

**Tillamook County Library Board Minutes**  
**Thursday, October 26, 2023; 12:00 p.m.**  
**Hybrid Meeting**

**Board Members Present:**

Sayde Walker, Madeline Olson, Tim Josi, Jon Orloff, Nan Devlin, Romy Carver

**Staff, Commissioner, and Others Present:**

Angela Arena, Jenn Wells, Mary Faith Bell, Marisa Graham-Collier

**Public Input:**

There were multiple community members present.

**Call to Order:**

The meeting was called to order by Sayde Walker at 12:02 p.m.

**Next Month's Meeting Date:**

The fourth Thursday of November falls on a holiday. The next meeting will be scheduled for Wednesday November 15, 2023, at 10:00am.

**Approval of September 2023 Minutes and Budget:**

Sayde entertains approval of the September 2023 meeting minutes: JB moves to approve, Madeline seconds, minutes are approved unanimously.

**Budget and Spending Report:**

Don states spending trends continue to be similar to what we have seen in previous months, though some spending is evening out as we move away from summer programming.

We are overbudget on Periodicals- the library reduced the budget for this fiscal year without having accounted for the cost of newspapers at branches.

Madeline moves for approval of the library spending review for October, JB seconds and the motion passes unanimously.

**Director's Report:**

- The new custodian, Holly Mathias, will be moving and has resigned. Angela is working to find a replacement for that position.
- Breeze has started the Limited Duration Librarian position focusing on collections and public services.
- We have had a lot of activity in the library park, including the fountain being broken at the handle. Our video captured a large number of people using the outlets in the park after hours, so to attempt to limit after hours damage, we have found a way to

cut off power to the sockets while maintaining the lighting which has reduced some of that traffic.

- The first month of using Hoopla Flex has gone well, with more than 50 checkouts of flex materials. With continued use the flex titles will hopefully help with reducing overall costs. The flex materials have been selected by the librarians based on being high demand items.
- We had an All-staff meeting on 10/18/2023, providing an opportunity to engage in training for those that work on the reference desk, prepare for volunteer program expansion, and connect as a team.
- Sayde asks: Over the summer the transit center bathrooms were left open for use at farmers market, though part of the way through the summer they had to close due to persistent problems centering around improper public use of the bathrooms. These issues have since trickled down to the YMCA. Are we also seeing that at the library? Don states it has been an issue for us for a long time. We have seen drug use and various improper uses of bathrooms, the lobby bathrooms being more problematic than the ones upstairs. We have created key card accessibility to the lobby bathrooms in an effort to provide awareness over people using the bathroom for extended periods of time. The upstairs bathrooms have remained unlocked. These changes have helped but we still have a high instance of problems that ebb and flow.

### **Data Dashboard**

The utility of the Year-over-year reports is still building and will become more useful as this data averages out over the course of a longer period of time. Check outs and door counts seem to be up, the community use of meeting rooms is increasing. We will need to figure out how to balance library/county needs with community use to make sure they are equitably available to all. Angela states this jump is indicative of a return to pre-pandemic usage.

### **Foundation Update**

Jon states that they have been watching and rebalancing finances to avoid some of the fluctuations of the stock market. The foundation is looking at applying for another TLT grant (deadline December 15, 2023) and evaluating what they would do with those funds. Jon will keep us posted as that develops.

### **Commissioners Report:**

This week Doug Olson, of Pacific City, was appointed to take over the final year of David Yamamoto's term. There will be a few months of overlap for the two as Doug has been sworn in and David plans to continue work through the end of the year.

Mary Faith Bell was here for the Great American Shake Out Evacuation Drill and was happy to see the amount of participation with both employees and patrons. The event gave Mary Faith a

chance to talk about the risks of a Tsunami, stating that it seemed that quite a few people seemed to learn a lot. Don thanked Angela and Jenn for their organization of the drill.

### **Public Input:**

There were multiple community members present.

Tracy Green and April Bailey spoke against specific materials being available in the children's and teen areas, stating that they would like these items to be moved to the adult section. They state that they have a petition with approximately 200 signatures on it to support their initiative.

They would also like to understand how materials are discarded and would like the public to have access to these materials.

Ahdnreah Sousa spoke to thank the library for being inclusive especially when they are receiving a lot of hate from individuals in the community.

Cerisa spoke on the importance of the public library remaining a place with opportunities for everyone to find materials that speak to their life. She feels that everyone should have access while parents can manage what their kids engage with, though that is not the library's responsibility to monitor.

### **Strategic Plan Board Reporting**

Don shared a planned reporting tool with KPI's to put in place to be discussed in the next meeting.

Don would like the board to provide some direction for user satisfaction reporting this year. Typically, we have sent out a user survey, however, we would like to move to a more scientifically valid survey method that reaches beyond current library users. Don requests that the board advise whether we move forward with current survey and process, or to pause use of the current survey as we establish the new survey questions and methodology.

Tim would like to pause.

JB states that with the revisions, the information gathered will be more useful, so she would like to pause.

Madeline is happy with pausing as long as it is only a pause, and we have the new survey in place next year.

It was decided that we will pause in order to establish a new survey and reporting tool.

## **Business Items**

- Oceanbooks Consortium: Talks of reengaging with the consortium that used to be in place, which would connect us to Tillamook Bay Community College, are continuing. This may require changing the integrated library system we currently use to COHA, which is less expensive up front, though there are likely to be more developing costs over time because it is an open-source system. Don needs to understand how this would change the patron's experience and has asked for analysis of these items. Lincoln County Director, Bryan, would like to come discuss with us what these changes would look like and mean. We will coordinate with him for November.
- JB suggests a longer meeting in November to accommodate catch up with regular business and Bryans visit. This will be worked out and a new date/time for November's meeting will be announced at a later date.

Meeting adjourned at 1:03pm.