

Tillamook County Library Board Minutes
Thursday, May 18, 2023; 11:00 a.m.
Hybrid Meeting

Board Members Present:

Saydee Walker, Madeline Olson, Jennifer Byrne, Jon Orloff, Tim Josi

Staff, Commissioner, and Others Present:

Don Allgeier, Angela Arena, Jenn Wells, Marisa Graham-Collier, Penny Hummel, Mary Faith Bell

Call to Order:

The meeting was called to order by Saydee Walker at 11:06 a.m.

Public Input

No Community Members Present

Approval of March 2023 Minutes and Budget:

Meeting minutes for the April 20, 2023, Board Meeting of the Tillamook County Library approved unanimously.

Budget and Spending Report:

We are now well over budget in Programming Supplies and the librarians have been asked to pause spending in this department. Otherwise, we are in a good place regarding the budget.

Director's Report: Don Allgeier

- We are very excited to have Kayla Martin start in the LA1 part time position.
- We have a good candidate for the librarian position, however unfortunately that candidate has declined the offer and we are looking at next steps.
- All staff participated in a countywide Respect in the Workplace training that was successful.
- We had a fantastic all-staff meeting on May 4 which was useful for Summer Reading Program Preparation.
- We are working with all staff regarding Patron Privacy by working through hypothetical situations and having conversations about how to maintain patron privacy.
- We had an HVAC project that has been completed to prevent overheating in the server room.
- Tim Josi hung three recently donated stained-glass art pieces at Tillamook Main and the Garibaldi branch. They are a lovely addition, and we will be reaching out to thank the benefactors.
- The library stage is getting closer to being ready. We are planning a park dedication event in August.

- There is continued work on governance issues regarding the expansion of the consortium to include all of Lincoln County.
- We are seeing a boost in overall library usage.
- We have additionally seen an uptick in incidents: The U-Haul we rented to supplement the courier van while it is undergoing repairs has had the battery stolen, gas siphoned, and side mirror broken. One of the light poles in the parking lot has been broken, people have been using the library grounds improperly, and there has been an increase in improper use of the computers. We are looking at options to make the back parking lot for staff only, board members, performers, and patrons needing use of ADA parking spaces to redirect the improper non-library usage happening in the back lot. We do still have a large parking lot at the front of the building for patrons. We are hoping these instances have been increasing due to the shift in weather that will level out as spring and summer progress. We have been working with the local police and are happy with their responses. We will continue to work with them and explore options for additional presence.

Data Dashboard

Programming with Craft bags and Bake Along (Passive/Take Home Crafts) tracking has been separated from the rest of the programming statistics.

Foundation Update

There was no meeting this month, though there is a committee currently working on fundraising.

Commissioners Report:

Don presented the policy update to the Board of Commissioners. States it was good to see how the new stage will be used.

In terms of increased security needs, this is happening throughout the community. The Community College is looking at hiring outside security- perhaps we can team up to have a shared contract. There are at least 2 local options that provide these services.

The budget process is underway and the Library budget seems to be in a good place.

The recruitment advertisement for a new board member is being published in the paper next week. Jennifer Byrne states she found us from posting on the library website and recommends we put a listing there as well.

Business Items

- Don will send a few potential options for changing our meeting day/time to start in July.
- After this meeting we can go back to the regular time of 12pm-1:30pm on the third Thursday of the month. (June 15)

Strategic Planning

Penny has pulled together a draft plan that is structured into three focus areas.

After a lengthy conversation about digital literacy, critical thinking, advancing usage of AI and information the following edits were decided upon for the Inclusion and Respect section of the 2023-2027 Strategic Plan:

Item 1: Support intellectual freedom by offering age-appropriate collections, programming, and displays that support a wide range of viewpoints.

Item 3: Provide technology tools and resources to bridge the digital divide and increase digital literacy.

Library staff will be meeting on June 14th to work on an implementation plan.

Meeting adjourned at 12:30pm