



# **TILLAMOOK COUNTY BOARD OF COMMISSIONERS NOTICE OF MEETING AGENDAS**

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## **BOARD OF COMMISSIONERS**

**Erin D. Skaar**, Chair  
*eskaar@co.tillamook.or.us*

**Mary Faith Bell**, Vice-Chair  
*mfbell@co.tillamook.or.us*

**David Yamamoto**, Commissioner  
*dyamamoto@co.tillamook.or.us*

## **CONTACT**

Tillamook County Courthouse  
201 Laurel Avenue  
Tillamook, Oregon 97141  
503.842.3403  
[www.co.tillamook.or.us](http://www.co.tillamook.or.us)

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## **COMMUNITY UPDATE MEETING**

**Tuesday, June 20, 2023 at 8:00 a.m.**  
*Teleconference and KTIL-FM at 95.9*

## **BOARD MEETING**

**Wednesday, June 21, 2023 at 9:00 a.m.**  
**Board of Commissioners' Meeting Room 106**  
*County Courthouse, Teleconference, and Live Video at [tctvonline.com](http://tctvonline.com)*

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## JOIN THE BOARD OF COMMISSIONERS' MEETINGS

The board is committed to community participation and provides opportunity for public attendance during meetings via in-person and teleconference.

- **Community Update Meetings: Tuesdays at 8:00 a.m.**
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Radio: KTEL-FM at 95.9
- **Board Meetings: Wednesdays at 9:00 a.m.**
  - County Courthouse: Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook
  - Teleconference: Dial 971-254-3149, Conference ID: 736 023 979#
  - Live Video: [tctvonline.com](http://tctvonline.com)

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## MEETING INFORMATION AND RULES

- Matters for discussion and consideration by the board shall be placed on an agenda prepared by the staff and approved by the board chair. Any commissioner may request items on the agenda.
- Public hearings are formal proceedings publicized through a special public notice issued to media and others. Public hearings held by the board are to provide the board an opportunity to hear from the public about a specific topic. Public hearings are therefore different regarding audience participation at board meetings.
- Commissioners shall be addressed by their title followed by their last name.
- Commissioners shall obtain approval from the chair before speaking or asking questions of staff, presenters, and public. As a courtesy, the chair shall allow an opportunity, by the commissioner who has the floor, to ask immediate follow-up questions.
- A majority of the board shall constitute a quorum and be necessary for the transaction of business.
- All board meeting notices are publicized in accordance with public meeting laws.
- All board meetings shall commence with the Pledge of Allegiance.
- The chair will utilize the gavel as needed to maintain order, commence and adjourn meetings, and signal approval of motions.
- The board reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).
- The courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing visual, or manual impairments who wish to participate in the meeting, contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

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## **PUBLIC COMMENT**

- Providing public comment is an opportunity for constituents to be heard and express their views to the board.
- The board allows public comment at board meetings during the public comment period designated on the agenda.
- Comments are limited to one per person and per agenda item.
- Comments must be related to the agenda item(s) previously registered to comment on.
- The allotted time for public comments is two minutes per person; this time may not be allotted to another speaker. The chair may, at their sole discretion, further limit or expand the amount of time.
- The public comment opportunity is not a discussion, debate, or dialogue between the speaker and the board, which may or may not respond.
- Members of the public do not have the right to disrupt the meeting; the board may prohibit demonstrations such as booing, hissing, or clapping.
- Remarks containing hate speech, profanity, obscenity, name calling or personal attacks, defamation to a person, people, or organization, or other remarks the board deems inappropriate will not be allowed.
- Failure to follow all rules and procedures may result in not being able to provide public comment and/or being removed from the meeting.

### **In-Person Procedures**

- Sign in before the meeting begins and indicate your desire to provide public comment and which agenda item you would like to comment on. When your name is announced, please come forward to the table placed in front of the dais and for the record, first identify yourself, area of residence, and organization represented, if any.

### **Virtual Procedures**

- Register by sending an email to [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us) by 12:00 p.m. on the Tuesday prior to the board meeting. The email must contain all of the following information:
  - Full name, area of residence, and phone number.
  - Agenda item(s), you wish to comment on.
- Once registered, and before the start of the meeting, board staff will email a Microsoft Teams meeting link.
- When logged in to the meeting you must remain muted with your camera off until your name is called, then you unmute and turn on your camera.
- The chair may require those providing virtual comment to turn on their camera while providing comment or testimony.

### **Written Procedures**

- Written comments may be mailed to 201 Laurel Avenue, Tillamook, Oregon 97141 or emailed to: [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us).
- Written comments received by 12:00 p.m. on the Tuesday prior to the board meeting will be distributed to the board and posted online. All written comments submitted become part of the permanent public meeting record.

## **AGENDAS**

### **COMMUNITY UPDATE**

CALL TO ORDER: Tuesday, June 20, 2023 8:00 a.m.

1. Welcome and Board of Commissioners' Roll Call
2. Adventist Health Tillamook
3. Coastal Caucus
4. Tillamook County Community Health Center
5. Nehalem Bay Health Center & Pharmacy
6. Tillamook Family Counseling Center
7. Sheriff's Office
8. Emergency Management
9. Board of Commissioners
10. Cities
  - a. Manzanita
  - b. Nehalem
  - c. Wheeler
  - d. Rockaway Beach
  - e. Garibaldi
  - f. Bay City
  - g. Tillamook
  - h. South County

### **ADJOURN**

## **MEETING**

CALL TO ORDER: Wednesday, June 21, 2023 9:00 a.m.

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

## **LEGISLATIVE – ADMINISTRATIVE**

5. Discussion and Consideration of an Intergovernmental Agreement No. 250-2325 TILLAMOOK COUNTY-000 with the [State of Oregon Marine Board](#) to Conduct Enforcement Related to Recreational Boating/Matt Kelly, Undersheriff, Sheriff's Office
6. Discussion Concerning Property and Casualty Insurance Policy Renewals for Tillamook County/Cheryl Spellman, Hudson Insurance & Investment Services
7. Discussion and Consideration of Intergovernmental Grant [Agreement #179949 with the Oregon Health Authority](#) for the Transfer of Ownership of a Paladin Trailer Model MMET-24 Fully Kitted 24-foot Trailer from the Northwest Medical Foundation of Tillamook d.b.a. Adventist Health/Randy Thorpe, Director, Emergency Management
8. Discussion and Consideration of 2023-2025 Intergovernmental [Agreement #180028 with the Oregon Health Authority](#) for the Financing of Public Health Services/Marlene Putman, Administrator, Health and Human Services
9. Discussion and Consideration of a [Professional Service Agreement with Otak, Inc.](#) for Design and Construction Engineering Services for the Yellow Fir Bridge (57C30) Replacement Project/Chris Laity, Director, Public Works
10. Discussion and Consideration of Modification #1 to [Professional Services Agreement #6316 with Brittell Architecture, Inc.](#) for Pacific City Transfer Station Structural Engineering Services/David McCall, Solid Waste Program Manager, Public Works
11. Discussion and Consideration of a [Contract for Goods with Rule Steel Containers](#) for the Rolloff Drop Box Container Procurement/David McCall, Solid Waste Program Manager, Public Works
12. Discussion and Consideration of Change Order #2 to Contract #6276 [Contract for Goods with Heartwood Biomass](#) for the Firewood Project/Melissa Rondeau, Office Manager, Parks Department
13. Discussion and Consideration of Amendment #1 to [Agreement #6403 with ADP](#) for Workforce Now Services/Jodi Wilson, Director, Human Resources Department

14. Discussion and Consideration of [Loan Agreement #2023-MHF-4 Multifamily Rental Housing](#) with Kingfisher, LLC for the Kingfisher Project/T.J. Fiorelli, Housing Coordinator, Department of Community Development
15. Discussion and Consideration of [Amending Board Order #22-033 in the Matter of Extending the Temporary Suspension of the Processing and Issuance of New Short-Term Rental Permits](#) in Unincorporated Tillamook County/Sarah Absher, Director, Department of Community Development
16. Discussion and Consideration of a [Personal Services Agreement with Brook Wyntergreen](#) for South County Program and Project Management/Rachel Hagerty, Chief of Staff
17. Discussion and Consideration of an Order in the Matter of [Transferring Funds Between Budgeted Line Items](#)/Shawn Blanchard, Treasurer

**10:20 a.m.**

18. **Public Hearing:** Concerning the Proposed Supplemental Budget for the Solid Waste Service District Fiscal Year 2022-2023 and Appropriating Funds/Shawn Blanchard, Treasurer
19. Consideration of an Order in the Matter of [Adopting a Supplemental Budget for the Solid Waste Service District](#) Fiscal Year 2022-2023 and Appropriating Funds/Shawn Blanchard, Treasurer

**10:25 a.m.**

20. **Public Hearing:** Concerning the Proposed Budget Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District for Fiscal Year 2023-2024/Shawn Blanchard, Treasurer
21. Consideration of an Order in the Matter of [Adopting the Budget, and Appropriating Funds, and Categorizing Taxes for the Solid Waste Service District](#) for Fiscal Year 2023-2024/Shawn Blanchard, Treasurer

**10:30 a.m.**

22. **Public Hearing:** Concerning the Proposed Supplemental Budget for the Fiscal Year 2022-2023 and Appropriating Funds/Shawn Blanchard, Treasurer
23. Consideration of an Order in the Matter of [Adopting a Supplemental Budget for Fiscal Year 2022-2023](#) and Appropriating Funds/Shawn Blanchard, Treasurer

**10:35 a.m.**

24. **Public Hearing:** Concerning the Proposed Budget Appropriating Funds, Levying and Categorizing Ad Valorem Taxes for the Fiscal Year 2023-2024/Shawn Blanchard, Treasurer
25. Consideration of an Order in the Matter of [Adopting the Budget, Appropriating Funds, Levying and Categorizing Ad Valorem Taxes](#) for the Fiscal Year 2023-2024/Shawn Blanchard, Treasurer
26. Board Concerns
27. Board Announcements

**ADJOURN**

## OTHER MEETINGS AND ANNOUNCEMENTS

**Juneteenth** is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics, and the State Circuit Court, will be **CLOSED** on **Monday, June 19, 2023**.

The Local Public Safety Coordinating Council (LPSCC) meeting and teleconference scheduled for **Monday, June 19, 2023** at **12:00 p.m.** has been **CANCELLED**.

The Commissioners will hold a Board Briefing on **Wednesday, June 21, 2023** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 736 023 979#.

The Commissioners will attend a Tillamook Lightwave meeting on **Tuesday, June 27, 2023** at **9:30 a.m.** The teleconference number is 1-253-215-8782, conference ID: 899 5732 9678.