

Passport Acceptance Hours: Monday—Friday, 9:00 a.m. to 4:00 p.m.
BY APPOINTMENT ONLY—PLEASE CALL FOR AN APPOINTMENT
Tillamook County Clerk's Office—Tillamook County Courthouse—1st Floor
(503) 842-3402

In order to serve you better, please read the following carefully and call us if you have any questions

Step 1: Fill out Form DS11 using **BLACK** ink. If you use any other color, you will have to fill out the form again. Also **DO NOT USE** Correction Tape/fluid on your application. You can line through any errors.

Step 2: Bring the following with you when applying for a passport:

- **Proof of U.S. Citizenship** (this will be returned to you after you receive your passport)
- **Proof of Identity** (Oregon Driver's License or other identification required by the U.S. Department of State)
- **Recent Color Photograph** (Photos can be taken at the County Clerk's Office)
- **Fees** (**See Below**)



Remember: If you are getting a passport for your child, your child **MUST** be present.
Children Birth to Age 16 require **BOTH** parents to appear.
Children age 16 to 18 require **ONE** parent to appear.

Fees Payable to the U.S. Department of State—

Check or Money Order ONLY



**NO
CREDIT/DEBIT
CARDS**

	Passport <u>Book</u> Fee	Expedite Fee	Overnight Return Delivery	Total
Adult (16+)	\$130.00	\$60.00	\$21.36	\$211.36
Minor	\$100.00	\$60.00	\$21.36	\$181.36

	Passport <u>Card</u> Fee	Expedite Fee (If Applicable)	Overnight Return Delivery Service Fee (if applicable)	Total
Adult (16+)	\$30.00	\$60.00	N/A	\$90.00
Minor (Under Age 16)	\$15.00	\$60.00	N/A	\$75.00

Fees Payable to the Tillamook County Clerk—**Cash, Check or Credit/Debit Card**

Execution Fee	Photo	Total	Copy Fee
\$35.00	\$20.00	\$55.00	.25 per page

New passport photo fee beginning February 1, 2025 per Tillamook County Board Order 25-007