Technical Specialists Position Checklist

The following checklist should be considered as the minimum requirements for this position. Note that some of the tasks are one-time actions; others are ongoing or repetitive for the duration of the incident.

| √ | <u>Task</u> |
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| | 1. Obtain briefing from Incident Commander or Planning Section Chief: |
| | Identify Supervisor in organization. |
| | Identify work location, resources available, expectations of incident organization concerning time-lines, report format, participation in Planning Meetings, etc. |
| | 2. Obtain copies of Incident Action Plan (IAP), if available, and Unit Log (ICS Form 214). |
| | 3. Participate in Planning Meetings, as requested. |
| | Provide technical expertise to supervisor in organization according to established format, timelines, etc. |
| | 5. Document all activity on Unit Log (ICS Form 214). |

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