot expansion will be constructed extending toward the West and running the entire length of the building, with an additional 25 foot covered area along the Southern wall. The westward expansion will allow seating, vending space and proper secure storage space of needed equipment. The 25 foot southern wall covered area will allow for additional run out room for events, a secure staging area for animals and a covered entryway into the facility. The existing facility is 200' x 120'.

Sustainability Impact: Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- Integrates tourism with our communities in a way that is respectful and functional: The Pavilion is a hub of activity during the 4 days of Fair where 4-H, FFA and Open Class youth development programs participate in events. Outside of the County Fair, the Pavilion is open to all riders throughout the day and into early evening, seven days a week, whether they are visiting or live within our community. It is a safe environment located within our fenced property and will have the amenities which are reasonable and customary for an equine facility. The increased size of the arena will also help bring in additional riding events from other parts of the state. Currently project programs and riding organizations cannot host these events because of the Pavilion's limited size. By hosting an event in their home county, it brings pride to the participants, attracts more spectators to the event and increases the collaboration between organizations.
- Helps provide visitors authentic, place-based, educational experiences: The Pavilion offers all visitors an authentic, place-based, educational experience, both during the Fair and year-round. During the Fair the Pig n Ford races, live Pari-Mutuel horse racing, 4-H and FFA animal presentations and judging contests as well as the

showmanship during the JLAC animal sale are all examples of authenticity. Year round the Fairgrounds offers the space to host a multitude of educational experiences and events. The pavilion specifically is utilized by Tillamook Riding Club, Blazing Barrels Club, 4-H horse project programs in multiple riding styles, Tillamook High School OHSET team, and recreational riders and trainers.

- **Creates lasting financial and social benefits for locals:** During fair time, the Junior Livestock Auction Committee (JLAC) provides local youth participants the opportunity to gain confidence and business acumen, as well as monetary reward for animal husbandry. By participating in project programs, it creates lasting financial and social impacts on their future.

The OSU Master Gardeners yearly plant sale is held in the pavilion. The revenue generated during this sale is essential to the continued longevity of their program and to the inclusiveness of our community.

Local equestrian organizations are able to host fundraising activities while showcasing their honed talents and hard work.

- **Enhances public policies with organizational support and funding:** The Fairgrounds encourages proper conduct surrounding all aspects of a public gathering space. The Fair offers all visitors the opportunity to experience a safe and inclusive environment for wholesome family-oriented activities. The Fairgrounds also serves as a gathering place for evacuations and reunification efforts in the event of an emergency or disaster.
- **Contributes to the health and vibrancy of our natural environment:** The Fair Board is committed to the stewardship of our property, retention of our green spaces and proper use of grazing fields to minimize mowing and spraying. The Fairgrounds provides a home for the Master Gardeners Presentation garden and educational meeting spaces.

Destination Management Impact: Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- **Does it help disperse tourism visitation impact across time and geography?** The Fairgrounds help disperse tourism impacts in the summer months geographically by drawing visitors to the City of Tillamook instead of the overused beaches and natural attractions. The Fair and Fairgrounds can offer an alternative venue. During the shoulder season visitors can attend any number of events. Local organizations and the Fair Board host fundraising activities which are open to the public and are advertised and attended by out of town guests. The pavilion expansion has the potential to bring new events, concerts and a variety of activities that would attract all ages and demographics.

- Does it protect sensitive ecological areas? The Fairgrounds property has limited sensitive ecological areas; however, we are committed to maintaining green spaces, limiting over paving, protecting native Camas bulbs and moving forward with our strategic master planning in the most conscientious way.
- Does it work to avoid congestion and over-use? The Fairgrounds parking areas located away from downtown, grassy fields and outdoor spaces contribute to the decreased congestion and overuse of natural spaces by offering an alternative for parking and leisure activities.
- Has it taken into account moderating unintended consequences? The Fair Board has been working diligently for years on a long term strategic and facilities plan which takes in to account mitigating unintentional consequences. By collaborating with surrounding businesses, event planners and community members to provide input on issues, consider traffic flows around the site, providing additional parking and transportation options for events and doing research before major decisions are made will help diminish situations.
- Does it help the community deal with the impacts of tourism and support its overall management? The Fairgrounds helps the community deal with the impacts of tourism and support its overall management by providing space and opportunity for shoulder season events. The upgraded Pavilion will also support overall management with expanded usage, offering the availability of a large sized facility and including occupancy during an emergency or disaster for visitors and locals alike.

Collaboration and Inclusivity Impact:

- Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The initial construction of the pavilion was a shared vision and brought together some of the most outstanding organizations and businesses in our county and we will continue to work with them on this new phase of the vision.

Organizations and groups such as the Tillamook FFA, 4-H Leaders Association, 4-H Youth Development professionals, Tillamook High School, OSU Extension Service Master Gardeners and Emergency Management planners bring innovative ideas and knowledge sharing to benefit the entire community. The pavilion also provides evacuation and reunification sites for animals as well as people. All of these collaborative partners will help us leverage our resources and promote the vision across the county through their leadership and volunteerism.

Return on Investment (ROI):

- Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

The Fairgrounds is a community asset and has tremendous potential to contribute to the well-being of the entire county as far as protection and space. The multi agencies mentioned above, volunteers and community organizers provide the conduit for shared county wide goals, technical assistance, and expert knowledge and contribute heavily to favorable outcomes. This investment for the upgrade and expansion of the pavilion will allow for the necessary elements in providing for the growth in economic opportunities through events and programs held at the facility.

- Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities.

This project will produce a generous return on investment. As an economic driver in the community, improvements to the facilities will increase the growth potential for additional revenue by producing new events, creating expanded and more diverse gathering spaces, provide additional space for youth project programs and contribute to over all public safety. All of these components have a ripple effect on our economy through lodging, food services and shopping experiences.

- Attach a detailed schedule showing the implementation dates for each project component (e.g. design, site prep, permitting, start of construction, final completion).

- i. April 15, 2020
Preparation of Project: approval and agreements in place
- ii. June 15, 2020
RFP's generated for Engineering and Agreements in place
- iii. July 15, 2020
Engineer & Design Plans with Site Reviews
- iv. September 15, 2020
RFP's generated for Construction & Electrical Contractors
- v. October 30, 2020
Review of Plan with Partners [Advocacy & Communications]
- vi. March 30, 2021
Implementation of Building Design
- vii. May 30, 2021
Implementation of Bathroom, Utility & Electrical Upgrades
- viii. June 30, 2021
Project Wrap-Up & Next Phase Proposal

- **Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?**

Project Management will be handled by Jigsaw Consulting Services, Teri & Steve Fladstol. Jigsaw Consulting Services experience is in business systems, processes and project over-site. Steve has a BS in Mechanical Engineering and has worked in project management for 36 years, primarily in guiding business capital projects from concept to commission. Most projects Steve has managed have been in the \$100k to \$30m greenfield projects. Teri has worked in the accounting, processes and project documentation process for 30 years.

Fair Manager, Camy VonSeggern along with Rachel Hagerty from Tillamook County will operate, maintain and fund the completed project.

BUDGET

Provide a complete and detailed facility and services project budget.

Total Project Cost	\$587,400
Tillamook County TLT Grant Request	\$250,000
Total Revenues from Applicant	\$11,120
Total Revenues from Other Non-Applicant Sources	\$326,280

Project Expenses	Budget
Engineering & Design Plans	\$12,300
Estimated Construction Cost	\$530,400
Electrical Consultant/Contractor	\$4,800
Bathroom – Utility Upgrades	\$35,400
Project Management	\$4,500
Total Project Expenses	\$587,400
Project Revenues	Budget
Tillamook County TLT Grant	\$ 250,000
Other Grant Funding – Pending	\$50,000
Community Fundraising/Support	\$276,280
Fairgrounds Staff Support In Kind	\$2,540
Volunteer Support and Services In Kind	\$5,080
Project Management In Kind	3,500
Total Project Revenues	\$587,400



Tillamook High School FFA Chapter

Agricultural Sciences and Industrial Technology Program



2605 Twelfth Street | Tillamook, OR 97141 | (503) 842-2566 Ext. 2165 | bushh@tillamook.k12.or.us

February 10, 2020

RE: Tillamook Fairgrounds Grant Letter of Support

Dear Granting Agency,

Please accept this letter as a sign of my support for the Tillamook County Fairgrounds' grant request to make much needed improvements to the Tillamook County Fairgrounds and its facilities. As a community member, fair supporter, and leader of our youth that exhibit at the fair, I strongly support any such improvements.

Electrical upgrades to the facilities will enable the fairgrounds to have adequate power to address current facilitate safety concerns, potential growth/construction of new buildings, and upgrades to existing inadequate power, and allow the implementation of Emergency power, communications and other necessary elements in the plan to better accommodate our youth exhibitors and guests. Current power in the youth animal barns is inadequate and often causes breakers to trip and limits how comfortable the animals can be kept (since fans cannot be run). Furthermore, ventilation in the animal barns is subpar and can cause sick animals, but this cannot be addressed until an adequate power supply is in place. Such power upgrades will make the experience better for fair guests, fair exhibitor, and the animals at the fair. Such upgrades could, in turn, bring more people to use our fair's facilities for their events and could help make other areas of the fairgrounds, outside of the event center, more usable options for hosting events.

Grant funds are also requested for structural upgrades to the Main Dome building. This building was determined to have structural needs to meet current code compliance and safety concerns. This building has such rich history that it will need to be preserved for years to come and be more readily utilized throughout the year. For many years, our community members have taken pride in exhibiting land products, flowers, photography, and other home-goods in this building and the heritage of this building deserves to be preserved for more generations to come.

Lastly, grant funds are requested for expansion of the 4-H/FFA and riding pavilion, to include upgraded lighting and lighting controls and seating. This will help to produce a general ability to increase usage and provide more space for programs put on by 4-H, FFA, youth organizations, and community groups. Such improvements will hopefully help create a hub for people to go to the fairgrounds as a destination for events in Tillamook County.

Please give this proposal your full attention and if I can answer anything further please let me know. I may be reached at the information listed in the letterhead.

Sincerely,

Hayden Bush

Tillamook FFA Advisor

To: TLT Committee

February 5, 2020

To whom it may concern,

I, Edward Colson, owner of Ready Northwest Emergency Management am writing to express my support for the Tillamook County Fairgrounds to receive TLT grant funding to fund critical infrastructure project upgrades to the facility. In the past 2 years, I have had the pleasure of working with Camy Vonseggern in various committees and meetings and have come to understand the vital importance that the Fairgrounds plays in emergency management planning and as a community asset.

I am currently contracted to the Tillamook County Community Health Department as the Public Health Emergency Preparedness Coordinator. In that role I chair the Committee for Tillamook Agencies and Businesses, a coalition of central Tillamook government agencies, private entities, and area businesses that take steps to coordinate local emergency preparedness planning. We have discussed the role and expectation that the Fairground will play in a catastrophic event where local, state, and federal authorities will stage to commence response and recovery operations.

The Fairgrounds are an expected community asset for local and regional agencies to utilize during expected or unexpected events. At previous meetings, area agencies such as Tillamook People's Utility District have stated that they plan to use the fairgrounds as a staging area for their line trucks and linemen during a disaster, Tillamook County Emergency Management has identified it as an evacuation point due to it being outside the tsunami inundation zone, and in my role in Public Health, the Fairgrounds are identified as a mass shelter and care site for the county.

With these expectations in mind, it is my opinion that the Fairgrounds are a prime candidate for essential and critical upgrades to its infrastructure to be able to provide services when they are needed the most. The ability to access emergency power and space during this time would help all responding agencies to meet the needs of the residents who would be affected in the county. I thank Camy and her team at the Fairgrounds who have always been willing and able to help during times of crisis.

If requested, I would be happy to discuss this more in person or on the phone at a convenient time for the committee.

Sincerely,

Edward Colson

Ready Northwest

Emergency Management



**Oregon State
University**

Extension Service – Tillamook County
Oregon State University
4506 3rd Street
Tillamook, Oregon, 97141

P 503-842-3433 | F 503-842-7741
extension.oregonstate.edu/tillamook

2/21/2020

TLT Grant Committee
2019/20 TLT County Facility Grant
201 Laurel Street
Tillamook, OR 97141

Dear Committee,

I write on behalf of the Tillamook County Oregon State University Extension Service in support of the Tillamook County Fairgrounds grant proposal to fund the Main Dome Building project. We strongly support this grant applications positive impact on the programs and the focus on the structural components and electrical upgrade to the facilities used continuously by the programs supported by the Extension Service.

I have had the privilege of working with the Fairgrounds for the past 27 years, while working for the OSU Extension Service. As an organization, we collaborate with the Fairgrounds for many of our programs. The largest being the 4-H Youth Development Program. Our partnership allows our program to better the community through youth education. The structural components and electrical upgrade is imperative to the program. 4-H utilizes the Fairgrounds' buildings for their programs throughout the year, not just during fair.

If awarded grant funds, they will be used to hire an engineer for the structural components and electrical upgrade; Hire consultant for design of interior/exterior of main dome building including elevator and detailed plans for a new court yard building. These upgrades are important to the 4-H Program as the Main Dome building is used as an exhibit hall during fair for all of the 4-H Exhibits. An upgrade of this scale will improve accessibility and appeal of the facility.

The Tillamook County Fairgrounds is a hidden gem for our community. A resource that is underutilized. With an updated structural components and electrical upgrade, the Tillamook County Fairgrounds could be a vibrant hub for many events. All of these events will support our local economy, as they will bring in people from all over.

In closing, please consider granting the Tillamook County Fairgrounds funds to upgrade and renovate the Main Dome Building. I am happy to discuss my support for this project in person or via phone 503-842-3433.

Sincerely,

Lisa Downing

Lisa Downing
Office Manager
Oregon State University

Agricultural Sciences & Natural Resources, Family and Community Health, 4-H Youth, Forestry & Natural Resources, Extension Sea Grant, and Open Campus programs. Oregon State University, United States Department of Agriculture, and Oregon counties cooperating. The Extension Service offers its programs and materials equally to all people.



February 17, 2020

Tillamook County Board of Commissioners
201 Laurel Ave.
Tillamook, OR 97141

Dear Commissioners,

On behalf of Tillamook County Creamery Association (TCCA), we are writing in support of Tillamook County Fairgrounds application for TLT Funds for the Site Power Plan phase of the Strategic Plan Vision.

Improvements to the historic facilities and grounds that make up Tillamook County Fairgrounds are vitally important to the community. Maintaining a functioning facility is also important to TCCA. We share in the 100-year history with the Fairgrounds and understand how important it is to keep these facilities from decaying any further, as well as expanding the space to be able to accommodate events, which would also benefit the local community and allow for out-of-town organizations to utilize the facility for events.

TCCA has long been a supporter and participant at the Tillamook County Fair. Currently, TCCA is a presenting sponsor, providing funds and product donations each year for the fair. We host our Tillamook ice cream booth in the main building (dome) and the Tillamook Lounge in the skating rink. The Sue Durrer Dairy Barn is also an integral part of our involvement as it houses our members and their cows for showing. In the past, we've financially supported the efforts of the Fairgrounds to improve its facilities by adding the pavilion.

It would be beneficial to TCCA to be able to host large events, including our annual meeting, at the Fairgrounds. In addition, the local community, as well as out-of-town organizations, would benefit by having a facility to host large corporate events. However, due to logistical issues including size and layout of the facilities, lack of flexibility in the spaces provided and power and A/V issues, it is not possible to hold large events without bringing in extensive external support.

In addition to having adequate space to host large meetings, we have anchored a space in the main building since the 1970s for our Tillamook ice cream booth. In 2010, we turned our ice cream booth into a partnership opportunity with the 4-H Leaders Association with TCCA donating all proceeds from the ice cream booth to Tillamook County 4-H, which funds programs at the club level. While the equipment we use to keep the ice cream frozen has improved over the years, the electrical grid has struggled to keep up with the demands of our space and, at times, has caused issues for all the vendors in the main building. In 2019, we had serious electrical issues in the booth that required repair in order to operate the ice cream booth safely. As technology has advanced, so have the vendors' desire to offer more services, which continues to put an increased strain on the building's grid. It is vital all vendors within the main building have access to adequate, safe power for the duration of the fair.

The engineering and design planning project will enable the Fairgrounds to start on its strategic master plan for the main building and surrounding structures. Proper electrical planning supplied throughout, and replacement of structural components will be key to the longevity and use of this building.

TILLAMOOK COUNTY CREAMERY ASSOCIATION

4185 Hwy 101 North, Tillamook, Oregon 97141

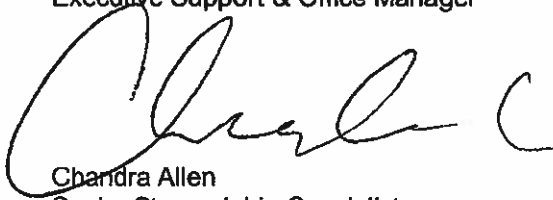
TILLAMOOK.COM

Tillamook County is proud of its history. We all embrace the significance of the Fairgrounds, including the main building as a part of that history. It is a landmark of our community's past, celebrating who we are, while providing lifelong memories for those who visit. It is time to look toward the future and ensure that the Fairgrounds can continue to support, and offer new value, for our community. TCCA is excited to be a collaborative partner in the design phase of the new space and we look forward to the final completion to restore the main building – the focal point – of the Fairgrounds.

Sincerely,



Stacie Fricia
Executive Support & Office Manager



Chandra Allen
Senior Stewardship Specialist

February 9, 2020

To whom it may concern:

I am writing this letter in support of Tillamook County Fairgrounds request for the TLT Grant funds to aid in the redesign and expansion of the Tillamook County Fairgrounds Pavilion.

I am a lifelong community member and have grown up utilizing the many different areas and venues that the Tillamook County Fairgrounds has to offer. The addition of the Pavilion was a huge asset to the community and has been utilized by so many different individuals and groups since its completion. Having a safe place out of the weather to host events or just work with your animals has been beneficial in many ways. It is always well maintained easily accessible.

I am in full support of the redesign and expansion of the Pavilion due to the extra usage of the facility that it would generate. As a member of Western Horseman of Oregon (pattern speed horse events), I have grown up competing all across Oregon / Washington at many different venues and facilities. As members, we have put on shows locally in Tillamook over the years and have utilized the new indoor pavilion for those shows at times. All of our events are set up and measured to specific distances so that we are running the same pattern every time at our shows, no matter what venue we are at. While we have been able to have put on shows at the Tillamook County Fairgrounds Pavilion, the specifications and measurements for our events once set up have made for a very short start/stop area. With this, arises many safety concerns for both the riders and the horses they are competing on. It would be extremely beneficial to have that expansion and gain just a little more space for starting and stopping safely. If we are able to gain that extra space inside the pavilion I would feel better about renting and utilizing the facility to produce more shows here locally. Those shows draw people from across the state to Tillamook during that event.

Another reason that I am in full support of this is the fact that with the expansion and extra space it would allow for larger production events to be held at the Tillamook County Fairgrounds Pavilion. It would allow for more seating during those events, as well as more space for vendors and participants. One example being, the Tillamook County Fair. I can see how a redesign and expansion of the pavilion would be a huge benefit to the Fair, the spectators and the Tillamook County Youth that houses animals in that area during the Fair week. Tillamook County Youth 4-H and FFA livestock and small animals projects have grown over the years, and it doesn't seem to be slowing down. It would be amazing to have the space needed to house all animals during the fair and also allow more space for spectators during the livestock shows and Junior Livestock Auction.

The redesign and expansion of the Tillamook County Fairgrounds Pavilion would be a project that would be beneficial to the community. Adding the extra space to the current facility would open up the options and possibilities for use. Different types of events could be put on and promoted in Tillamook.

It is a safe place to go when the weather is bad. The youth of Tillamook County and the activities available to the community are growing and people are becoming more involved with these different projects and events, having a place available that can provide multiple options is a win-win for everybody.

Sincerely,

A handwritten signature in black ink that reads "Tanya Nielsen". The signature is written in a cursive, flowing style.

Tanya Nielsen

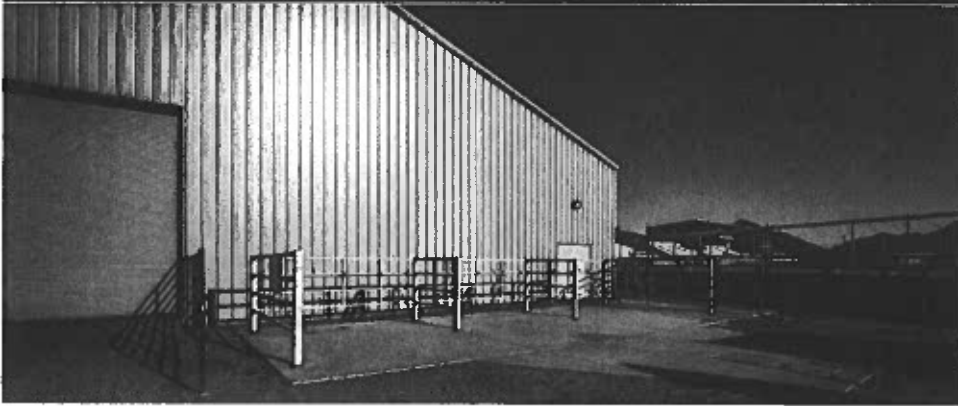
APPENDICIES:

Fairgrounds - Position View





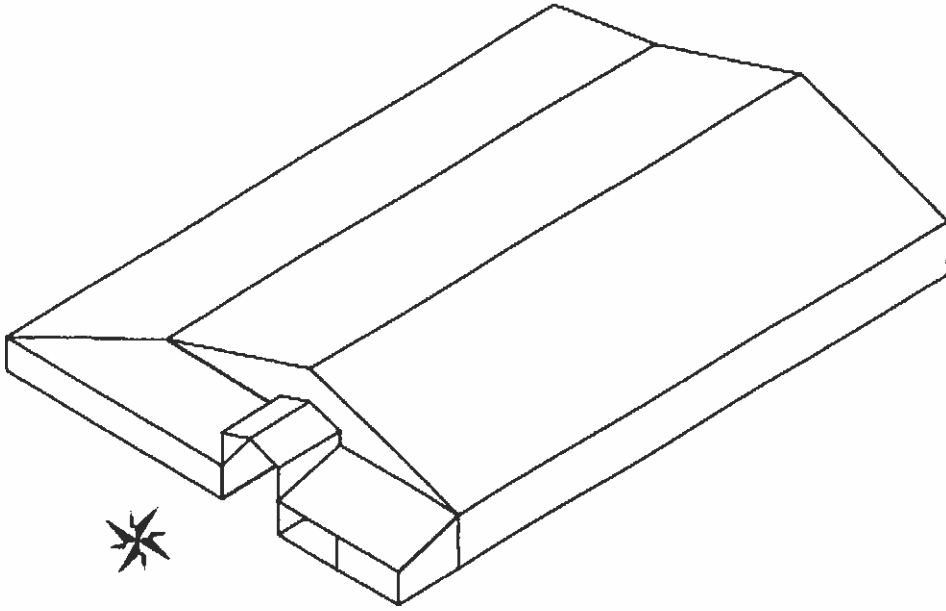
**North Entrance –
Existing Building**



**South Entrance –
Existing building.**

**North Entrance Façade
will mirror the South
Entrance view on the
concept drawing.**

**New design will extend
both entrances 25'
from existing building
[120' x 200']**

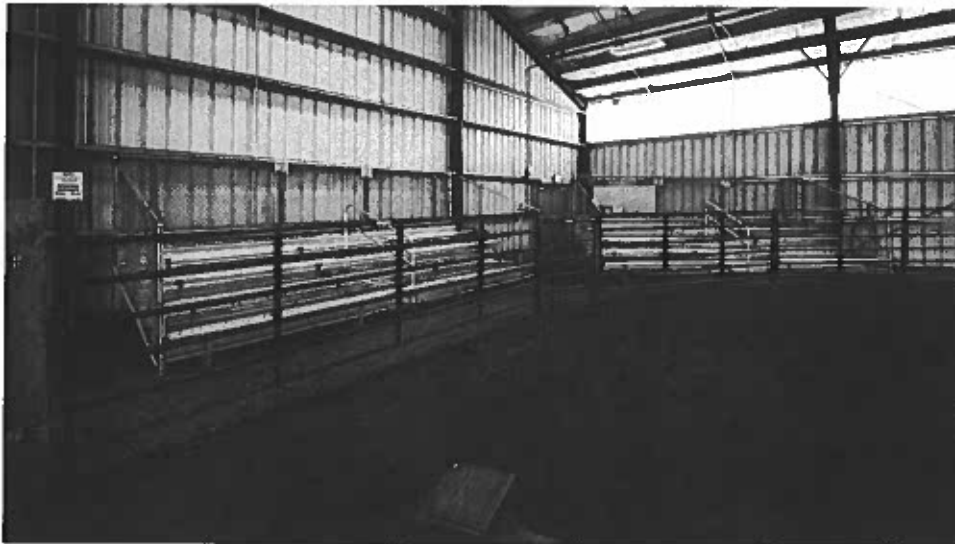


Pavilion – Interior View Existing



Southern view of a normal equine event set-up.

Spectator seating and access around arena in the current set-up is limited. Bathrooms are located on the East side [outside of facility].



Existing spectator seating at the South West end of the Pavilion.