



TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS

BOARD OF COMMISSIONERS

David Yamamoto, Chair
dyamamoto@co.tillamook.or.us

Erin D. Skaar, Vice-Chair
eskaar@co.tillamook.or.us

Mary Faith Bell, Commissioner
mfbell@co.tillamook.or.us

CONTACT

Tillamook County Courthouse
201 Laurel Avenue
Tillamook, Oregon 97141
503.842.3403
www.co.tillamook.or.us

COMMUNITY UPDATE MEETING

Tuesday, June 21, 2022 at 8:00 a.m.
Teleconference and KTIL-FM at 95.9

BOARD MEETING

Wednesday, June 22, 2022 at 9:00 a.m.
Nehalem Room
County Courthouse, Teleconference, and Live Video at tctvonline.com

AGENDAS

COMMUNITY UPDATE – 2022-06-21COMMUNITY UPDATE AUDIO.MP4

CALL TO ORDER: Tuesday, June 21, 2022 8:00 a.m.

1. 00:30 Welcome and Board of Commissioners' Roll Call
2. 00:54 Adventist Health Tillamook
3. 02:40 Coastal Caucus
4. 07:10 Tillamook County Community Health Center
5. 13:03 Tillamook Family Counseling Center
6. 14:40 Emergency Management
7. 18:18 Board of Commissioners
8. Cities
 - 38:27 Manzanita
 - 39:22 Garibaldi
 - 40:22 Tillamook
 - 45:55 South County

ADJOURN – 8:50 a.m.

MEETING - 2022-06-22 BOCC MEETING AUDIO.MP4

CALL TO ORDER: Wednesday, June 22, 2022 9:00 a.m.

1. 02:26 Welcome & Request to Sign Guest List
2. 02:35 Pledge of Allegiance
3. Public Comment
03:05 Emergency Management Staffing Concerns/Tilda Jones, Tillamook Bay Flood Improvement District
07:25 Sheriff's Office Budget Concerns/Peggy Schuman
4. ----- Non-Agenda Items: There were none.

LEGISLATIVE – ADMINISTRATIVE

5. 11:13 Discussion and Consideration of an Oregon Health Authority Sustainable Relationships for Community Health Grant Application/Marlene Putman, Director, Health and Human Services

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board approved the grant application.

6. 15:29 Discussion and Consideration of an Administrative Services Agreement with Tillamook Family Counseling Center, Inc. for Fulfillment of the Criminal Justice Commission Specialty Court Grant and Innovation Grant for Tillamook County Behavioral Health Court/Frank Hanna-Williams, Director, Tillamook Family Counseling Center

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the agreement.

7. 20:24 Discussion and Consideration of a Managing Oregon Resources Efficiently (MORE) Intergovernmental Agreement with Marion County for Resources and Services/Chris Laity, Director, Public Works

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the agreement.

8. 23:58 Discussion and Consideration of an Order in the Matter of Adding Fees and Charges Collected by the Tillamook County Surveyor/Mike Rice, County Surveyor

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed Order #22-037.

9. 25:30 Discussion and Consideration of An Order in the Matter of An Appeal of the Planning Commission's Decision to Approve Conditional Use Request #851-21-000416- PLNG to Establish a 19-Site Recreational Campground on an Approximately 18-Acre Portion of a 58.51- Acre Parcel. The Subject Property is Accessed via Floyd Avenue, a County Local Access Road, and is Designated as Tax Lot 600 of Section 6, Township 4 South, Range 10 West of the Willamette Meridian, Tillamook County, Oregon. The Property Owner and Applicant is Oregon Treehouse Partners LLC. The Appellant is Lisa Macy-Baker/Melissa Jenck, Senior Planner, Department of Community Development

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed Order #851-21-000107-PLNG.

10. 28:43 Discussion and Consideration of an Out-of-State Travel Authorization for Jessica Moran to Attend the Association of Bookmobile and Outreach Services Conference in Scottsdale, Arizona, 10/03/22-10/7/22/Commissioner Mary Faith Bell

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the travel request.

11. 30:19 Discussion and Consideration of an Order in the Matter of Declaring County-Owned Property as Surplus/Jeff Underwood, Interim Director, Information Services

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed Order #22-038.

12. 31:48 Discussion and Consideration of a Personnel Requisition for a New Regular Full-Time Human Resources Manager in the Human Resources Department/Commissioner Mary Faith Bell

33:57 Employment Qualifications and Opportunities/Commissioner Erin Skaar

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the requisition.

13. 35:43 Discussion and Consideration of a Letter of Commitment for the Tides of Change Community-Wide Sexual Assault Nurse Examiner (SANE) Expansion Proposal/Commissioner Mary Faith Bell

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the letter.

14. 42:01 Discussion and Consideration of a Personal Services Agreement with Brook Wyntergreen for South County Program and Project Management/Rachel Hagerty, Chief of Staff

A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the agreement.

15. 45:34 Discussion and Consideration of an Agreement with Columbia-Cascade Construction Inc. for the Courthouse Interior Remodeling Project/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the agreement.
16. 52:05 Discussion and Consideration of a United States Army Corps of Engineers Authorization for Entry for the Tillamook South Jetty Repairs Project/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Chair signed the authorization for entry.
17. 57:07 Discussion and Consideration of a Professional Services Agreement with Singerlewak LLP for Auditing Services/Shawn Blanchard, Treasurer
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed the agreement.
18. 1:00:09 Discussion and Consideration of an Order in the Matter of Transferring Funds Between Budgeted Line Items/Shawn Blanchard, Treasurer
- A motion was made by Commissioner Bell and seconded by Vice-Chair Skaar. The motion passed with three aye votes. The Board signed Order #22-039.

Chair Yamamoto recessed the meeting at 10:06 a.m.

Chair Yamamoto reconvened the meeting at 10:18 a.m. - 2022-06-22 BOCC MEETING AUDIO.MP4
PART II

10:15 a.m.

19. **Public Hearing:** Concerning Adopting a Supplemental Budget for Fiscal Year 2021-2022 and Appropriating Funds/Shawn Blanchard, Treasurer
- 00:47 Supplemental Budget Comments/Shawn Blanchard
- 01:58 Opened Public Hearing
- 02:20 Emergency Management Funding/Tilda Jones, Tillamook Bay Flood Improvement District
- 03:10 Closed Public Hearing

20. Consideration of an Order in the Matter of Adopting a Supplemental Budget for Fiscal Year 2021-2022 and Appropriating Funds/Shawn Blanchard, Treasurer

A motion was made by Commissioner Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed Order #22-040.

10:20 a.m.

21. **Public Hearing:** Concerning Adopting the Budget, Appropriating Funds, Levying and Categorizing Ad Valorem Taxes for the Fiscal Year 2022-2023//Shawn Blanchard, Treasurer

03:40 Opened Public Hearing

04:04 Fiscal Year and Budget Comments/Shawn Blanchard, Treasurer

05:04 Emergency Management Staffing and Funding/Tilda Jones, Tillamook Bay Flood Improvement District

07:17 Closed Public Hearing

07:27 Emergency Management Funding/Shawn Blanchard

22. Consideration of an Order in the Matter of Adopting the Budget, Appropriating Funds, Levying and Categorizing Ad Valorem Taxes for the Fiscal Year 2022-2023/Shawn Blanchard, Treasurer

A motion was made by Commissioner Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed Order #22-041.

10:25 a.m.

23. **Public Hearing: Public Hearing:** Concerning Adopting the Budget, Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District for Fiscal Year 2022-2023/Shawn Blanchard, Treasurer

08:48 Budget Comments/Shawn Blanchard, Treasurer

09:13 Opened Public Hearing

09:27 Closed Public Hearing: There was no testimony.

24. Consideration of an Order in the Matter of Adopting the Budget, Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District for Fiscal Year 2022-2023/Shawn Blanchard, Treasurer

A motion was made by Commissioner Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed Order #22-042, SWSD #22-005.

10:30 a.m.

25. **Second Public Hearing:** Concerning Amendment #5 to Ordinance #43 in the Matter of Adopting an Ordinance Establishing Rules Relating to County Parks, Creating Penalties, and Declaring an Emergency/Rachel Hagerty, Chief of Staff
- 12:40 Amendment Comments/Rachel Hagerty
- 14:17 Opened Public Hearing
- 14:25 Closed Public Hearing: There was no testimony.
26. 14:51 Consideration of Amendment #5 to Ordinance #43 in the Matter of Adopting an Ordinance Establishing Rules Relating to County Parks, Creating Penalties, and Declaring an Emergency/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed Amendment #5 to Ordinance #43.
27. 15:23 Board Concerns – Non-Agenda Items: There were none.
28. 10:19 Board Announcements

AGENDA ITEM TAKEN OUT OF ORDER

ADJOURN – 10:33 a.m.

JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Radio: KTIL-FM at 95.9
- **Board Meetings: Wednesdays at 9:00 a.m.**
 - County Courthouse: Nehalem Room, 201 Laurel Avenue, Tillamook
 - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
 - Live Video: tctvonline.com

MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

PUBLIC COMMENT

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

In-Person Procedures

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

Virtual Procedures

- Register by sending an email to publiccomments@co.tillamook.or.us by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
 - Full name, area of residence, and phone number.
 - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

Written Procedures

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: publiccomments@co.tillamook.or.us.
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

AGENDAS

COMMUNITY UPDATE

CALL TO ORDER: Tuesday, June 21, 2022 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Board of Commissioners
10. Cities
 - a. Manzanita
 - b. Nehalem
 - c. Wheeler
 - d. Rockaway Beach
 - e. Garibaldi
 - f. Bay City
 - g. Tillamook
 - h. South County

ADJOURN

MEETING

CALL TO ORDER: Wednesday, June 22, 2022 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

LEGISLATIVE – ADMINISTRATIVE

5. Discussion and Consideration of an Oregon Health Authority Sustainable Relationships for Community Health Grant Application/Marlene Putman, Director, Health and Human Services
6. Discussion and Consideration of an Administrative Services Agreement with Tillamook Family Counseling Center, Inc. for Fulfillment of the Criminal Justice Commission Specialty Court Grant and Innovation Grant for Tillamook County Behavioral Health Court/Frank Hanna-Williams, Director, Tillamook Family Counseling Center
7. Discussion and Consideration of a Managing Oregon Resources Efficiently (MORE) Intergovernmental Agreement with Marion County for Resources and Services/Chris Laity, Director, Public Works
8. Discussion and Consideration of an Order in the Matter of Adding Fees and Charges Collected by the Tillamook County Surveyor/Mike Rice, County Surveyor
9. Discussion and Consideration of An Order in the Matter of An Appeal of the Planning Commission's Decision to Approve Conditional Use Request #851-21-000416- PLNG to Establish a 19-Site Recreational Campground on an Approximately 18-Acre Portion of a 58.51- Acre Parcel. The Subject Property is Accessed via Floyd Avenue, a County Local Access Road, and is Designated as Tax Lot 600 of Section 6, Township 4 South, Range 10 West of the Willamette Meridian, Tillamook County, Oregon. The Property Owner and Applicant is Oregon Treehouse Partners LLC. The Appellant is Lisa Macy-Baker/Melissa Jenck, Senior Planner, Department of Community Development
10. Discussion and Consideration of an Out-of-State Travel Authorization for Jessica Moran to Attend the Association of Bookmobile and Outreach Services Conference in Scottsdale, Arizona, 10/03/22—10/7/22/Bill Landau, Interim Library Director
11. Discussion and Consideration of an Order in the Matter of Declaring County-Owned Property as Surplus/Jeff Underwood, Interim Director, Information Services
12. Discussion and Consideration of a Personnel Requisition for a New Regular Full-Time Human Resources Manager in the Human Resources Department/Commissioner Mary Faith Bell
13. Discussion and Consideration of a Letter of Commitment for the Tides of Change Community-Wide Sexual Assault Nurse Examiner (SANE) Expansion Proposal/Commissioner Mary Faith Bell

14. Discussion and Consideration of a Personal Services Agreement with Brook Wyntergreen for South County Program and Project Management/Rachel Hagerty, Chief of Staff
15. Discussion and Consideration of an Agreement with Columbia-Cascade Construction Inc. for the Courthouse Interior Remodeling Project/Rachel Hagerty, Chief of Staff
16. Discussion and Consideration of a United States Army Corps of Engineers Authorization for Entry for the Tillamook South Jetty Repairs Project/Rachel Hagerty, Chief of Staff
17. Discussion and Consideration of a Professional Services Agreement with Singerlewak LLP for Auditing Services/Shawn Blanchard, Treasurer
18. Discussion and Consideration of an Order in the Matter of Transferring Funds Between Budgeted Line Items/Shawn Blanchard, Treasurer

10:15 a.m.

19. **Public Hearing:** Concerning Adopting a Supplemental Budget for Fiscal Year 2021-2022 and Appropriating Funds/Shawn Blanchard, Treasurer
20. Consideration of an Order in the Matter of Adopting a Supplemental Budget for Fiscal Year 2021-2022 and Appropriating Funds/Shawn Blanchard, Treasurer

10:20 a.m.

21. **Public Hearing:** Concerning Adopting the Budget, Appropriating Funds, Levying and Categorizing Ad Valorem Taxes for the Fiscal Year 2022-2023
22. Consideration of an Order in the Matter of Adopting the Budget, Appropriating Funds, Levying and Categorizing Ad Valorem Taxes for the Fiscal Year 2022-2023

10:25 a.m.

23. **Public Hearing: Public Hearing:** Concerning Adopting the Budget, Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District for Fiscal Year 2022-2023/Shawn Blanchard, Treasurer
24. Consideration of an Order in the Matter of Adopting the Budget, Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District for Fiscal Year 2022-2023/Shawn Blanchard, Treasurer

10:30 a.m.

25. **Second Public Hearing:** Concerning Amendment #5 to Ordinance #43 in the Matter of Adopting an Ordinance Establishing Rules Relating to County Parks, Creating Penalties, and Declaring an Emergency/Rachel Hagerty, Chief of Staff
26. Consideration of Amendment #5 to Ordinance #43 in the Matter of Adopting an Ordinance Establishing Rules Relating to County Parks, Creating Penalties, and Declaring an Emergency/Rachel Hagerty, Chief of Staff

27. Board Concerns – Non-Agenda Items

28. Board Announcements

ADJOURN

OTHER MEETINGS AND ANNOUNCEMENTS

The Local Public Safety Coordinating Council (LPSCC) teleconference will be held on **Monday, June 20, 2022 at 12:00 p.m.** The teleconference number is 1-971-254-3149, Conference ID: 113 785 794#.

The Commissioners will hold a Board Briefing on **Wednesday, June 22, 2022 at 2:00 p.m.** to discuss weekly commissioner updates. The meeting will be held at the Courthouse in the Nehalem Room, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Board of Commissioners will attend public hearings on **Monday, June 27, 2022, at 8:30 a.m., Wednesday, July 13, 2022 at 1:00 p.m., and Thursday, July 28, 2022 at 2:00 p.m.** to consider the petition for the incorporation of the Unincorporated Community of Oceanside and the creation of the City of Oceanside: #851-22-000224-PLNG. Petition includes a new tax rate for properties within the proposed city limits of the City of Oceanside at 80 cents (\$ 0.80) per one-thousand dollars (\$1,000). Properties proposed to be included in the city limits for the City of Oceanside include all properties currently within the Oceanside Unincorporated Community Boundary. The hearings will be held at the ATV Conference Room, Tillamook County Sheriff's Correctional Facility, 5995 Long Prairie Road, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

Independence Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics will be **CLOSED** on **Monday July 4, 2022.**

BOARD OF COMMISSIONERS' BOARD MEETING

Wednesday, ~~May~~ June 22, 2022

| | Present | Absent | | Present | Absent |
|-----------------|-------------------------------------|--------------------------|----------------|-------------------------------------|--------------------------|
| Mary Faith Bell | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Rachel Hagerty | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| David Yamamoto | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Bill Sargent | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Erin Skaar | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | |

PLEASE PRINT

Name

Email or Address

Item of Interest

Linda Jones

TBFID

budget

Peggy Schumann

Peggy@coastconstruction.biz

budget/parking

(Please use reverse if necessary)

[illegible]



Tillamook County Board of Commissioners

201 Laurel Avenue, Tillamook, OR 97141

Phone: 503-842-3403

TTY Oregon Relay Service

David Yamamoto, Chair

Erin D. Skaar, Vice-Chair

Mary Faith Bell, Commissioner

June 22, 2022

Tides of Change

Valerie Bundy, Executive Director

1902 2nd Street

Tillamook, OR 97141

Re: Tillamook County-Wide SANE Expansion Proposal O-LVC-2022-171306

The Tillamook County Board of Commissioners supports the community-wide proposal being submitted by Tides of Change to expand sexual assault nurse examiner (SANE) services in Tillamook County.

Tillamook County supports the county-wide effort to achieve a consistent, supportive, trauma-informed collaborative partnership response for victims/survivors of sexual assault that enhances the health and well-being of survivors, increases the level of accountability for sexual assault offenders, and increases the overall safety and well-being of our rural community as a whole.

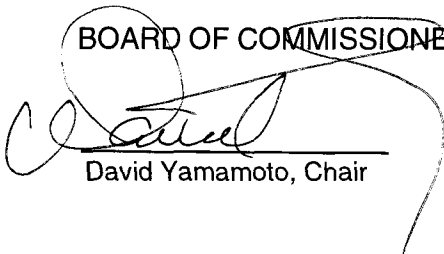
Tillamook County Community Health Centers commit to supporting the county-wide SANE expansion proposal through:

- Participating in ongoing collaborative planning, sexual assault response team (SART) protocol review, and MOU framework development.
- Recruiting, hiring and retaining RNs who are SANE-certified or willing to become certified who will then provide SAFE services on a contract basis.
- Enhancing quality of post-sexual assault care through medical care and referrals for wraparound social services.
- Participating in workforce trainings on adverse child experiences (ACES) and trauma-informed care.
- Ensuring consistent advocate involvement when victims of sexual assault are identified at various points along the continuum of care.
- Working with community partners to develop a SANE service sustainability plan that works for rural service areas and includes both program finances as well as SANE retention best practices.

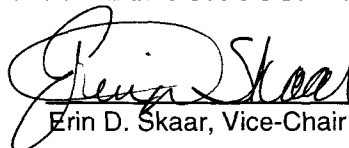
Thank you for leading this community-wide work in Tillamook County.

Sincerely,

BOARD OF COMMISSIONERS FOR TILLAMOOK COUNTY, OREGON



David Yamamoto, Chair



Erin D. Skaar, Vice-Chair



Mary Faith Bell, Commissioner

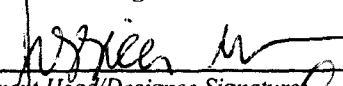


AN EQUAL OPPORTUNITY EMPLOYER

PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

TILLAMOOK COUNTY TRAVEL AUTHORIZATION

2022

Please complete this form and obtain required signatures **before** traveling.

| | | | |
|--|--|---|--|
| 1. Name of Employee/Traveler: Jessica Moran | | 2. Date: | |
| 3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="radio"/> Yes <input type="radio"/> No | | 4. Airfare/Railfare: \$ 277.70 Confirmation Number: | |
| 5. Name of Conference or Training: ABOS Conference | | 6. Conference/Training Cost: \$ 350.00 | |
| 7. Itinerary: Destination (City, State): Scottsdale, Arizona | | 8. Lodging Reservation Information: | |
| Est. Departure Date: 10/03/2022 Time: 6:50 am | | Hotel Name: The Scott Resort and Spa | |
| Est. Return Date: 10/7/2022 Time: 10:26 pm | | Address: 4925 North Scottsdale Rd Scottsdale, AZ 85251 | |
| | | Phone number: 800*528-7867 | |
| | | Confirmation Number: 679874570 | |
| 9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) | | 10. Lodging Rate: | |
| a. ABOS Member fee \$ 49.00 c. Uber \$ 70.00 | | Amount per Night: \$ 165.00 | |
| b. Baggage \$ 60.00 d. Parking fee \$ 60.00 | | Tax per Night: \$ 23.13 | |
| | | Total per Night: \$ 188.13 | |
| 11. Meals: (Please CHECK which rate you are using in ONE box below) | | Number of Nights: x 4 | |
| Daily Meal Rate without receipts (See policy): <input checked="" type="checkbox"/> | | Total Lodging: \$ 752.52 | |
| CONUS Rate with detailed receipts and accounting: <input type="checkbox"/> | | 12. Cost of Trip: | |
| *Daily Rate: \$ 40.00 *(Standard rate or City Conus Rate) | | Airfare/Railfare: \$ 277.70 | |
| | | Lodging: \$ 752.52 | |
| | | Meal Per Diem: \$ 136.00 | |
| | | Personal Car Miles: \$ 99.45 | |
| | | Training/Conference Cost: \$ 350.00 | |
| | | Miscellaneous: \$ 239.00 | |
| | | Total Not To Exceed: \$ 1,854.67 | |
| 13. Personal Car Miles | | | |
| Total miles round trip: 170 x IRS Rate 0.585 \$ Total \$ 99.45 | | | |
| 14. Purpose of Trip (Be Specific): Attend the annual Association of Bookmobile and Outreach Services | | | |
| 15. Approved for Payment: | | | |
| Meal Per Diem: \$ 136.00 | | Transportation: \$ 277.70 | |
| Personal Car Miles: \$ 99.45 | | Training/Conference: \$ 350.00 | |
| Misc: \$ 239.00 | | Total \$ 1,854.67 | |
| Lodging: \$ 752.52 | | | |
| 16. Employee/Traveler Signature: | | Date: | |
|  | | 5/31/2022 | |
| 17. Department Head/Designee Signature: | | Date: | |
|  | | 6/9/2022 | |
| 18. Board of Commissioner's Signature (Required for Out-Of-State) | | Date: | |
|  | | 6/12/2022 Rev. 1/13/22 | |

Claimant Signature

APPENDIX D

TILLAMOOK COUNTY

REQUEST APPROVAL FORM TO UTILIZE EMPLOYEE/AGENT
PRIVATE VEHICLE FOR COUNTY BUSINESS
APPROVAL REQUIRED PRIOR TO USAGE OF PRIVATE VEHICLE

Destinations:

TO: PDX Airport FROM: Tillamook Library

I request approval to use my private vehicle on 10/2/2022 to 10/10/2022
for Tillamook County business purpose of:

Attend ABOS annual

Reason for using private vs. County owned vehicle is:

No county vehicle available

I am ~~am~~ not () requesting mileage reimbursement. Insurance terms remain the same whether or not mileage payment is requested. This form must accompany the reimbursement request.

Personal or Private Vehicle Liability. If you authorize your employees/agents to use a personal or private vehicle on County business, he/she is responsible to carry the minimum liability insurance required by law (must provide proof before department head/designee approval). If employees operate a personal or private vehicle on County business, their personal liability insurance policy is primary and County coverage is excess. If the amount of liability to third parties exceeds their private policy limits, the County will provide excess liability coverage.

The County does not cover collision or comprehensive insurance for personal vehicles. When utilizing a personal vehicle for County purposes, the employee/agent is 100% responsible for collision or comprehensive damage incurred to the vehicle.

The rationale of having County employees/agents complete a vehicle usage form is for their own knowledge pertaining to County vehicle coverage, and liability protection from the County. Plus, the signed form may give their department head/designee a heads up as to who will be using their own vehicle on County business and committing department funds when claiming reimbursement for personal vehicle mileage. The signing of the personal vehicle usage document will inform the County employee/agent that their insurance is the first to be used in the event of a vehicle accident. Each department should keep a copy of the signed form on file.

If involved in an accident while on official County business, I will advise the Human Resources Department within twenty-four (24) hours by calling 503-842-3418.

Employee: [Signature] Date: 5/31/2022

Department Head/Designee: [Signature] Date: 6/9/2022

Tentative Conference Schedule

Schedule is subject to change

Monday, October 3, 2022

- | | |
|-------------|--|
| 6:30-8:00pm | Registration |
| 6:30-8:00pm | "Long Time No See" welcome reception (Fun activities, games, and a chance to see old friends and make new ones) |

Tuesday, October 4, 2022

- | | |
|-------------------|---|
| 7:30am – 8:45am | Registration |
| 7:30am – 9:00am | Breakfast (included in conference registration) |
| 9:00am – 10:00am | Welcome and Opening of Conference (VIP guests, dignitaries usually give speeches during this time). |
| 10:00am – 11:00am | Meet the Vendors/Associates |
| 11:00am - noon | Bookmobile Exhibits Open |
| 11:15am – 5:00pm | Vendor Exhibits Open |
| 11:00am – 11:45am | Registration Table Open |
| 11:15am – noon | Workshops A |
| Noon – 1:00pm | Lunch on your own |
| 1:15pm – 2:00pm | Workshops B |
| 1:15pm – 5:00pm | Registration Table and Merchandise Sales Open |
| 2:15pm – 3:00pm | Guest speaker – Laura Tohe, Navajo Nation Poet Laureate |
| 3:15pm – 4:00pm | Afternoon Break/Vendor visits |
| 3:00pm – 4:00pm | Bookmobile Exhibits Open |
| 4:00pm – 5:00pm | Workshops C |
| 6:30pm – 8:00pm | Networking Nite |

Wednesday, October 5, 2022

- | | |
|-----------------|---|
| 7:30am – 8:30am | Registration |
| 7:30am – 8:30am | Breakfast (included in conference registration) |

| | |
|-------------------|---|
| 8:30am – 10:30am | ABOS announcements, Awards Ceremony, Board Meeting (for members) |
| 10:45am – 11:30am | Workshops D |
| 10:30am – noon | Registration Table Open |
| 10:45am – noon | Bookmobile Exhibits Open |
| 10:30am- 5:00pm | Vendor Exhibits Open |
| Noon – 1:45pm | Lunch (included with conference registration) Guest Author: J.A. Jance – includes book signing |
| 2:00pm – 2:45pm | Workshops E |
| 3pm – 3:45pm | Workshops F |
| 1:45pm – 4:45pm | Registration Table Open |
| 3:45pm – 5:00pm | Bookmobile Exhibits Open - Vendor Exhibits continue to be open until 5PM |
| 3:45pm – 4:15pm | Afternoon Break/Vendor visits |
| 4:30pm – 5:00pm | Workshops G |
| 5:00pm | Dinner on your own |

Thursday, October 6, 2022

| | |
|------------------|---|
| 7:30am – 8:30am | Breakfast (included in conference registration) |
| 8:30am – 9:00am | ABOS announcements |
| 9:00am – 11:45am | Registration Table open |
| 9:15am – 10:00am | Workshops H |
| 10:15am – 11am | Workshops I |
| Noon – 1:00pm | Closing session |
| 1:00 - 4:00pm | Scottsdale Public Library Civic Center Branch Tours (Space is limited; sign-up required at registration table) Several tours will be offered; limit of 20 per tour. |

5/31/22, 11:19 AM

The Scott Resort & Spa



Your Reservation

Confirmation Number:



Jessica Moran #679874570

Dates Of Stay:

Oct 3, 2022 - Oct 7, 2022

^ Guest Patio King - 1 room

\$ 660.00

 4 nights  2 adults

Mon, Oct 3, 2022

\$ 165.00

Tue, Oct 4, 2022

\$ 165.00

Wed, Oct 5, 2022

\$ 165.00

Thu, Oct 6, 2022

\$ 165.00

Subtotal

\$ 660.00

Code:1087NY

Taxes and Fees

\$ 92.53

Total

\$ 752.53

Cancellation Policy:

Modifications allowed only before cut off date

See [Terms & Conditions](#)

Guest Information

Jessica Moran

jmoran@co.tillamook.or.us

50384247921710

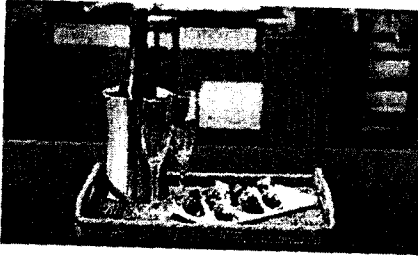
UNITED STATES

Payment Method

Mastercard ending in 1002

THE
SCOTT

Enhance Your Stay

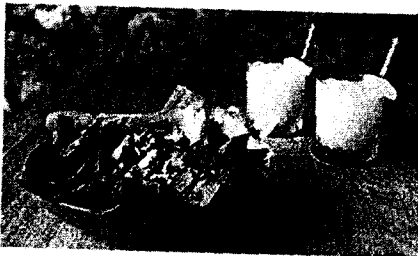


Romance Celebration

\$ 50.00 Per Reservation

Embrace the romance with chocolate covered strawberries and a bottle of sparkling wine delivered to your room.

ADD ENHANCEMENT



Fiesta Celebration

\$ 50.00 Per Reservation

Long day of traveling or meetings? Enjoy some chips, guacamole and a pitcher of margaritas from the comforts of your own room.

ADD ENHANCEMENT

VIEW MORE ENHANCEMENTS

Need to Make Another Reservation?

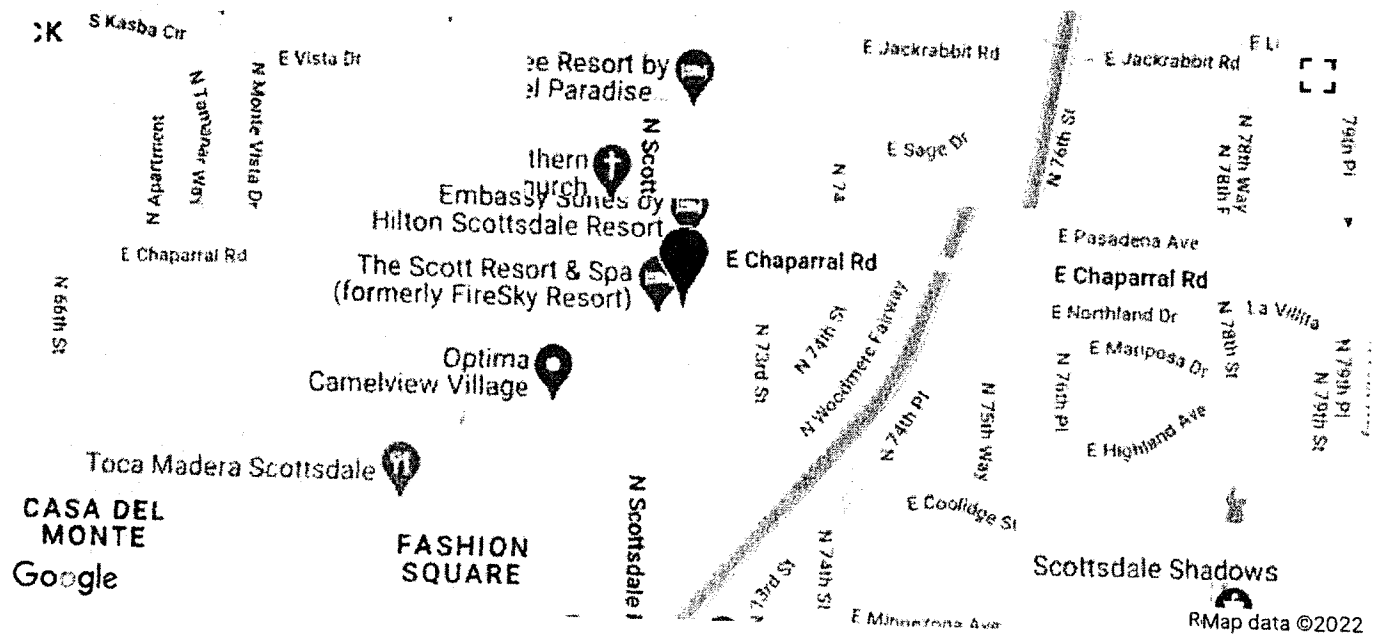
START A NEW RESERVATION

Getting Around

5/31/22, 11:19 AM

The Scott Resort & Spa

THE
SCOTT



From the Airport:

Airport

Distance Distance Unit

Scottsdale, Arizona

9.0 Miles

Phoenix, Arizona

14.0 Miles

Phoenix-Mesa Gateway Airport

33.0 Miles

The Scott Resort & Spa, United States - Price Match Guarantee

[Modify/Cancel](#)

[START OVER](#)

Jessica Moran

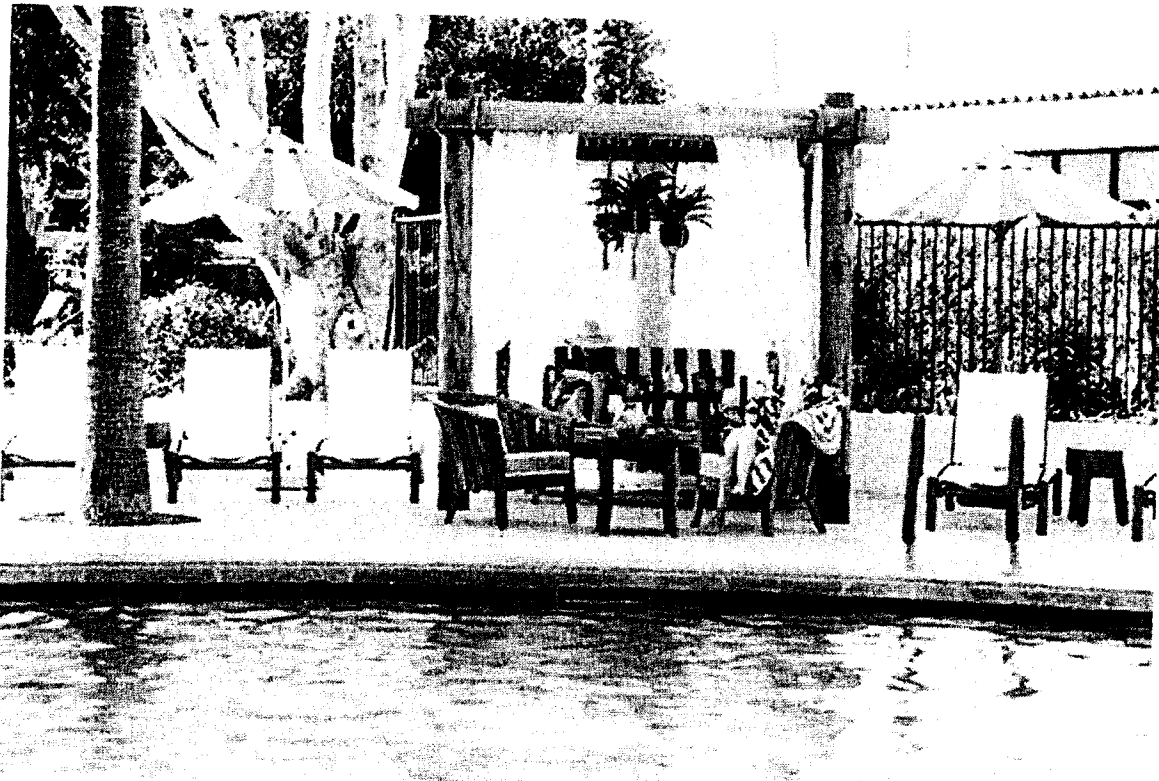
From: The Scott Resort & Spa <noreply@email.thescottresort.com>
Sent: Tuesday, May 31, 2022 11:19 AM
To: Jessica Moran
Subject: EXTERNAL: The Scott Resort & Spa Reservation Confirmation 679874570

[NOTICE: This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

[View in Browser](#)

THE SCOTT

RESORT & SPA



Dear Jessica,

Thank you for choosing The Scott Resort & Spa. Please review your reservation details below.

CONFIRMATION NUMBER:

GUEST NAME:

679874570

Jessica Moran

ARRIVAL DATE:

Monday, October 3, 2022

DEPARTURE DATE:

Friday, October 7, 2022

NUMBER OF NIGHTS:

4

REQUESTED ROOM TYPE:

Guest Patio King

TOTAL:

\$752.53

Click here to view what the nightly

Amenity Fee includes*

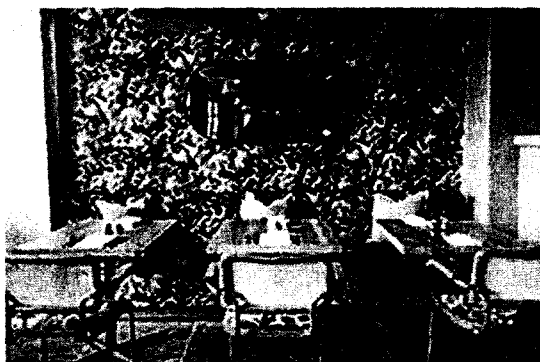
CANCELLATION POLICY: Cancel by 5 pm local hotel time at least 72 hours prior to arrival to avoid a 1 night cancel penalty charge.

*Check-in time is 4:00pm. Check-out time is 11:00am.

**The Scott Resort is pleased to announce that our resort is smoke-free. This includes smoking of any kind, including but not limited to vaping, e-cigarettes, and marijuana. Please note that cleaning fee of \$400 per room, or more, will be charged to guests who choose to smoke in our guest rooms. According to Arizona State law #36-2851, it is illegal for any person to smoke marijuana in a public place.

MODIFY OR CANCEL

Enjoy all The Scott has to offer!



Exquisite Cuisine &
Delicious Cocktails Await

VISIT THE CANAL CLUB



Treat Yourself
to The Good Life

VISIT LA VIDORRA

You may also modify or cancel your reservation by calling **(800) 528-7867**.

To reserve a rental car with Enterprise, please **CLICK HERE**.

For a list of FAQs, please **CLICK HERE**.

We are looking forward to your stay!

The Scott Resort & Spa



NOW OPEN in the Heart of Flagstaff, AZ

High Country Motor Lodge - An All New Boutique Hotel Experience

Inspired by the vast beauty of northern Arizona — its rugged mountains, deep forests, and well-worn highways — the High Country Motor Lodge is much more than a roadside motel. It is an ode to the wilderness.

A contemplative retreat set against a clear night sky.

Learn More

Reservations: 800 528 7867 | T: 480 945 7666 | F: 480 946 4056

The Scott Resort & Spa 4925 North Scottsdale Road, Scottsdale, Arizona 85251



[View in browser](#) | [Unsubscribe](#)

5/31/22, 11:52 AM

Flight details | Expedia



More travel ▾



English

List your property

Support

Trips

Notifications

Alaska Airlines · PDX → PHX



Alaska Airlines · PHX → PDX



Review your trip

[Change flight](#)

[Change flight](#)



Stay flexible with no change fees

We recommend booking a flight with no change fees in case your plans change.

[Change flights](#)

Portland to Phoenix

6:40am - 9:15am (2h 35m, nonstop)

Alaska Airlines · Mon, Oct 3



[Show details ▾](#)

Your fare: Saver

Upgrade for \$60 roundtrip to get seat choice and no change fees.

[See upgrade options](#)

Seat

Fare upgrade required to choose your seat.

Phoenix to Portland

7:40pm - 10:26pm (2h 46m, nonstop)

Alaska Airlines · Fri, Oct 7



[Show details ▾](#)

Trip total

\$278

[View price summary](#)

[Check out](#)

Seat

Fare upgrade required to choose your seat.

Bags

✓ Carry-on bag included

💰 1st checked bag for a fee

Bags for this flight must be purchased through the airline after booking.

Alaska Airlines cleaning and safety practices



Free cancellation

There's no fee to cancel within 24 hours of booking.



Tell us how we can improve our site

Share feedback

Trip total

\$278

[View price summary](#)

[Check out](#)

Our app takes you further

When you book on the app you can save up to 25% on select hotels while earning double the points with every booking. With these app deals you'll save even more on trips, and that means you can take more trips, and manage it all on the go.

Switch to the app

expedia group

Company

About
Jobs
List your property
Partnerships
Newsroom
Investor Relations
Advertising

Terms and Policies

Privacy policy
Terms of use
Vrbo terms and conditions
Expedia Rewards Terms
Accessibility

Explore

United States of America travel guide
Hotels in United States of America
Vacation rentals in United States of America
Vacation packages in United States of America
Domestic flights
Car rentals in United States of America
All accommodation types

Help

Support
Cancel your hotel or vacation rental booking
Cancel your flight
Refund timelines, policies & processes
Use an Expedia coupon

Trip total

\$278

[View price summary](#)

[Check out](#)

5/31/22, 11:52 AM

Flight details | Expedia

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Trip total


\$278

[View price summary](#)

[Check out](#)


X

7:40pm - 10:26pm (Nonstop)

 Alaska Airlines

7:40pm - 10:26pm

2h 46m (Nonstop)

Show details 

Selected fare to Portland

The fare class for this flight is the same as the fare class for your flight from Portland to Phoenix

+\$0

\$277.20 roundtrip for 1 traveler

Saver

Cabin: Economy

X Seat choice

X Cancellation

X Changes

✓ Earn miles

Show more

Carry-on:

Included


1st checked bag:

\$30 up to 50 lbs

2nd checked bag:

\$40 up to 50 lbs

Select

Baggage fees reflect the airline's standard fees based on the selected fare class. Fees may vary based on size and weight restrictions as well as loyalty programs and other promotions. For more information, check with [Alaska Airlines](#) .

FLY PDX

FLIGHTS

GETTING TO & FROM

AT PDX

TRAVELER INFO

For Assistance: Call 800.460.4254 - Available daily from 7:30 a.m. - 9 p.m.

Payment Methods: PDX accepts cash, debit cards, American Express, Discover, MasterCard and Visa.

Short-Term \$3/hr \$27/day

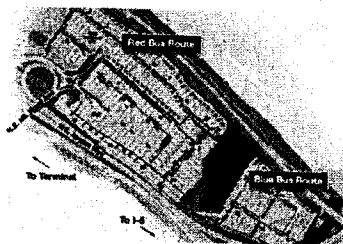
Long-Term \$3/hr \$24/day

Economy \$3/hr \$12/day

Open 44% Full

Free parking shuttles run regularly to the main terminal every 7-9 minutes from 4:00 a.m. - midnight, and every 15 minutes from midnight to 4:00 a.m.

- Free jump starts & flat tire assistance
- Handicap Accessible
- 7,800 public parking spaces
- Located near I-205 off of Airport Way
- Free shuttle to terminals (takes about 7-9 minutes)
- 7th day free



Valet \$10/hr \$35/day

— CALCULATE PARKING COSTS —

Entry Date

10/03/22

Entry Time

5:00 AM

Exit Date

10/07/22

Exit Time

11:55 PM

Calculate

Short-Term:

\$125.00

Long-Term:

\$120.00

Economy:

\$60.00

Valet:

\$175.00

* Calculations are provided for informational purposes only and are based on time of entry, not entry date.

— PARKING VIRTUAL TOURS —



Short-Term Garage



Long-Term Garage



Economy Parking



Valet Parking



Cell Phone Waiting Area

\$60.00



It's busy, fares are higher than usual.



UberX 4

12:37pm · 3 min away
Faster

\$34.97

2x pts



UberXL

12:38pm

\$40.45

2x pts



Comfort

12:38pm

\$34.74

2x pts



Business

American Express 3276

Confirm UberX





Tillamook County Library to Long Term Parking, Drive 85.2 miles, 1 hr 36 min
PDX

Tillamook County Library

1716 3rd St, Tillamook, OR 97141

Drive from OR-6 E and US-26 E to Portland. Take exit 24A from I-205 N

- 1 hr 33 min (83.2 mi)
- ↑ 1. Head east on 3rd St toward Stillwell Ave
 - ↑ 2. Continue onto OR-6 E 0.3 mi
 - ↑ 3. Continue onto OR-6 E 1.6 mi
 - ↗ 4. Merge onto US-26 E 49.3 mi
 - ↘ 5. Take exit Salem to merge onto I-405 S 19.8 mi
 - ↘ 6. Take the exit toward Seattle/The Dalles/Interstate 84 E/Interstate 5 N 1.4 mi
 - ↗ 7. Merge onto I-5 N 0.5 mi
 - ↘ 8. Take exit 300 for I-84 E/US-30 E toward Portland Arpt/The Dalles 0.4 mi
 - ↖ 9. Continue onto I-84 E/US-30 E 1.1 mi
 - ↘ 10. Take exit 8 to merge onto I-205 N toward Seattle/Portland Arpt 5.8 mi
 - ↘ 11. Take exit 24A toward Airport Way W/Portland Arpt 2.2 mi
 - 0.8 mi

Continue on NE Airport Way to your destination

- ↗ 12. Merge onto NE Airport Way 4 min (2.0 mi)
- ↶ 13. Turn left 1.7 mi
- ↗ 14. Slight right 0.2 mi
- 89 ft

5/31/22, 11:59 AM

Tillamook County Library to Long Term Parking, PDX - Google Maps

➤ 15. Turn right

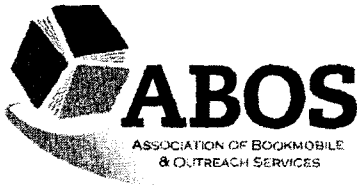
ⓘ Destination will be on the left

361 ft

Long Term Parking, PDX

Portland, OR 97218

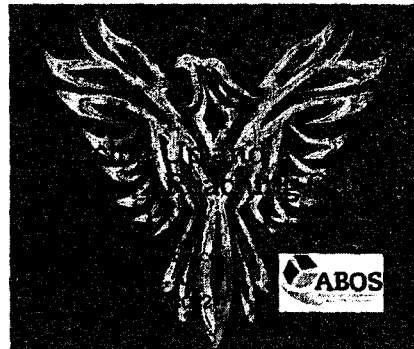
These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



2022 ABOS Conference

"Rising Up and Reaching Out"

October 4-6, 2022 | Scottsdale, AZ



Submit Your 2022 ABOS Conference Program Proposals

****Programs will be announced in early June!****

Tentative Conference Schedule

REGISTER FOR THE 2022 ABOS CONFERENCE

2022 Conference Registration Fees

Early Bird (May 3-July 17) Member \$350

Early Bird (May 3-July 17) Non-Member \$450

Advanced (July 18-August 29) Member \$450

Advanced (July 18-August 29) Non-Member \$550

Virtual (May 3-August 29) Members and Non-Members \$89

****the virtual conference will consist of on-demand programs.*

On-Site (October 4-October 6) Member \$450

On-Site (October 4-October 6) Non-Member \$550

One Day, Tues. or Wed., \$250, Member

One Day, Tues. or Wed., \$350, Non-Member

One Day, Thurs., \$150 Member

One Day, Thurs., \$250 Non-Member

Presenter: \$250 (with code)

Bookmobile Driver: \$250 (*one per vehicle*) - only applicable if you are driving a bookmobile to the conference for display.

Email exofficio@abos-outreach.com for registration code.

6/1/22, 8:19 AM

Association of Bookmobile and Outreach Services - Conference

Bookmobile drivers will be offered a \$150 fuel stipend.

Carole Hole Award Winners: Free (with code)

ALL CONFERENCE REGISTRATIONS INCLUDE:

- Breakfast on Tuesday
- Hors d'oeuvres on Networking Nite (Tuesday)
- Breakfast/Lunch on Wednesday - lunch will include author J.A. Jance <https://www.jajance.com/>
- Breakfast on Thursday

Meals for non-conference attendee (family/friends attending with paid attendee):

- Charge for breakfast: \$45/day
- Charge for lunch: \$35/day
- Vendor meals: \$250 total

Reserve your room for The Scott Resort & Spa!

4925 N. Scottsdale Rd., Scottsdale, AZ 85251

Our group rate is \$165/room - single or double is the same, but \$15 per night will be added for more than two adults staying in the room.

Deadline for room reservations is Aug. 29, 2022.

To book your room you may choose one of the following options:

Option 1: 2022 ABOS Meeting

Option 2: Call The Scott Resort and Spa at 800-528-7867 and use group code: 2022 ABOS Meeting

Check-in begins at 4:00 p.m. Check-out is by 11:00 a.m.

Note: there are no elevators at The Scott. If you need a handicapped-accessible room or a first-floor room, please let the hotel know your preference.

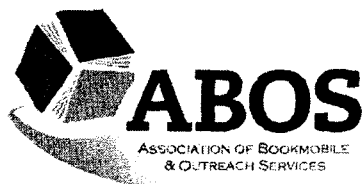
For any questions, please contact Lori Berezovsky at president@abos-outreach.com or 785-342-4538.

Written requests for refunds must be postmarked, faxed, or electronically received by August 29, 2022. No refunds will be made following that date.

Cancellations are subject to a \$25.00 processing fee.

Hardship cases (i.e., illness, death in the family, etc.) may be submitted to the ABOS Board of Directors for determination of whether or not portions of conference fees may be refunded (i.e., what cash outlay has already been made on behalf of the person.)

Connect



Membership Information

Join ABOS in 2022 and "Shift Into Gear" with us!



Individual - \$49

Institution - \$135 for 3 staff (\$45 for each additional staff member)

Student/Retiree - \$20

Join ABOS with this online membership form

2022 ABOS Membership Brochure

Membership Benefits Include:

- Access to an active listserv where ideas and best practices are shared.
- Discount on conference registration.
- Run for office on the board of directors and have voting rights.
- Mentorship from leaders and professionals in the library outreach field.
- Part of an international resource network.
- Continuing education opportunities.
- Serve on a committee to further ABOS' mission.
- Gain inspiration from our quarterly newsletter, Out & About.

2022 "Shift into Gear" Membership Campaign

April 4 through August 15: Every time a new member registers or a current member renews, they will have the opportunity to tell us who referred them.

Those who refer new members will be entered into a monthly swag and gift certificate drawing. After August 15, the individual who refers the most new members will win a grand prize.

Connect



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, PORTLAND DISTRICT
PO BOX 2946
PORTLAND, OR 97208-2946

June 9, 2022

Real Estate Division

Rachel Hagerty
Chief of Staff, Tillamook County
201 Laurel Avenue
Tillamook, Oregon 97141

Dear Ms. Hagerty:

Thank you for Tillamook County's request for clarification on the Notice to Proceed letter previously issued by the U.S. Army Corps of Engineers on May 19, 2022. The purpose of this letter is to provide a revised Notice to Proceed for the County's action. This letter is pursuant to the Resolution of Formal Assurances for Local Cooperation (Resolution), executed December 6, 1967, between the Department of the Army and Tillamook County, the Port of Garibaldi, and the Port of Tillamook Bay (Non-Federal Sponsors). The U.S. Army Corps of Engineers, Portland District (Corps), and the Non-Federal Sponsors agreed to cooperate in the ongoing maintenance of the Tillamook Jetties, and in this instance for the South Jetty phase of the Tillamook Jetty Repair Project (Project), specifically.

Paragraph A of the Resolution requires the Non-Federal Sponsor to provide all lands, easements, and rights-of-way necessary for the construction, operation, and maintenance of the Project, including those lands, easements, or rights-of-way necessary for the borrowing of material, the disposal of dredged or excavated material, or relocation.

Please accept this letter as your written notice to proceed to provide evidence of ownership of the real property interests in the vicinity of what is commonly known as the South Jetty site, as required for the Project. The Project's minimum real property requirements consist of two areas. First is a temporary staging area for barge loading and offloading consisting of 2.60 acres at Kincheloe Point (Enclosure 1). Second is road access over lands along Bayocean Dike Road. This road is partially provided by the Corps' easement, but also involves Tillamook County owned lands adjacent to Bayocean Dike Road that will require turnout areas to allow trucks to pass, resulting in an additional need for road access outside the existing Corps right of way (Enclosure 2). Please note: there is a staging area on Federal lands visible in the provided map; the Corps already has real property rights over that area and no action is needed from the County for that area of the project. It is anticipated that the construction will begin in Summer 2022 and continue for up to three years, ending in 2025.

The Corps is aware that the Non-Federal Sponsor already owns the fee rights to the land over which the project will be carried out. In accordance with Corps policies and procedures, the Non-Federal Sponsor shall submit evidence of the availability of the required real property prior to the Corps' solicitation of construction contracts. The Non-Federal Sponsor should submit copies of recorded deeds of conveyance, title reports that are less than ninety (90) days old, or other documents that are deemed adequate by the Corps' Chief of Real Estate.

In addition to the proof of ownership of affected parcels, please provide the Corps with an "Authorization for Entry" which authorizes the Corps, its agents, employees, and contractors to enter upon the required lands to construct and operate the identified project features (Enclosure 3). The accompanying Attorney's Certificate of Authority is also required to ensure that there are no outstanding rights that may impede the use of and access to the Project and to ensure that the official signing the Authorization has the authority to furnish such right to the Government. To minimize construction schedule delays, I suggest the Non-Federal Sponsor be prepared to provide the required Authorization for Entry and Attorney's Certificate of Title (Enclosure 4) no later than June 17, 2022.

The Real Estate Division's point of contact for this project is Kathryn Skiff. She can be reached at 971-275-2789 or via email at Kathryn.S.Skiff@usace.army.mil. Please feel free to contact her with questions or comments.

Sincerely,

Amanda J. Dethman
District Chief of Real Estate
Real Estate Contracting Officer

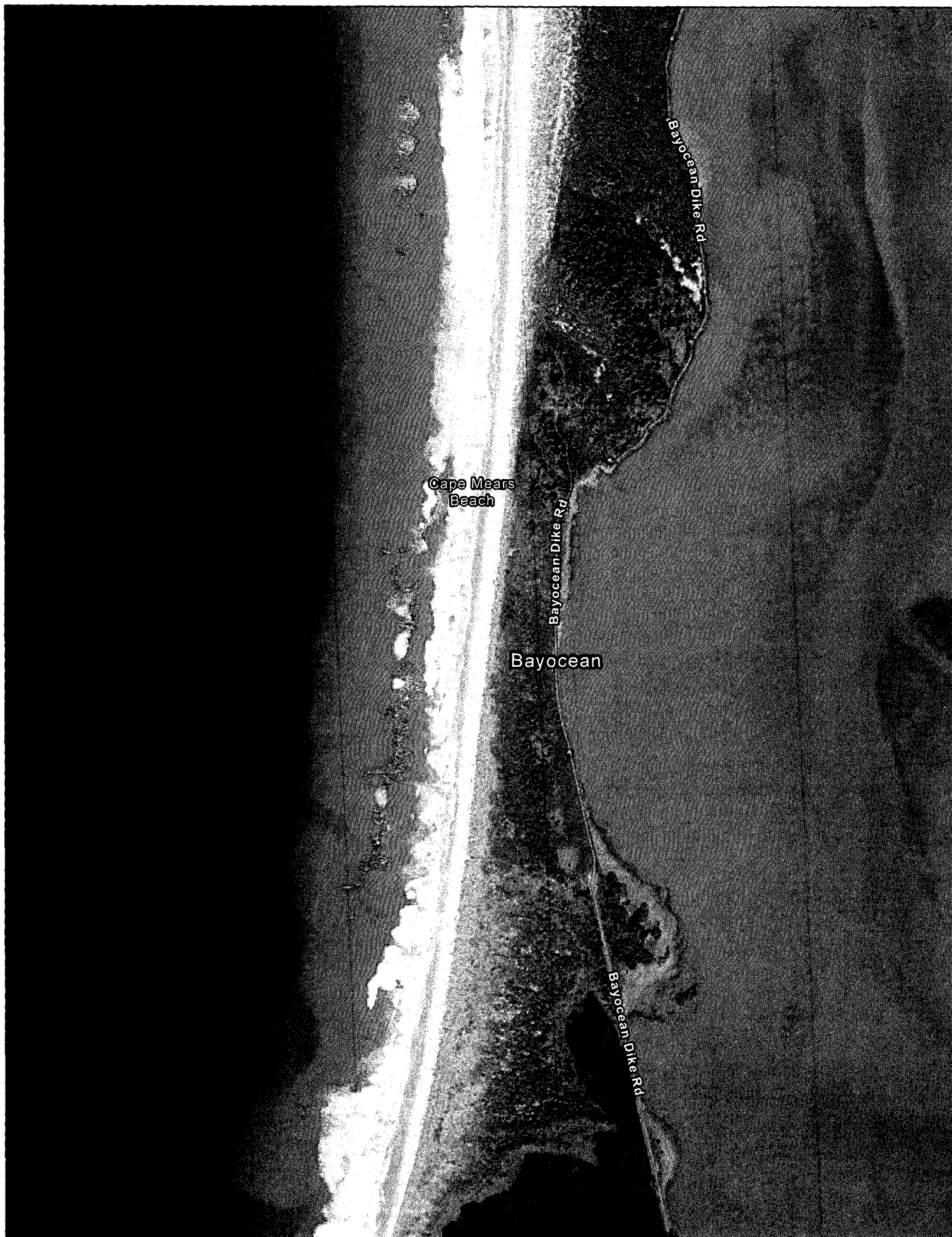
Enclosures

Enclosure 1: Project Map

Tillamook Jetty Field Map



Tillamook Jetty Field Map









Enclosure 2: Turnout Detail Map



TILLAMOOK
BAY

WETLAND LEGEND

-  FRESHWATER EMERGENT WETLAND
-  FRESHWATER FORESTED SHRUB WETLAND
-  ESTUARINE & MARINE WETLAND
-  RIVERINE
-  FRESHWATER POND
-  SNOWY PLOVER DESIGNATED CRITICAL HABITAT

SHEET
IDENTIFICATION
G-006

**TILLAMOOK
SOUTH JETTY
MAJOR MAINTENANCE**

BAYOCEAN DIKE ROAD
SHEET 1

U.S. ARMY CORPS OF ENGINEERS
PORTLAND DISTRICT
PORTLAND, OREGON

| | | |
|---------------------------------------|-----------------------------------|------------------------------------|
| DESIGNED BY: JILL KIERNAN, P.E. | | DATE: |
| DRAWN BY: J. MATTISON | CHECKED BY: D. MCCURDY | SOLICITATION NO.: W9127N22B0007 |
| SUBMITTED BY: JEREMY S. APPT, P.E. | | CONTRACT NO.: |
| PLOT SCALE: 1:1 | PLOT DATE: 5/5/2022 | DRAWING NUMBER: |
| SIZE: ANSI D | FILE NAME: TMG-1.102_G-006.dwg | |

| BCOES BACK CHECK | | | |
|------------------|-------------|------|-------|
| MARK | DESCRIPTION | DATE | APPR. |
| | | | |
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U.S. Army Corps
of Engineers
PORTLAND DISTRICT

TILLAMOOK
BAY

MATCHLINE
(SEE SHEET G-006)



SNOWY PLOVER DESIGNATED CRITICAL HABITAT

BAYOCEAN DIKE ROAD
SHEET 2

SHEET
IDENTIFICATION
G-007

DESIGNED BY:
JILL KIERNAN, P.E.

SUBMITTED BY:
JEREMY S. APPT, P.E.

| | |
|-----------------|-----------------------------------|
| SIZE: ANSI D | FILE NAME: TMG-1.102_G-007.dwg |
|-----------------|-----------------------------------|

DATE:

CONTRACT NO.:

DRAWING NUMBER

BCOES BACK CHECK

MARK

DESCRIPTION

DATE _____

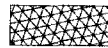
APPR.



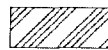
**US Army Corps
of Engineers
PORTLAND DISTRICT**

SHEET
IDENTIFICATION
G-008

WETLAND LEGEND



FRESHWATER EMERGENT WETLAND



FRESHWATER FORESTED SHRUB WETLAND



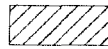
ESTUARINE & MARINE WETLAND



RIVERINE



FRESHWATER POND



SNOWY PLOVER DESIGNATED CRITICAL HABITAT

MILE 1.75

TURNOUT
LOCATIONN: 701357.2
E: 7320300.4N: 701352.2
E: 7320314.5N: 701310.0
E: 7320283.8N: 701305.0
E: 7320298.0TILLAMOOK
BAY

MILE 1.50

BAYOCEAN DIKE ROAD

NOTE:

1. MAXIMUM WIDTH OF BAYOCEAN DIKE ROAD WITH IMPROVEMENTS TO BE 15 FEET. TURNOUTS MAY BE CONSTRUCTED IN AREAS SHOWN TO MAXIMUM DIMENSIONS OF 15 FEET WIDE BY 50 FEET LONG. ADDITIONAL TURNOUTS MAY BE CONSTRUCTED WITH COR APPROVAL.
2. CONTRACTOR MUST AVOID IMPACTS TO ALL WETLANDS UNLESS OTHERWISE NOTED. MAINTAIN A 50-FT BUFFER FROM ALL WETLANDS WHERE FEASIBLE. INSTALL HARDENED WETLAND PROTECTION MEASURES WHERE INDICATED ON THE DRAWINGS AND AS DIRECTED BY THE COR.
3. NO ROAD WIDENING IS ALLOWED ON SECTIONS OF ROAD WITHIN 50 FEET OF WETLANDS. NO ROAD WIDENING IS ALLOWED ON PRIVATE PROPERTIES.
4. SEE SPECIFICATIONS SECTION 31 00 10 00 25 FOR INFORMATION ON ROAD CONDITIONS AND REQUIREMENTS FOR ROAD IMPROVEMENTS.

100'

US Army Corps
of Engineers
PORTLAND DISTRICT

BCOES BACK CHECK

APPR

DATE

DESCRIPTION

MARK

DESIGNED BY
JILL KIERNAN, P.E.U.S. ARMY CORPS OF ENGINEERS
PORTLAND DISTRICT
PORTLAND, OREGONSOLICITATION NO.
W912N228007

CONTRACT NO.

SUBMITTED BY
JEREMY S. APPT, P.E.PLOT DATE
5/5/02DRAWING NUMBER
11SIZE
ANSI DFILE NAME
TMG-1102.G 009.dwgTILLAMOOK
SOUTH JETTY
MAJOR MAINTENANCE
BAYOCEAN DIKE ROAD
SHEET 4SHEET
IDENTIFICATION
G-009

MATCHLINE

(SEE SHEET G-011)



US Army Corps
of Engineers
PORTLAND DISTRICT

BCOES BACK CHECK

APPR.

DATE

DESCRIPTION

MARK

DESIGNED BY: JILL KIERNAN, P.E.
CHECKED BY: J. MATTHEW D. MCCURDY
SUBMITTED BY: JEREMY S. APPT, P.E.
PLOT SCALE: 5/8"=1'-0"
PLOT DATE: 5/9/2002
FILE NAME: TMG-1102_G-010.dwg
SIZE: 11
ANSI: D

U.S. ARMY CORPS OF ENGINEERS
PORTLAND DISTRICT
PORTLAND, OREGON

TILLAMOOK
SOUTH JETTY
MAJOR MAINTENANCE
BAYOCEAN DIKE ROAD
SHEET 5

SHEET
IDENTIFICATION
G-010

TURNOUT
LOCATION

BAYOCEAN DIKE ROAD

N: 703090.2
E: 7320401.4

N: 703090.4
E: 7320416.4

N: 703040.2
E: 7320402.0

N: 703040.4
E: 7320417.0

MILE 2.00

TILLAMOOK
BAY

TURNOUT
LOCATION

N: 702000.3
E: 7320484.3

N: 702000.9
E: 7320499.3

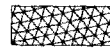
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E: 7320486.3

N: 701951.0
E: 7320501.3

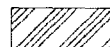
MATCHLINE

(SEE SHEET G-009)

WETLAND LEGEND



FRESHWATER EMERGENT WETLAND



FRESHWATER FORESTED SHRUB WETLAND



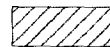
ESTUARINE & MARINE WETLAND



RIVERINE



FRESHWATER POND



SNOWY PLOVER DESIGNATED CRITICAL
HABITAT

MATCHLINE

(SEE SHEET G-012)



US Army Corps
of Engineers
PORTLAND DISTRICT

N. 705304.0
E. 7320214.9

N. 705258.1
E. 7320197.2

BCOES BACK CHECK

APPR

DATE

DESCRIPTION

MARK

TILLAMOOK
BAY

DESIGNED BY: JILL KERNAN, P.E.
DRAWN BY: J. MATTISON
CHECKED BY: D. MCCURDY
SUBMITTED BY: JEREMY S. APPY, P.E.
PLOT SCALE: 1" = 500' DATE: 5/5/02
DRAWING NUMBER: 111
SIZE: 11" x 17" FILE NAME: TMG-1102-G-011.dwg

U.S. ARMY CORPS OF ENGINEERS
PORTLAND DISTRICT
PORTLAND, OREGON

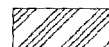
TILLAMOOK
SOUTH JETTY
MAJOR MAINTENANCE
BAYOCEAN DIKE ROAD
SHEET 6

SHEET
IDENTIFICATION
G-011

WETLAND LEGEND



FRESHWATER EMERGENT WETLAND



FRESHWATER FORESTED SHRUB WETLAND



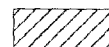
ESTUARINE & MARINE WETLAND



RIVERINE



FRESHWATER POND

SNOWY PLOVER DESIGNATED CRITICAL
HABITAT

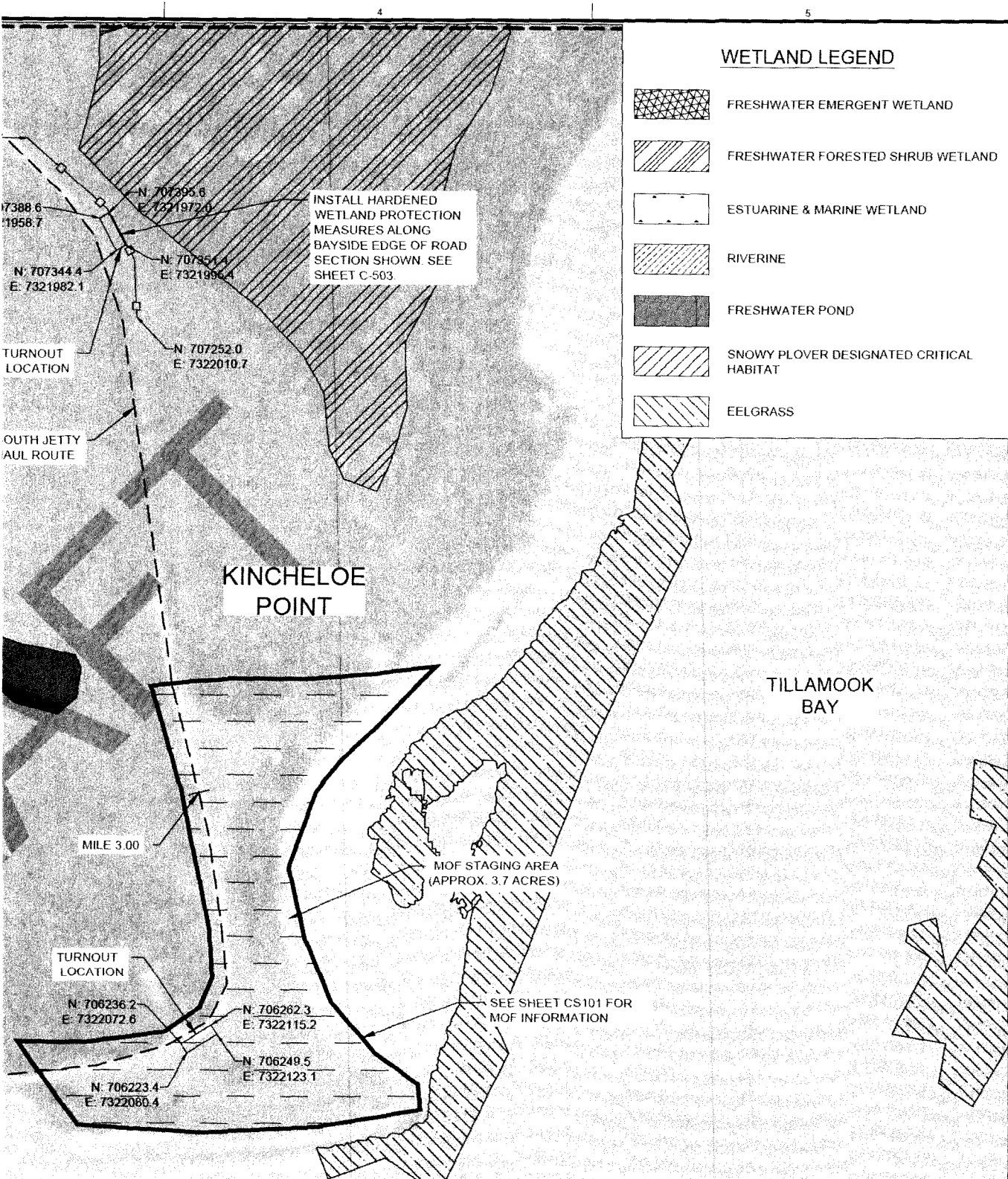
MATCHLINE

(SEE SHEET G-010)

100'

9.7
26.3

30.2
133.5



WETLAND LEGEND

- FRESHWATER EMERGENT WETLAND
- FRESHWATER FORESTED SHRUB WETLAND
- ESTUARINE & MARINE WETLAND
- RIVERINE
- FRESHWATER POND
- SNOWY PLOVER DESIGNATED CRITICAL HABITAT
- EELGRASS



BCOES BACK CHECK

| | | | | |
|---|----------------------|---------------------------|------------------|------|
| U.S. ARMY CORPS OF ENGINEERS PORTLAND DISTRICT PORTLAND, OREGON | DESIGNED BY | CHECKED BY | SOLICITATION NO. | DATE |
| | J. L. KERNAN, P.E. | J. MATTHEWSON, D. MCCURDY | W9127N28007 | |
| | SUBMITTED BY | CONTRACT NO. | CONTRACT NO. | |
| | JEREMY S. APPT, P.E. | | | |
| | PILOT SCALE | PILOT DATE | DRAWING NUMBER | |
| | 1:1 | 5/9/2022 | | |
| SIZE | FILE NAME | | | |
| ANSI D | TMG-1102-G-012.dwg | | | |

TILLAMOOK
SOUTH JETTY
MAJOR MAINTENANCE
BAYOCEAN DIKE ROAD
SHEET 7

SHEET
IDENTIFICATION
G-012

NOTE

1. MAXIMUM WIDTH OF BAYOCEAN DIKE ROAD WITH IMPROVEMENTS TO BE 15 FEET. TURNOUTS MAY BE CONSTRUCTED IN AREAS SHOWN TO MAXIMUM DIMENSIONS OF 15 FEET WIDE BY 50 FEET LONG. ADDITIONAL TURNOUTS MAY BE CONSTRUCTED WITH COR APPROVAL.
2. CONTRACTOR MUST AVOID IMPACTS TO ALL WETLANDS UNLESS OTHERWISE NOTED. MAINTAIN A 50-FT BUFFER FROM ALL WETLANDS WHERE FEASIBLE. INSTALL HARDENED WETLAND PROTECTION MEASURES WHERE INDICATED ON THE DRAWINGS AND AS DIRECTED BY THE COR.
3. NO ROAD WIDENING IS ALLOWED ON SECTIONS OF ROAD WITHIN 50 FEET OF WETLANDS. NO ROAD WIDENING IS ALLOWED ON PRIVATE PROPERTIES.
4. SEE SPECIFICATIONS SECTION 31 00 10 00 25 FOR INFORMATION ON ROAD CONDITIONS AND REQUIREMENTS FOR ROAD IMPROVEMENTS.
5. THE SOUTH JETTY HAUL ROUTE SHOWN NORTH OF THE MOF IS A CONTINUATION OF BAYOCEAN DIKE ROAD WITH AN ALIGNMENT BASED ON 2022 SITE CONDITIONS.





| | | | | | | | | | | | | | |
|--|---|---|------------------------|---|--|--------------------|------------------------|------------------------------------|---------------|-----------------|----------------|--------------|-------------------------------|
| SHEET IDENTIFICATION CS102 | TILLAMOOK SOUTH JETTY MAJOR MAINTENANCE SITE PLAN 2 HAUL ROUTE | U.S. ARMY CORPS OF ENGINEERS PORTLAND DISTRICT PORTLAND, OREGON | | DESIGNED BY NATHAN STORMZAND, P.E. DATE | <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> BCOES BACK CHECK </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">DRAWN BY: J. SEDEY</td> <td style="width: 50%;">CHECKED BY: J. KIERNAN</td> </tr> <tr> <td>SUBMITTED BY: JEREMY S. APPT, P.E.</td> <td>CONTRACT NO.:</td> </tr> <tr> <td>PLOT SCALE: 1:1</td> <td>DATE: 5/6/2022</td> </tr> <tr> <td>SIZE: ANSI D</td> <td>FILE NAME: TMG-1102_CS102.dwg</td> </tr> </table> | DRAWN BY: J. SEDEY | CHECKED BY: J. KIERNAN | SUBMITTED BY: JEREMY S. APPT, P.E. | CONTRACT NO.: | PLOT SCALE: 1:1 | DATE: 5/6/2022 | SIZE: ANSI D | FILE NAME: TMG-1102_CS102.dwg |
| | | DRAWN BY: J. SEDEY | CHECKED BY: J. KIERNAN | | | | | | | | | | |
| | | SUBMITTED BY: JEREMY S. APPT, P.E. | CONTRACT NO.: | | | | | | | | | | |
| | | PLOT SCALE: 1:1 | DATE: 5/6/2022 | | | | | | | | | | |
| SIZE: ANSI D | FILE NAME: TMG-1102_CS102.dwg | | | | | | | | | | | | |
| SOLICITATION NO.: W9127N22B0007 CONTRACT NO.: | | | | | | | | | | | | | |
| DRAWING NUMBER: | | | | | | | | | | | | | |
| MARK: _____ DESCRIPTION: _____ DATE: _____ APPR: _____ | | | | | | | | | | | | | |





US Army Corps
of Engineers
PORTLAND DISTRICT

BCOES BACK CHECK

DESIGNED BY: JILL KERNAN, P.E.
DRAWN BY: J. MATTISON, D. MCCORDY
CHECKED BY: J. MATTISON, D. MCCORDY
SUBMITTED BY: JEREMY S. APPT, P.E.
PLOT SCALE: 1:1
DATE: 5/11/2022
FILE NAME: TMG-1102_LS101.dwg
SIZE: 11.1 MB

U.S. ARMY CORPS OF ENGINEERS
PORTLAND DISTRICT
PORTLAND, OREGON

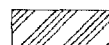
TILLAMOOK
SOUTH JETTY
MAJOR MAINTENANCE
SITE RESTORATION PLAN

SHEET
IDENTIFICATION
LS101

WETLAND LEGEND



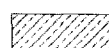
FRESHWATER EMERGENT WETLAND



FRESHWATER FORESTED SHRUB WETLAND



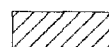
ESTUARINE & MARINE WETLAND



RIVERINE



FRESHWATER POND



SNOWY PLOVER DESIGNATED CRITICAL
HABITAT

NORTHERN EDGE
OF DUNE

SOUTH JETTY
STAGING AREA

BAYOCEAN
DIKE ROAD

1
C-502

FALL SAND FENCE
ING DAMAGED
TIONS OF DUNE.
NOTE 3

PLAN

0 100'

Enclosure 3: Authorization for Entry

AUTHORIZATION FOR ENTRY FOR TILLAMOOK SOUTH JETTY REPAIRS

WHEREAS, pursuant to the Flood Control Act of 1936, Public Law 74-738, the United States of America under the direction of the Secretary of the Department of the Army, and the supervision of the United States Army Corps of Engineers, will conduct repairs at the Tillamook South Jetty, County of Tillamook, State of Oregon, as shown on the plans entitled, "Tillamook Jetty Field Map" and "Tillamook South Jetty Major Maintenance", Sheet Identification Numbers "G-006, G-007, G-008, G-009, G-010, G-011, G-012, CS-102, and LS-101" attached hereto as Encl. 1 & 2, said Tillamook County having been duly and regularly organized and incorporated under the Laws of the State of Oregon; and

WHEREAS, the United States of America desires written permission from said County to enter upon and use the real property for the purpose of staging and construction to repair said jetty.

NOW THEREFORE, I _____, _____, for Tillamook County, do hereby certify that the Tillamook County has acquired the real property interests required by the United States of America and otherwise is vested with sufficient title and interests in lands specifically for the Tillamook South Jetty Repair Project as described in Encl. 1 & 2. Further, I hereby authorize the United States of America and its assigns to enter upon lands for the jetty repair sites as set forth in the plans and specifications held in the U.S. Army Corps of Engineers District Office, Portland, Oregon. This Authorization for Entry includes the right of ingress and egress on other lands of the County not described in Encl. 1 & 2 in order to complete the work set forth above, provided that such ingress and egress is necessary and not otherwise conveniently available to the United States of America.

WITNESS my signature as _____ for Tillamook County, this

AUTHORIZATION FOR ENTRY FOR TILLAMOOK SOUTH JETTY REPAIRS

ACKNOWLEDGMENT

STATE OF OREGON)

) :ss

COUNTY OF TILLAMOOK)

On this _____ day of _____, 2022, before me the undersigned
Notary Public, personally appeared _____, known to me to
be the person described in the foregoing instrument, who acknowledged that they
executed the same in the capacity therein stated and for the purposes therein
contained.

GIVEN under my hand and seal, this _____ day of _____ 2022.

NOTARY PUBLIC

(Seal)

My commission expires on the _____ day of _____, _____.

Enclosure 4: Attorney Certificate of Title

AUTHORIZATION FOR ENTRY FOR TILLAMOOK SOUTH JETTY REPAIRS

ATTORNEY'S CERTIFICATE OF TITLE

I, _____, Attorney for Tillamook County (County) hereby certify that:

I am an attorney licensed to practice law in the State of Oregon.

I have examined the County's records insofar as they pertain to the title to certain lands within the County's ownership or control as shown on Encl. 1 & 2 to the AUTHORIZATION FOR ENTRY FOR TILLAMOOK SOUTH JETTY REPAIR PROJECT dated _____, a copy of which is attached hereto.

Said AUTHORIZATION FOR ENTRY FOR TILLAMOOK SOUTH JETTY REPAIR PROJECT authorizes the United States of America and/or its assigns, to enter upon and occupy certain lands and premises owned by, or under the control of the County, in order for the purpose of staging and construction to repair said jetty. In my opinion, the County, on the date of the signature of the AUTHORIZATION FOR ENTRY FOR TILLAMOOK SOUTH JETTY REPAIR PROJECT, is vested with sufficient title and interest to the lands described on Encl. 1 & 2 with lawful authority to execute that instrument and grant the interest therein described.

On this date the United States of America and/or its assigns has the right to occupy the lands described for the purpose of staging and construction to repair the Tillamook South Jetty.

Dated this _____ day of _____, 2022.

TILLAMOOK COUNTY

AUTHORIZATION FOR ENTRY FOR TILLAMOOK SOUTH JETTY REPAIRS

ACKNOWLEDGMENT

STATE OF OREGON)

) :ss

COUNTY OF TILLAMOOK)

On this _____ day of _____ 2022, before me the undersigned
Notary Public, personally appeared _____, known to me to
be the person described in the foregoing instrument, who acknowledged that they
executed the same in the capacity therein stated and for the purposes therein
contained.

GIVEN under my hand and seal, this _____ day of _____ 2022.

NOTARY PUBLIC

(Seal)

My commission expires on the _____ day of _____, _____.

**Action Plan – Diabetes-focused Prevention and Management
Sustainable Relationships for Community Health (SRCH) Funding
July 1, 2022 - December 31, 2023**

Please complete this action plan template to reflect the action steps you intend to take during the *first 6 months* of the project, July 1, 2022-December 31, 2022. The action plan should outline the steps you will take to support your approach, strategy and desired changes outlined in the application questions (separate document). We will ask you to update and submit another action plan for the second half of this funding period (January 1, 2023-June 30, 2023) – exact submission date TBD.

[INSERT TRIBE/LPHA APPLICANT NAME]
[INSERT PROJECT TITLE]
[INSERT TOTAL FUNDING AMOUNT REQUESTED]

| Action Steps | July 2022 | Aug 2022 | Sept 2022 | Oct 2022 | Nov 2022 | Dec 2022 |
|--|--------------|-------------|--------------|-------------|-------------|-------------|
| Meet with clinic leadership to strategize CHW implementation processes | X | | | | | |
| Review existing policies and procedures to identify where revisions need to be made to implement CHW's in the clinic | | X | | | | |
| Develop internal referral and client identification processes | | X | X | X | | |
| Revise identified policies and procedures to include CHW work | | | X | X | X | |
| Educate existing staff about upcoming CHW employment opportunity and internally post CHW Pathway opportunity | | | | | X | |
| Post CHW position on NEOGOV | | | | | | X |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| Action Steps | Jan 2023 | Feb 2023 | March 2023 | April 2023 | May 2023 | June 2023 |
|--|-------------|-------------|---------------|---------------|-------------|--------------|
| Hire CHW | X | | | | | |
| Train CHW | X | X | X | | | |
| CHW work independently and build client base | | | | X | X | X |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, PORTLAND DISTRICT
PO BOX 2946
PORTLAND, OR 97208-2946

June 9, 2022

Real Estate Division

Rachel Hagerty
Chief of Staff, Tillamook County
201 Laurel Avenue
Tillamook, Oregon 97141

Dear Ms. Hagerty:

Thank you for Tillamook County's request for clarification on the Notice to Proceed letter previously issued by the U.S. Army Corps of Engineers on May 19, 2022. The purpose of this letter is to provide a revised Notice to Proceed for the County's action. This letter is pursuant to the Resolution of Formal Assurances for Local Cooperation (Resolution), executed December 6, 1967, between the Department of the Army and Tillamook County, the Port of Garibaldi, and the Port of Tillamook Bay (Non-Federal Sponsors). The U.S. Army Corps of Engineers, Portland District (Corps), and the Non-Federal Sponsors agreed to cooperate in the ongoing maintenance of the Tillamook Jetties, and in this instance for the South Jetty phase of the Tillamook Jetty Repair Project (Project), specifically.

Paragraph A of the Resolution requires the Non-Federal Sponsor to provide all lands, easements, and rights-of-way necessary for the construction, operation, and maintenance of the Project, including those lands, easements, or rights-of-way necessary for the borrowing of material, the disposal of dredged or excavated material, or relocation.

Please accept this letter as your written notice to proceed to provide evidence of ownership of the real property interests in the vicinity of what is commonly known as the South Jetty site, as required for the Project. The Project's minimum real property requirements consist of two areas. First is a temporary staging area for barge loading and offloading consisting of 2.60 acres at Kincheloe Point (Enclosure 1). Second is road access over lands along Bayocean Dike Road. This road is partially provided by the Corps' easement, but also involves Tillamook County owned lands adjacent to Bayocean Dike Road that will require turnout areas to allow trucks to pass, resulting in an additional need for road access outside the existing Corps right of way (Enclosure 2). Please note: there is a staging area on Federal lands visible in the provided map; the Corps already has real property rights over that area and no action is needed from the County for that area of the project. It is anticipated that the construction will begin in Summer 2022 and continue for up to three years, ending in 2025.

The Corps is aware that the Non-Federal Sponsor already owns the fee rights to the land over which the project will be carried out. In accordance with Corps policies and procedures, the Non-Federal Sponsor shall submit evidence of the availability of the required real property prior to the Corps' solicitation of construction contracts. The Non-Federal Sponsor should submit copies of recorded deeds of conveyance, title reports that are less than ninety (90) days old, or other documents that are deemed adequate by the Corps' Chief of Real Estate.

In addition to the proof of ownership of affected parcels, please provide the Corps with an "Authorization for Entry" which authorizes the Corps, its agents, employees, and contractors to enter upon the required lands to construct and operate the identified project features (Enclosure 3). The accompanying Attorney's Certificate of Authority is also required to ensure that there are no outstanding rights that may impede the use of and access to the Project and to ensure that the official signing the Authorization has the authority to furnish such right to the Government. To minimize construction schedule delays, I suggest the Non-Federal Sponsor be prepared to provide the required Authorization for Entry and Attorney's Certificate of Title (Enclosure 4) no later than June 17, 2022.

The Real Estate Division's point of contact for this project is Kathryn Skiff. She can be reached at 971-275-2789 or via email at Kathryn.S.Skiff@usace.army.mil. Please feel free to contact her with questions or comments.

Sincerely,

DETHMAN.AMANDA. Digitally signed by
JEAN.1249366567 DETHMAN.AMANDA.JEAN.1249366567
Date: 2022.06.09 12:49:50 -07'00'

Amanda J. Dethman
District Chief of Real Estate
Real Estate Contracting Officer

Enclosures

BEFORE THE BOARD OF COMMISSIONERS
OF TILLAMOOK COUNTY, OREGON

| | |
|---|--|
| IN THE MATTER OF AN APPEAL OF THE PLANING) COMMISSIONS DECISION TO APPROVE A) CONDITIONAL USE REQUEST #851-21-000416-PLNG FOR) A 19-SITE RECREATIONAL CAMPGROUND ON A 58.51-) ACRE PARCEL, WITHIN THE RURAL RESIDENTIAL 2-) ACRE (RR-2) ZONED PORTION OF THE PROPERTY,) ACCESSED VIA FLOYD AVENUE, A COUNTY LOCAL) ACCES ROAD, AND DESIGNATED AS TAX LOT 600 OF) SECTION 6, TOWNSHIP 4 SOUTH, RANGE 10 WEST OF) THE WILLAMETTE MERIDIAN, TILLAMOOK COUNTY,) OREGON.) | FINDINGS OF FACT, CONCLUSIONS AND ORDER #851-22-000107-PLNG |
|---|--|

APPELLANT: Lisa Macy-Baker, 1035 NE Davis St., McMinnville, OR 97128

APPLICANT/PROPERTY OWNER: Oregon Treehouse Partners LLC, 1276 NW 107th Ave, Portland, OR 97229

This matter came before the Tillamook County Board of Commissioners at the request of the Appellant.

The Board of Commissioners, being fully apprised of the representations of the above-named persons and the record in the file in this matter, finds as follows:

1. The files in this proceeding can be found in the office of the Tillamook County Department of Community Development under Appeal #851-22-000107-PLNG.
2. Public hearings on the above-entitled matter were held before the Tillamook County Planning Commission on January 27, 2022, and February 24, 2022, where a decision was made on that date. After consideration of all available evidence including the Conditional Use criteria listed in 6.040 of the Tillamook County Land Use Ordinance, findings of fact and conclusions contained within the staff report, staff memos, public and agency comments, evidence and information presented, written and oral testimony received at the hearing, and the applicant's presentations, the Tillamook County Planning Commission voted unanimously, 7 in favor and 0 opposed, to approve Conditional Use request #851-21-000416-PLNG subject to the Conditions of Approval as amended and included as "Exhibit A".
3. The Tillamook County Board of Commissioners opened a de novo public hearing on April 25, 2022. The hearing was properly noticed according to the requirements of ORS 197 and 215. Public testimony was received at the hearing. The Board continued the hearing to May 11, 2022, which was continued to June 1, 2022. At the June 1, 2022 hearing, the Board heard additional oral Public Testimony and oral arguments from the appellant, the applicant and final comments from the planning director and staff. The Board then deliberated and voted unanimously (3-0) to uphold the Planning Commission's decision and deny the appeal, subject to the Conditions of Approval as amended and included as "Exhibit A", with the staff directed to prepare written findings for final adoption.

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS FOR TILLAMOOK COUTY, OREGON, ORDERS AS FOLLOWS:

Section 1. The Planning Commission's decision to approve the Conditional Use application (file no. 851-21-000416-PLNG) is hereby upheld, and the appeal filed by Lisa Macy-Baker is denied.

Section 2. Conditional Use request #851-21-000416-PLNG for a 19-site recreational campground on a 58.51-acre parcel, within the Rural Residential 2-Acre (RR-2) zoned portion of the property, is approved. The above-named applicant applied to Tillamook County requesting Conditional Use approval for a 19-site recreational campground on a portion of a 58.51-acre parcel on the property as specified above.

Section 3. The findings and conditions attached as "Exhibit A" and "Exhibit B" are hereby incorporated by reference and adopted in support of this order. Exhibits to the staff report can be found in the office of the Tillamook County Department of Community Development under Appeal #851-22-000107-PLNG.

DATED this ____ day of June 2022.

BOARD OF COUNTY COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

| | Aye | Nay | Abstain/Absent |
|--|-------|-------|----------------|
| _____ David Yamamoto, Chair | _____ | _____ | _____ |
| _____ Erin D. Skaar, Vice-Chair | _____ | _____ | _____ |
| _____ Mary Faith Bell, Commissioner | _____ | _____ | _____ |

ATTEST: Tassi O'Neil,
County Clerk

APPROVED AS TO FORM:

Special Deputy

William K. Sargent, County Counsel

EXHIBIT A

CONDITIONS OF APPROVAL:

Sections 6.070: COMPLIANCE WITH CONDITIONS, 6.080: TIME LIMIT, requires compliance with approved plans and conditions of this decision, and all other ordinance provisions. Failure to comply with the Conditions of Approval and ordinance provisions could result in nullification of this approval.

1. The applicant/property owner shall obtain all required Federal, State, and Local permits and/or licenses and will comply with applicable rules and regulations.
2. The property owner shall obtain all necessary electrical, mechanical, and plumbing permits.
3. At the time of applying for Zoning and Building Permit approval, Applicant will be required to submit the following:
 - Authorization Notice approval for on-site sewage disposal permits from the Department of Community Development or Oregon DEQ.
 - A letter from Tierra Del Mar Water Company confirming water service to the proposed facility.
 - A letter from the Nestucca Rural Fire Protection District confirming fire protection service to the proposed facilities.
 - A letter from the Tillamook County Public Works Department approving the road approach and internal roadway design.
 - Demonstration of compliance with the standards contained in TCLUO 4.130(2).
4. If buildings within or near the area identified as inactive landslide topography are to be sited on slopes greater than 29%, a Geologic Hazard Report will be required as described in TCLUO 4.130. If such a report is required, a Geologic Hazard Report shall be submitted in conjunctions with application for Zoning and Building Permit approval for review and acceptance.
5. Applicant will maintain the minimum proposed vegetative buffers between the proposed area of development and the property boundaries. The site plan submitted for approval with application for Zoning and Building permits will clearly show the vegetative buffers.
6. Development will comply with the requirements and standards of TCLUO 3.010 'Rural Residential 2-Acre (RR-2) Zone' and 5.030 'Recreational Campground Standards'.
7. Overnight temporary use of the campground by a camper or a camper's vehicle shall not be for longer than six (6) months in any twelve (12) month period as required by TCLUO Section 5.030.
8. The applicant/property owner shall provide a copy of an approved campground design from Tillamook County Environmental Health at time of Zoning Permit/Building Permit submittal.
9. Development shall comply with riparian buffer and vegetation retention requirements of TCLUO Section 4.140: Requirements for Protection of Water Quality and Streambank Stabilization.
10. Signage shall comply with the requirements of TCLUO Section 4.020: Signs.
11. Development shall occur in the area as generally depicted on the submitted site plan and as described and shall not exceed 19 campsites and the supporting facilities, including the support cabin and bathhouse.
12. Applicant/property owner shall submit a to-scale site plan indicating the proposed parking plan, subject to standards in TCLUO Section 4.030 'Off-Street Parking and Off-Street Loading Requirements', including demonstration of a minimum one (1) parking space per guest accommodation.

Tillamook County



EXHIBIT B
DEPARTMENT OF COMMUNITY DEVELOPMENT
BUILDING, PLANNING & ON-SITE SANITATION SECTIONS

1510 – B Third Street
Tillamook, Oregon 97141
www.tillamook.or.us

Building (503) 842-3407
Planning (503) 842-3408
On-Site Sanitation (503) 842-3409
FAX (503) 842-1819
Toll Free 1 (800) 488-8280

Land of Cheese, Trees and Ocean Breeze

CONDITIONAL USE REQUEST
#851-21-000416-PLNG: OREGON TREEHOUSE PARTNERS LLC
RECREATIONAL CAMPGROUND
STAFF REPORT

Date: January 20, 2022

(This is not Building or Placement Permit Approval)

Report Prepared by: Melissa Jenck, Land Use Planner II, CFM

I. GENERAL INFORMATION:

Request: Request for Conditional Use approval for a 19-site recreational campground on an approximately 18-acre portion of a 58.51-acre parcel. The proposed campground is located within the Rural Residential 2-Acre (RR-2) zoned portion of the property.

Location: The subject properties are accessed via Floyd Avenue, a County local access road, and is designated as Tax Lot 600 of Section 6, Township 4 South, Range 10 West of the Willamette Meridian, Tillamook County, Oregon

Zone: Rural Residential 2-Acre (RR-2) and Small Farm and Woodlot (SFW-20)

**Applicant/
Property**

Owner: Oregon Treehouse Partners LLC, 1276 NW 107th Ave, Portland, OR 97229

Property Description: The subject property encompasses approximately 58.51 acres situated north of the Unincorporated Community Boundary of Pacific City/Woods in an area commonly referred to as Tierra Del Mar (Exhibit A). Floyd Avenue, a County local access road, serves off Sandlake Road, a County road, to the subject property (Exhibit A). According to County Tax Assessors records, the property is currently unimproved (Exhibit A).

The subject property is zoned Rural Residential 2-Acre (RR-2) and Small Farm and Woodlot (SFW-20) (Exhibit A). Development of the facilities are proposed to be concentrated an approximate 18-acre area of Rural Residential 2-Acre (RR-2) zoned portion of the property (Exhibit B). Development is not proposed within the Small Farm and Woodlot (SFW-20) zoned portion of the property (Exhibit B).

The United States Forest Service (USFS) owns the Forest (F) zoned property abutting the subject property to the east and south (Exhibit A). Unimproved SFW-20 zoned properties under private ownership abut the subject property to the north (Exhibit A). Adjacent RR-2 zoned properties under private ownership abut the subject property to the north, south and west (Exhibit A).

Situated to the west is a pocket of zoned Rural Residential 2 Acre (RR-2) and Rural Commercial (RC) properties and are either unimproved or contain single family dwellings (Exhibit A).

The subject property has highly variable slopes and terrain with it generally sloping upward to the east (Exhibits A and E). Development is proposed to be primarily located on the slopes, east of an existing private roadway through the subject property (Exhibit A). Mapped wetlands and riverine features are present on the subject property on the western boundary, including Freshwater Forested/Shrub wetlands (Exhibit A).

The tract lies within an area of potential landslide susceptibility as identified by DOGAMI map layers (Exhibit A). The subject property is not located in a Special Flood Hazard Area (Exhibit A).

The current request is for conditional use approval for a recreational campground consisting of 19-sites, including tent sites, accessory cabins and a cabin to provide support to the facilities (Exhibit B).

II. APPLICABLE ORDINANCE AND COMPREHENSIVE PLAN PROVISIONS:

The desired use is governed through the following Sections of the Tillamook County Land Use Ordinance (TCLUO). The suitability of the proposed use, in light of these requirements and criteria, is discussed in Sections III and IV of this report:

STANDARDS: Standards are rules governing the size, dimensions, shape, or orientation of a lot or parcel, or the placement of buildings or activities thereon.

TCLUO Section 3.010: RURAL RESIDENTIAL 2-ACRE (RR-2) ZONE

TCLUO Section 5.030: RECREATIONAL CAMPGROUND STANDARDS

TCLUO Section 3.555: FRESHWATER WETLANDS OVERLAY

TCLUO Section 4.130: DEVELOPMENT REQUIREMENTS FOR GEOLOGIC HAZARD AREAS

TCLUO Section 4.140: REQUIREMENTS FOR PROTECTION OF WATER QUALITY AND STREAMBANK STABILIZATION

TCLUO Section 4.160: PROTECTION OF ARCHAEOLOGICAL SITES

APPROVAL CRITERIA: Any conditional use authorization shall be subject to the following criteria which may involve the exercise of judgement in implementing established policy.

TCLUO Section 6.040: REVIEW CRITERIA

ARTICLE X: ADMINISTRATIVE PROVISIONS

III. ANALYSIS OF STADARDS:

TCLUO Section 3.010: RURAL RESIDENTIAL 2-ACRE (RR-2) ZONE

(3) USES PERMITTED CONDITIONALLY: In the RR zone, the following uses and their accessory uses are permitted subject to the provisions of Article 6 and the requirements of all other applicable supplementary regulations contained in this Ordinance.

...

(u) Parks, recreational campgrounds, primitive campgrounds hunting and fishing preserves, and other recreational uses and associated facilities, on a contiguous ownership of 10 or more acres.

Findings: The subject property is approximately 58.51-acres, with the RR-2 zoned portion of the subject property approximately 18-acres in size (Exhibit A). The proposed campground is within the RR-2 zoned portion of the property (Exhibit B). Staff finds this standard is met.

(4) STANDARDS: Land divisions and development in the RR-2 and RR-10 zone shall conform to the following standards, unless more restrictive supplemental regulations apply:

(a) The minimum lot size is two acres for parcels zoned before October 4, 2000.

...

(f) The minimum front yard shall be 20 feet.

(g) The minimum side yard shall be 5 feet; on the street side of a corner lot, it shall be no less than 15 feet.

(h) The minimum rear yard shall be 20 feet; on a corner lot, it shall be no less than 5 feet.

(i) The maximum building height shall be 35 feet, except on ocean or bay frontage lots, where it shall be 24 feet. Higher structures may be permitted only according to the provisions of Article 8.

Findings: Applicant's site plan indicates all development will be located within the RR-2 zoned portion of the subject property (Exhibit B). Applicants site plan indicates a 50-foot setback from the properties north, south, and westerly property lines for proposed structures, except for a 30-ft by 40-ft viewing platform located near the northerly property line (Exhibit B). Staff finds that these standards can be met through compliance with Conditions of Approval.

SECTION 5.030: RECREATIONAL CAMPGROUND STANDARDS

(1) PURPOSE: The purpose of the RECREATIONAL CAMPGROUND STANDARDS is to insure that each new or enlarged RECREATIONAL CAMPGROUND provides necessary facilities, adequate lot area, set-back, and other needed requirements for the public safety, health, and general welfare.

A RECREATIONAL CAMPGROUND is a place where four or more recreational vehicles and/or tents are located on one or more continuous lots, tracts, or parcels of land under a single ownership for temporary recreational camping. A permanent house, mobile home, manufactured home, or recreational vehicle for the owner, operator, or manager of the campground is allowed, however other Sections of the Ordinance pertaining to such use shall apply, including Section 5.010, etc. Accessory uses that may be permitted include recreational cabins, showers, laundry, a grocery, a gas pump, and recreation facilities that are designated for the primary purpose of serving the occupants of the campground. A camper as defined in Article I, shall not be allowed to stay any longer than six (6) months in any twelve (12) month period.

The standards contained in this Section are minimum standards. Additional standards may be required where necessary to meet other requirements of this Ordinance, i.e. Floodplain, Geologic Hazard zone, Riparian Vegetation.

(2) A RECREATIONAL CAMPGROUND shall be built to State standards and shall comply with the following provisions:

a. A RECREATIONAL CAMPGROUND shall have:

i. A minimum size of 1 acre or the minimum lot size of the zone, whichever is greater;

ii. A minimum number of 4 sites;

Findings: Applicant states the area of RR-2 zoned property utilized for the campground is approximately 18-acres with (15) tent sites and (4) accessory cabin sites (Exhibit B). Minimum size for the establishment of a campground in the RR-2 is 10-acres or more, as detailed above in this Staff Report. Staff find these standards are met.

- iii. *A minimum width of space 23 feet or state minimum which ever is greater, for each site;*
- iv. *Lot depths may vary in size, however maximum unit lengths shall be designated for each proposed space, and each space shall include enough area for the required set-backs along with the maximum unit length;*

Findings: Applicant states six tent campsites maintain 23-ft by 40-ft in size, nine tent campsites maintain 30-ft by 40-ft spaces, and the accessory cabins being 23-ft by 40-ft in size with a single parking space (Exhibit B). Staff find these standards can be met through compliance with conditions of approval.

- v. *A minimum distance between actual unit location and interior road right-of-way of 10 feet. Each campsite will have direct access to interior road right-of-way;*
- vi. *And all property lines not abutting an exterior roadway shall be 10 feet. A minimum distance between actual unit and an exterior roadway shall be 20 feet;*
- vii. *A minimum distance between actual units of 15 feet;*
- viii. *Minimum distance between actual unit and community or service buildings of 10 feet;*

Findings: Applicant describes that all sites will maintain over 10-ft from all interior road right-of-ways, and over 20-ft from exterior roadways. Units will maintain a minimum 20-ft separation, with the units and community buildings have a separation greater than 10-ft. Applicant's site plan confirms such setbacks and separation requirements are detailed. Staff find these standards can be met through compliance with conditions of approval.

- ix. *Campground roads shall have a surface width of at least 16 feet with 2 foot shoulders on each side. All interior park roads shall be surfaced to minimum County road standards and well drained. No on-street parking shall be allowed;*

Findings: Applicants provides the existing right-of-way exceeds 16-ft, with access being provided to all proposed sites (Exhibit B). Applicants states they will improve the road surface to County standards and will not allow on-street parking (Exhibit B).

Tillamook County Public Works Director Chris Laity will require a Road Approach with their Department before approval (Exhibit C).

Staff find this standard can be met through compliance with conditions of approval.

- x. *Walkways not less than three (3) feet wide may be required to be provided from trailer spaces to community and service buildings. All access roads and walkways should be well lighted;*
- xi. *All areas not used for spaces, motor vehicle parking, traffic circulation, or service or community buildings shall be completely and permanently landscaped or maintain existing natural vegetation. The landscaping shall be maintained in good condition;*
- xii. *A sight-obscuring fence and/or buffer strip of vegetation may be required on every side of a RECREATIONAL CAMPGROUND;*
- xiii. *Trash cans shall be provided in convenient locations for the use of guests of the park, and shall be located in such number, and shall be of such capacity, that there is no uncovered accumulation of trash at any time;*

Findings: Applicant provides that walkways will maintain 3-ft minimum width in all areas, with lighting and drainage sufficient for the site (Exhibit B). Applicant details on the site plan a 50-ft buffer around the subject property boundaries to the north, south and west (Exhibit B), detailing that natural vegetation for landscaping will be used to maintain the existing coastal forest, with landscaping to be maintained around sites and service buildings (Exhibit B). Applicant further states that trash enclosures with approved wildlife closures are provided to all spaces (Exhibit B). Staff find these standards can be met through compliance with conditions of approval.

- xiv. *All Recreational Vehicles staying in the park shall be assigned to a space. No space shall have more than one (1) Recreational Vehicle or tent assigned to it, except as provided in State law;*

Findings: Applicant confirms that all spaces will be numbered for one individual RV or tent use (Exhibit B). Staff find this standard is met through compliance with conditions of approval.

- xv. *Approval of a recreational campground shall not be construed to be an approval of the building plans for building permit review purposes. All proposed building construction must meet Uniform Building Code requirements as part of building permit review;*

Findings: Applicable building permit review in accordance with uniform building code requirements will be obtained, per the Applicant (Exhibit B). Staff find this standard can be met through compliance with conditions of approval.

- xvi. *On-site storage areas, for park residents only, may be allowed. If allowed, the storage area shall be screened or combined landscape and screening with a 6 foot high sight obscuring fence or hedge along all exterior property lines of the storage area;*

Findings: Applicant has not proposed on-site storage areas for the park at this time (Exhibit B).

- xvii. *Preliminary plans which contain all the information specified in OAR 333-31-059 shall be submitted to the Planning Department when requesting Conditional Use approval.*

Findings: Applicants submission is being reviewed with materials for this Conditional Use request

- xix. *The accessory commercial uses such as gas pump, laundry, grocery store and recreational facilities shall not exceed the requirements of Rural Commercial, Section 3.020.*

Findings: Applicant provided that proposed commercial uses will not exceed Rural Commercial requirements (Exhibit B). Staff find accessory commercial uses described within the proposal include a support cabin for the campers that will maintain bathrooms, showers, a convenience store, gift shop area, and a preparation kitchen (Exhibit B).

- xx. *New full hook-up parks requiring a community septic/sewer system are permitted only within adopted unincorporated community boundaries.*

Findings: The Applicant details those two onsite sanitation systems are proposed for the subject property meeting compliance with County sanitation requirements and OAR 333-031-0006.

SECTION 3.555: FRESHWATER WETLANDS OVERLAY (FW)

(1) PURPOSE AND AREAS INCLUDED: The purpose of this zone is to protect significant areas of freshwater wetlands, marshes and swamps from filling, drainage or other alteration which would destroy or reduce their biological value. Areas included in this zone are:

...

(b) Notification Wetlands: wetlands shown on the Statewide Wetland Inventory (discussed in the Goal 5 Element of the Comprehensive Plan).

(2) USES PERMITTED:

..

(b) Notification Wetlands: wetlands shown on the Statewide Wetland Inventory (discussed in the Goal 5 Element of the Comprehensive Plan).

(3) STANDARDS: The following standard shall be met in addition to the standards of the underlying zone.

...

(b) Development activities, permits, and land-use decisions affecting a Notification Wetland require notification of the Division of State Lands, and are allowed only upon compliance with any requirements of that agency. The applicant shall be responsible for obtaining approval from the Division of State Lands for activities on Notification Wetlands.

Findings: Mapped wetlands are indicated on the USFW National Wetlands Inventory (NWI) Map and are present on the tract, including Freshwater Forested/Shrub wetlands (Exhibit A). The Department of State Lands (DSL) provided comment that proposed project will impact wetlands and require a state permit (Exhibit C).

Staff recommend a Condition of Approval that all local, state, and federal permits are obtained and provided at time of Zoning and Building Permit submittal, to confirm the siting of the campsites and improvements are not in conflict with the mapped wetlands on the tract.

SECTION 4.130: DEVELOPMENT REQUIREMENTS FOR GEOLOGIC HAZARD AREAS

(1) The following are GEOLOGIC HAZARD AREAS to which the standards of this Section apply:

...

(b) Inactive landslides, landslide topography and mass movement topography identified in DOGMI bulletins 74 and 79 where slopes are greater than 19 percent;

Findings: The subject properties lie within an area of potential landslide susceptibility as identified by DOGAMI map layers (Exhibit A). Staff finds that the subject property is partially located within a Geologic Hazard Area and that development within that area is subject to the standards of TCLUO 4.130(2).

(2) All development within GEOLOGIC HAZARD areas shall comply with the following standards:

(a) Vegetation removal shall be the minimum necessary to accommodate the use.

(b) Temporary measures shall be taken to control runoff and erosion of soils during construction. Such measures include temporary stabilization (mulching or sodding) sediment basins or other performance equivalent structures required by the Planning Department.

(c) Exposed areas shall be planted in permanent cover as soon as possible after construction.

(d) Storm water shall be directed into drainages with adequate capacity so as not to flood adjacent or downstream properties. Finished grades should preferably be designed to direct water flows along natural drainage courses.

(e) Additional requirements contained in a Geologic report required by this Section shall be followed.

Findings: At the time of applying for Zoning and Building Permit approval, Applicant will be required to submit evidence demonstrating compliance with TCLUO 4.130(2). Staff recommends that these standards be met through compliance with Conditions of Approval.

(3) A GEOLOGIC HAZARD report is required prior to approval of planned developments, coast resorts, subdivisions and partitions governed by the Land Division Ordinance, building permits, mobile home permits, sand mining, occurring in areas identified in (1) with the following exception:

(a) For building or mobile home or manufactured home permits in areas identified in (1)

(b), reports are needed for lots 20,000 square feet or larger only where the proposed structure is to be situated on slopes greater than 29 percent or if (1) (f) applies.

Findings: Buildings are proposed to be sited within or near the Geologic Hazard Area. Buildings situated on slopes greater than 29 percent will require Geologic Hazard Report review as described in TCLUO 4.130. If such a report is required, a Geologic Hazard approval will be required prior to applying for Zoning and Building permits. Staff recommends that this requirement be met through compliance with Conditions of Approval.

4.140: REQUIREMENTS FOR PROTECTION OF WATER QUALITY AND STREAMBANK STABILIZATION

(1) The following areas of riparian vegetation are defined:

(a) Fifty (50) feet from lakes and reservoirs of one acre or more, estuaries, and the main stems of the following rivers where the river channel is more than 15 feet in width; Nestucca, Little Nestucca, Three Rivers, Tillamook, Trask, Wilson, Kilchis, Miami, Nehalem and North and South Fork Nehalem River.

(b) Twenty-five (25) feet from all other rivers and streams where the river or stream channel is greater than 15 feet in width.

(c) Fifteen (15) feet from all perennial rivers and streams where the river or stream channel is 15 feet in width or less. For estuaries, all measurements are horizontal and perpendicular from the mean high water line or the line of non-aquatic vegetation, whichever is most landward. Setbacks for rivers, streams, and coastal lakes shall be measured horizontal and perpendicular from the ordinary high water line.

Findings: An unnamed creek as mapped on the USFW National Wetlands Inventory (NWI) Map runs through the property east to west (Exhibits A & B).

Comments were received from the Oregon Department of Fish and Wildlife (ODFW) that states the area is in the vicinity of cutthroat trout (Exhibit C). ODFW recommends consultation with their agency prior to fish passage determination for any crossing of streams/wetlands proposed, including the entrance road location (Exhibit C).

Staff finds that the riparian setbacks of TCLUO Section 4.140: Requirements for Protection of Water Quality and Streambank Stabilization shall be followed for any development. Staff recommends that this requirement be met through compliance with Conditions of Approval.

SECTION 4.160: PROTECTION OF ARCHAEOLOGICAL SITES

(1) The Planning Department shall review building permits and other land use actions that may affect known ARCHAEOLOGICAL SITES. If it is determined that the proposed action may affect the integrity of an ARCHAEOLOGICAL SITE, the Planning Director shall consult with the State Historic Preservation Office on appropriate measures to preserve or protect the site and its contents. No permit shall be issued until either the State Historic Preservation Office determines that the proposed activity will not adversely affect the ARCHAEOLOGICAL SITE, or the State Historic Preservation Office has developed a program for the preservation or excavation of the site.

- (2) *Indian cairns, graves and other significant archaeological resources uncovered during construction or excavation shall be preserved intact until a plan for their excavation or reinterment has been developed by the State.*

Findings: The State Historic Preservation Office was noticed as part of this application and have not provided comments at time of publication of the Staff Report. Staff recommends that as a Condition of Approval, Applicant be required to obtain all applicable federal, state, and local permits and adhere to applicable regulations including those required by the State Historic Preservation Office.

IV. ANALYSIS OF CRITERIA:

6.040: CONDITIONAL USE REVIEW CRITERIA

Any CONDITIONAL USE authorized according to this Article shall be subject to the following criteria, where applicable:

- (1) *The use is listed as a CONDITIONAL USE in the underlying zone, or in an applicable overlying zone.*

Findings: The proposed use is listed as a conditional use in the underlying zone (TCLUO 3.010(3)(u)). Staff finds that this criterion has been met.

- (2) *The use is consistent with the applicable goals and policies of the Comprehensive Plan.*

Findings: The Tillamook County Land Use Ordinance is an implementing document of the Comprehensive Plan. In the absence of evidence to the contrary, uses allowed conditionally in the Land Use Ordinance are presumed to be consistent with the Comprehensive Plan.

Applicant describes Goal 8 'Recreation Element' 2.2 which describes the Statewide Comprehensive Outdoor Recreation Plan developed by State Parks which identified goals for the County to promote and enhance recreational activities.

Staff finds that the Applicant is proposing to develop a campground as it is defined in Ordinance and in Statute and that campgrounds are a use allowed in RR-2 zone subject to a finding that they also meet the criteria set forth in Article 6, which are discussed in this report.

- (3) *The parcel is suitable for the proposed use considering its size, shape, location, topography, existence of improvements and natural features.*

Findings:

- Applicant states that the subject property would maintain 18-acres of area for the campground, while being a good distance off the main road system (Exhibit B). Applicant describes existing forest and fauna providing a natural setting, with the establishment of existing roads that are to campground guidelines (Exhibit B).
- The subject property are zoned Rural Residential 2-Acre (RR-2 and Small Farm and Woodlot (SFW-20) (Exhibit A). Development of the facilities are proposed to be concentrated an approximate 18-acre area of Rural Residential 2-Acre (RR-2) zoned portion of the property (Exhibit B).
- The subject property is irregularly shaped and encompasses 58.51-acres and the proposed area of development encompasses approximately 18 acres (Exhibits A and B). The size and shape of the

property can accommodate the proposed development and still allow for a significant buffer of natural vegetation to be maintained around the proposed area of development, including the 50-ft buffer described by the Applicant (Exhibits A and B). Staff finds that the size and shape of the parcel is suitable to the provision of outdoor recreation opportunities on site and the proposed campground use.

- The subject property is zoned RR-2 which, as discussed above, allows campgrounds with consideration on contiguous property greater than 10-acres.
- The subject property is currently densely vegetated (Exhibits A and B). Staff finds that the significant existing vegetative cover provides an environment suitable to the requirements of TCLUO 5.030 and appropriate to provide outdoor recreational opportunities.
- The subject property has highly variable slopes and terrain with it generally sloping upward to the east (Exhibits A and E). Development is proposed to be primarily located on the slopes, east of an existing private roadway through the subject property (Exhibit A). Mapped wetlands and riverine features are present on the subject property on the western boundary, including Freshwater Forested/Shrub wetlands (Exhibit A).
- The tract lies within an area of potential landslide susceptibility as identified by DOGAMI map layers (Exhibit A). The subject property is not located in a Special Flood Hazard Area (Exhibit A).
- The Applicants site plan and National Wetlands Inventory Map would indicate that the proposed campsites and roadway may be adjacent to mapped wetland features (Exhibit A & B). As stated above, DSL provided comment that proposed activities will impact state wetlands and require state fill/removal permits (Exhibit C).
- The subject property is currently served off Floyd Avenue, a County local access road, which comes off Sandlake Road, a County road, to the subject property. The Tillamook County Public Works Department provided comment that improvements from Sandlake Road to the proposed development will be required as part of development of the road approach (Exhibit C). A Condition of Approval has been made to conform to any additional standards which might be required by the Tillamook County Public Works Department.

(4) The proposed use will not alter the character of the surrounding area in a manner which substantially limits, impairs or prevents the use of surrounding properties for the permitted uses listed in the underlying zone.

Findings: Applicant states the campground is intended to keep the property at a natural and untouched state (Exhibit B). Applicant further details that there will be a 50-ft buffer around the subject property from neighboring properties for all sides, except the east (Exhibit B).

The subject property is zoned Rural Residential 2-Acre and Small Farm and Woodlot (SFW-20) (Exhibit A). The United States Forest Service (USFS) owns the Forest (F) zoned property abutting the subject property to the east and south (Exhibit A). Unimproved SFW-20 zoned properties under private ownership abut the subject property to the north (Exhibit A). Adjacent RR-2 zoned properties under private ownership abut the subject property to the north, south and west (Exhibit A). These abutting RR-2 zoned properties are either vacant or improved with a single-family dwelling (Exhibit A).

Situated to the west is a pocket of zoned Rural Residential 2 Acre (RR-2) and Rural Commercial (RC) properties and are either unimproved or contain single family dwellings (Exhibit A).

Surrounding uses, consistent with the surrounding zoning, include timber stands, and rural single-family dwellings (Exhibit A).

An unimproved unnamed platted 40-foot right-of-way serves as separation between the subject property and adjacent RR-2 zoned lands to the southwest (Exhibit A).

Comments received on the application included:

- Traffic congestion and increased parking on Sandlake Road and other roads within Tierra Del Mar.
- Insufficient existing roads to handle proposed development.
- Limited water availability for use and fire suppression.
- An excess of existing campgrounds and accommodations in the vicinity.
- Impacts to wetlands and water-features.
- Fire suppression concerns.

Oregon Department of Environmental Quality (DEQ) or the County Sanitarian and the County Environmental Health Department are the entities charged with the regulation of sewage, liquid waste and solid waste for recreational parks including overnight campgrounds. These agencies were noticed of the application. Staff recommends that as a Condition of Approval, the Applicant be required to demonstrate that they have obtained permit approvals from the County Sanitarian or DEQ for sewage and liquid waste disposal systems appropriate to the proposed development at the time of applying for Zoning and Building permits. Solid waste disposal is also subject to DEQ regulation. Both solid and sewage and liquid waste are addressed in OAR 333-31, Oregon Health Authority, Public Health Division rules addressing the construction, operation and maintenance of recreation parks, including overnight campgrounds. Staff recommends that as a Condition of Approval, Applicant obtain all required federal, state and local permits and licenses and adhere to all applicable rules and regulations.

ODFW and USFWS were notified of this application. ODFW has provided comments recommending consultation for fish passage improvements, due to proximity to cutthroat trout habitat (Exhibit C).

Staff has not identified evidence of impacts associated with the proposed campground development which would substantially impact the ability of a residential dwelling to be sited in the neighboring residential areas or would substantially impact the ability for residential uses to occur in dwellings sited in the neighboring residential areas. Adjacent Forest and SFW-20 zoned properties would maintain a proposed 50-ft buffer from proposed improvements (Exhibit B).

(5) The proposed use will not have detrimental effect on existing solar energy systems, wind energy conversion systems or wind mills.

Findings: Applicant states the proposal will not have a detrimental effect on solar or wind systems (Exhibit B). Applicant states they will utilize solar energy in their development (Exhibit B). Staff find no record of such facilities and improvements on the subject properties or within the vicinity (Exhibit A). Staff finds that this criterion has been met.

(6) The proposed use is timely, considering the adequacy of public facilities and services existing or planned for the area affected by the use.

Findings: Applicant states there is a demand for year-around facilities with Pacific City experiencing a demand and shortage of facilities (Exhibit B).

The subject property is currently served off Floyd Avenue, a County local access road, which comes off Sandlake Road, a County road, to the subject property. The Tillamook County Public Works Department

provided comment that improvements from Sandlake Road to the proposed development will be required as part of development of the road approach (Exhibit C). Staff recommends that as a Condition of Approval, a letter from the Tillamook County Public Works Department be required at the time of applying for Zoning and Building permits.

The property is located within the service area of the Nestucca Rural Fire Protection District. Chief Oeder commented that the plans showing road width, grade and pullouts are acceptable for the Nestucca Rural Fire Protection District (Exhibit C). Staff recommends that as a Condition of Approval, a letter from the Nestucca Rural Fire Protection District confirming service to the campground development be required at the time of applying for Zoning and Building permits.

Tillamook County Environmental Health detailed requirements for licensing of a tourist facility, restaurant license and RV park license through their division. Staff recommend a Condition of Approval that final approval of campground design be provided at time of apply for Zoning and Building Permits from Tillamook County Environmental Health.

V. ADMINISTRATIVE PROVISIONS

SECTION 6.020: PROCEDURE

The following procedure shall be observed in submitting and acting on a CONDITIONAL USE request: (1) A request may be initiated for a CONDITIONAL USE, or the modification of an approved CONDITIONAL USE, by filing an application with the Department. The Department may require any information necessary for a complete understanding of the proposed use and its relationship to surrounding properties.

(2) The Director shall act administratively according to the procedure set forth in Article 10, or shall refer the application to the Commission for a public hearing and decision. The application shall be referred to the Commission if the director determines that the proposed use would have significant impacts that extend beyond the abutting properties, and that those impacts are not likely to be adequately addressed by response to public notice required by Section 10.070. If the Director elects to refer the application to the Commission, it shall be heard at the next available Commission hearing, unless the applicant requests otherwise.

(3) No CONDITIONAL USE permit shall be invalidated because of failure to receive the notice provided for in Section 10.070

SECTION 10.080 TYPE III PROCEDURES

(1) Notice for Type III Decisions.

(a) Notice of Review. The County shall provide notice of a public hearing on a Quasi-Judicial application at least 28 days prior to the first hearing date. If two or more hearings are allowed, then notice shall be provided at least 10 days prior to first hearing. The County Planning Director shall prepare an affidavit of notice, which shall be made part of the file. This affidavit shall state the date that the notice was mailed. Notice of a public hearing shall be provided to the following parties:

...

iv. Property owners within 750 feet of subject property if the subject property is outside UGB and in a farm or forest zone.

v. Any affected government agency or public district, including affected city if subject site is inside a UGB.

vi. Any citizen's advisory committee or community organization whose boundaries include, or are adjacent to, the subject site.

...

(c) Newspaper notice. Notice of the public hearing shall be published in a newspaper of general circulation in the County at least ten (10) calendar days prior to the date of a quasi-judicial public hearing. An affidavit or other formal certification of publication shall be made part of the record.

Findings: Notice of Public Hearing was mailed out on December 29, 2021, to all landowners within 750 feet of the subject property, and affected agencies, districts and other parties. Newspaper Notice of Public Hearing was published on December 29, 2021 in the Tillamook County Headlight Herald.

VI. RECOMMENDED CONDITIONS OF APPROVAL:

1. The applicant/property owner shall obtain all required Federal, State, and Local permits and/or licenses and will comply with applicable rules and regulations.
2. The property owner shall obtain all necessary electrical, mechanical, and plumbing permits.
3. At the time of applying for Zoning and Building Permit approval, Applicant will be required to submit the following:
 - Authorization Notice approval for on-site sewage disposal permits from the Department of Community Development or Oregon DEQ.
 - A letter from Tierra Del Mar Water Company confirming water service to the proposed facility.
 - A letter from the Nestucca Rural Fire Protection District confirming fire protection service to the proposed facilities.
 - A letter from the Tillamook County Public Works Department approving the road approach and internal roadway design.
 - Demonstration of compliance with the standards contained in TCLUO 4.130(2) including:
4. If buildings within or near the area identified as inactive landslide topography are to be sited on slopes greater than 29%, a Geologic Hazard Report will be required as described in TCLUO 4.130. If such a report is required, a Geologic Hazard Report shall be submitted in conjunctions with application for Zoning and Building Permit approval for review and acceptance.
5. Applicant will maintain the minimum proposed vegetative buffers between the proposed area of development and the property boundaries. The site plan submitted for approval with application for Zoning and Building permits will clearly show the vegetative buffers.
6. Development will comply with the requirements and standards of TCLUO 3.010 'Rural Residential 2-Acre (RR-2) Zone' and 5.030 'Recreational Campground Standards'.
7. Overnight temporary use of the campground by a camper or a camper's vehicle shall not for longer than six (6) months in any twelve (12) month period as required by TCLUO Section 5.030.
8. The applicant/property owner shall provide a copy of an approved campground design from Tillamook County Environmental Health at time of Zoning Permit/Building Permit submittal.
9. Development shall comply with riparian buffer and vegetation retention requirements of TCLUO Section 4.140: Requirements for Protection of Water Quality and Streambank Stabilization.
10. Signage shall comply with the requirements of TCLUO Section 4.020: Signs.
11. Development will occur in the area as generally depicted on the submitted site plan and as described and will not exceed 19 campsites and the supporting facilities, including the support cabin and bathhouse.

VIII. EXHIBITS

All Exhibits referred to herein are, by this reference, made a part hereof:

- A. Location map, Assessor map, Zoning map, FEMA FIRM, NWI Wetlands map
- B. Applicants/Property Owner's submittal
- C. Public comments

