

**Tillamook County Library Board Minutes**  
**March 17, 2022; 12:00 p.m.**  
**Virtual Meeting**

**Board Members Present:**

Betsy Chase, Sayde Walker, Tim Josi, Teresa Rivenes, Madeline Olson, Jennifer Byrne

**Staff and Others Present:**

Geri Godber, Mary Faith Bell, Kristi Hanson

**Call to Order:**

The meeting was called to order by Sayde Walker at 12:02 p.m.

**Public Input**

None

**Approval of December 2021 Minutes and Budget:**

Jennifer Byrne moved the minutes from the February 17, 2022, meeting of the Tillamook County Library Advisory Board be approved. Tim Josi seconded. All were in favor; the motion passed.

Betsy Chase moved the budget and financial reports for February 2022 be approved as presented. Tim Josi seconded. All were in favor and the motion passed. Betsy Chase asked the draft of the 2022-2023 budget be sent to the Board. Library Director Godber will do so.

**Director's Report:**

Additional items:

- The hours at Main will be expanded to 6:00 p.m. on Monday, April 4, 2022. The new hours will be Monday – Friday 9:00 a.m. – 6:00 p.m. The hours on Saturday will remain at 10:00 a.m. – 3:00 p.m.
- Teresa Rivenes was pleased to hear about staff working to become notaries. She will promote it at Tillamook Bay Community College.
- Betsy Chase asked for an updated organizational chart with the new branch staff. Geri informed the group there are some more changes coming up and after things are settled a new chart will be created.
- There was also a discussion about a complaint made about a book display.

**Update from Penny Hummel:**

- Updates:
  - FAQs are online after being approved by the Oregon Secretary of State Office. This document should be used for other promotional items.
  - Geri will send a copy of the FAQs to the Board.
  - There are two flyers in the works- a short version and a long version. Also, there are Spanish language versions being created. The goal was to have them done by the end of March, things are right on schedule.
- Levy Communication Training: Penny Hummel went through the levy communication presentation. See board packet for a copy of the presentation.

**New Business Items:**

**Update from Bylaw Review Committee**

After the February meeting, Geri sent examples of bylaws from other library organizations to Jennifer and Betsy. Jennifer Byrne led a discussion on the bylaw review. A handout had been composed by Jennifer and Betsy Chase. On the handout, there are certain items that contained question marks. These items were discussed.

Under Board members:

c. Term limits – should there be staggering – yes, the Board would like that to happen. It will require the amendment of board orders. Commissioner Bell will look into staggering terms.

d. Communication link with the public – should this be added as a responsibility of a board member – yes. Sayde stated the duties of the board need to be reviewed. They need to be updated to reflect either how the board runs now or how it wants to operate.

f. Foundation liaison – Do we want to require a board member be on the TCL Foundation? Yes, the Foundation bylaws state a Library board member is to be on their board. The bylaws of the two organizations need to mirror each other.

**Under Officers:**

Term limits – should term limits run during the fiscal year or continue to run on a calendar year. It does not seem to be a problem other than there can be a delay in getting on County Commissioners agenda. Mary Faith stated that this issue can be rectified. It was agreed that officers should be elected in December of every year so the new roster is ready to go in January.

**Under Committees:**

Existing ones – standing and nominating committee

It was agreed to no need to add more committees and to use the nominating committee to screen applicants for the board.

The discussion had to stop at this point due to time constraints. Jennifer asked the board members to email Betsy and her about the remaining topics.

### **Board Development:**

Due to time constraints, this topic had to be tabled to a later date.

### **Updates:**

#### **Tillamook County Library Foundation Update**

Jon Orloff provided an update to Betsy about the Foundation.

- The Foundation is now taking orders for paver plaques. If anyone wants them, they should email Ruth Lafrance.
- The concrete for the light pedestals will begin soon.
- The Foundation received a rare book estimated to be worth \$500.

### **Commissioner's Update**

None at this time.

### **PAC Update:**

Betsy Chase provided an update on the PAC. There have been various efforts to communicate the message of getting out to vote. The campaign will be gearing up in April 2022. There will be lawn signs, social media posts, newspaper articles, etc. Also, volunteers will be walking around putting door hangers on the homes where there is at least one registered voter.

### **Executive Session per ORS 192.610 (2a)**

At 1:05 p.m. the meeting moved into an executive session. Kristi Hanson exited the meeting and June Garcia joined the meeting. Tim Josi reminded the executive session is confidential. The Board discussed a personnel matter.

The Board returned to an open meeting at 1:46 p.m.

**Adjournment:** The meeting adjourned at 1:47 p.m.

**Completed on March 19, 2022 by Geri Godber.**