

Tillamook County Library in Person/Virtual Board Meeting, July 15, 2021

Board Members Present: Betsy Chase (Y), Tim Josi (N), Neal Lemery (Y), Madeline Olson (Y), Jon Orloff (Y), Teresa Rivenes (Y), Sayde Walker (Y)

Commissioners Present: Mary Faith Bell (Y)

Library Staff Present: Geri Godber (Y), Sarah Beeler (Y), Kristi Hanson (Y)

Guests Present: Ruth LaFrance, Michael Short, Shawn Blanchard

Call to Order: The meeting was called to order at 12:02pm.

Minutes and Budget: Neal Lemery made a motion to approve the June 17, 2021, meeting minutes. Sayde Walker seconded. Minutes approved. Jon Orloff made a motion to approve the budget. Sayde Walker seconded. Budget approved.

Director's Report: Please see attached July 2021, Director's Report.

- Please contact Geri if you are interested in working a shift at the Tillamook County Fair. Volunteers will receive a ticket for admission and a parking pass. The Tillamook County Library Foundation will raffle items at the Fair booth including a Youth Hostel dollhouse with furnishings and a quilt from Tillamook County Library neighbor, Gloria Guyer.
- HR is continuing to fill vacant positions. Several positions are currently posted, LA2, 30-hour at the North Tillamook Library Branch, a full-time LA3 position at the Tillamook County Library and a full-time LA 2 Courier position. Interviews were held for the vacant LA2, 30-hour position at the Garibaldi Branch and interviews for the vacant full-time LA 1 position at the Tillamook County Library will be held on August 5th.
- Kristi Hanson, new Branch Manager, was introduced. She started on July 6th. Welcome Kristi!

Strategic Plan:

- The monthly data reports, now in pie-chart format, were well received by the Board. Jon Orloff and Betsy Chase requested year-to-year comparisons (when feasible for staff to prepare the charts) as a way to better understand how the library is doing during pandemic recovery.
- Mr. Michael Short, Managing Director of Stifel, attended the board meeting virtually. See attached letter. Levy rates, financial projections and assumptions were discussed. Betsy Chase suggested conducting a study on the capital reserve fund and creating a 20–25-year facility maintenance plan for the Tillamook County Library. Geri Godber, Shawn Blanchard and Michael Short will meet to adjust and tighten up financial projections. They will share their conclusions at the August meeting.

Foundation Update: The cement block needed to complete the remaining half of the Maxwell Library Park has arrived. A reception for Shemia Fagan, Oregon Secretary of State, was held in the new park. The event was hosted by the Tillamook County Democrats. The Foundation has budgeted \$1500 for

food for library events. They've also set aside \$10,000 for branch and system needs. The Foundation approved up to \$5000 for black and white/color copiers, fax machines and scanners for library branches.

Commissioner's Update:

- Mary Faith Bell reported that the COVID-19 rate in Tillamook County is still going up. 65.72% of people in Tillamook County over the age of 16 have been vaccinated. 35% of all adults and all children under the age of 12 are not vaccinated. Children and unvaccinated staff are still not safe. The Delta variant is more contagious and is making people sicker. The vaccines are working.
- Commissioners attended a July 14 presentation by Oregon State University summarizing results of a county-wide community engagement survey conducted earlier this year. The survey sought to identify emerging priorities and explore issues that will ensure the community's vision for the future is attainable. The Board of Commissioners has charged the Tillamook County Futures Council with using the survey results to draft an updated vision for the county that can be used by the Tillamook County Commissioners to guide a new Tillamook County Strategic Plan and Goals. Betsy Chase attended the presentation as a member of the public and shared examples of how the data could provide additional insights to the Library's strategic plan update as well. The full community engagement report will be available soon on the County's website.
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Public Input: none

Adjournment: 1:05pm

Sincerely and respectfully submitted,

Sarah Beeler