

2026

JANUARY

TILLAMOOK COUNTY

LIBRARY BOARD PACKET

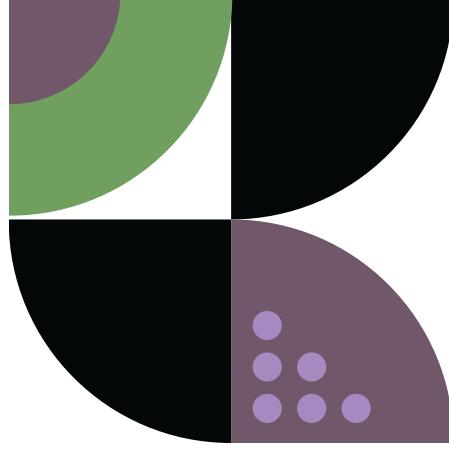


January

AGENDA

Thursday, Thursday January 22nd, 2026: 12:00 pm - 1:00 pm

Hybrid: [zoom link](#)



Call to Order - Board Chair: Sayde Walker

Public Input

Previous Minutes and Spending: 5 minutes

- December 2025 Board Minutes
- Library Spending review and approval

Director's Report: 10 minutes

- Updates

Updates: 10 minutes

- Tillamook County Library Foundation Update: 5 minutes
- Commissioner's Update: 5 minutes

Old Business:

- Library Budget
- Library HVAC

New Business:

- Library Board Calendar 2026
- Library Board Officers 2026
- Library Card Contest
- One Book, One Coast

Adjournment

*Library Board Executive Session- Library Board reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660 (1).

**The Library is Handicapped Accessible. If special accommodations are needed for person with hearing, visual, or manual impairments who wish to participate in the meeting, please contact 842-4792 at least 24 hours prior to the meeting in order that appropriate communication assistance can be arranged.

Tillamook County Library Board Minutes

Thursday December 23rd, 2025; 11:30 a.m.

Hybrid Meeting

Board Members Present:

Sayde Walker, Jennifer Byrne, Tim Josi, Madeline Olson, and Commissioner Mary Faith Bell

Staff, Commissioner, and Others Present:

Don Allgeier, Katrina Bailey, Luke Kralik

Call to Order: Sayde Walker called meeting to order at 11:39 a.m. on Thursday 23rd, 2025.

Public Input:

There were no community members for public input.

Meeting minutes held for approval at this time.

Meeting Minutes for July, May, and October were approved unanimously with J.B. moving the motion and Madeline seconding.

Library Spending Review and Approval:

- Reviewed changes to layout and information included in the spending and budget.
 - Revenue is now included as a line item.
 - Funding sources for the library were discussed with property taxes received in November and in line with past years income.
 - All other revenue sources were discussed including the Ready to Read Grant, damaged/lost book fines, printing and copying fees, and interest.
- Digital materials budget is under closer review as use climbs.
- Clarifications were made on the bookmobile acquisition.
- Request was made to add percentages to the column and include context notes with the new and improved budget layout.

J.B. moved to approve the spending and budget, Madeline seconded, and the motion carried unanimously.

Director's Report:

Stats

- Reviewed statistics for the month of November.
 - Tutor.com has low usage that does not equate to its cost and is under consideration for renewal worth.
- Clarified how digital services are paid out. Comics Plus is a flat use fee while services like Hoopla and Kanopy are pay-per-use and the individual cost depends on the type of item being checked out. Libby is a mixture of metered and flat fee cost.

Operations

- With the newly hired custodian, Scott Jense, the library is fully staffed.
- Systems Librarian Danielle is currently working to establish an app for patron use with the ASPEN catalog system.
 - Danielle will be invited to speak on the project once it's ready to launch.
- Annual Inventory will be completed in February.
- The Maxwell Park Fountain is up and working and can be visited now.

Programs

- October and November programs were a success.
 - Portland Opera To Go event, Salmon Eggs, and the Haunted House brought in the largest attendances.
- The local Kiwanis organization funded the remaining goal amount of the educational endowment fund which will now be ready in fall 2026 and beyond.
- Letter of intent to add a new library outreach location in South County Beaver was accepted by the board.
 - This is not a binding letter and lots of work is ahead on the development of a community outreach location that will house standard library services.
 - Ongoing expenses are available to fulfill the library's strategic plan of outreach in South County and staffing capacity is under consideration.
 - Next steps include meeting with Kevin Shluka and Schoolyard LLC to work on design with other stakeholders.
- One Book, One Coast - focusing on George Takai's graphic novel *They Called Us Enemy* – will begin promoting reading in February with activities planned from March through May.

Updates

- The Library Foundation will be working on their budget for future board meetings.
- Commissioner update – passed at this time.

Old Business

- Library policy for video surveillance and collections is in process to be presented to the board of county commissioners in January.
- HVAC – air conditioning
 - Library Manager successfully installed temp cooling systems for the remaining of the summer.
 - Break the cost over two fiscal years. It would take precedence over all other building maintenance. Larger cost projects that would need to be pushed will be reviewed.
 - Plan to have worked and completed HVAC repairs before summer season. Will be going before the board of county commissioners before the end of the month.

New Business

- Recognition of departing board members.
 - Thank you to Nan Devlin, Romy Carver, and Tim Josi for their service – the brought leadership, encouragement, and wealth of knowledge to this library board.

- South County library letter of intent has been covered.
- Library budget getting ready for January meeting – 5 year capital plan.
- Board Roles for the new year will be assigned at the next meeting.
- Tim Josi signed off meeting.
- Replacement board members candidate meet and greet.
- Rachelle Deloe
- Tim Mayne
- Bridgette Conn
 - All spoke with the board.

Meeting was adjourned by Sayde Walker at 1:13 p.m.

January

BUDGET & SPENDING

Budget Report July 2025 - December 2025

Budget Report July 2025 - December 2025						
Revenue						
Category	2025/26 Budget	Current Period - Dec	Year Total	Revenue to collect	Percent collected	
Property Tax	\$ 4,216,115	\$ 872,569	\$ 3,731,455	\$ 484,660	89%	
Other	\$ 114,650	\$ 26,714	\$ 131,705	\$ (17,055)	115%	
All Revenue	\$ 4,330,765	\$ 899,283	\$ 3,863,160	\$ 467,605	89%	
Expenses						
Category	2025/26 Budget	Current Period - Dec	Year Total	Budget Remaining	Percent Remaining	
Salaries	\$ 1,636,000	\$ 113,450	\$ 719,046	\$ 916,954	56%	
Benefits	\$ 1,150,023	\$ 89,209	\$ 517,986	\$ 632,037	55%	
Software & Subscription	\$ 103,000	\$ 2,040	\$ 73,825	\$ 29,175	28%	
Materials	\$ 328,000	\$ 25,615	\$ 182,705	\$ 145,295	44%	
Programs	\$ 69,000	\$ 655	\$ 22,003	\$ 46,997	68%	
Other Materials & Services	\$ 793,390	\$ 64,184	\$ 429,630	\$ 363,760	46%	
Capital - equipment	\$ 30,000	\$ 120	\$ 9,224	\$ 20,776	69%	
Capital - Vehicles	\$ 450,000	\$ -	\$ 9,981	\$ 440,019	98%	
Capital - Building	\$ 645,000	\$ -	\$ 20,176	\$ 624,824	97%	
Total	\$ 5,195,903	\$ 295,273	\$ 1,984,577	\$ 3,211,326	62%	

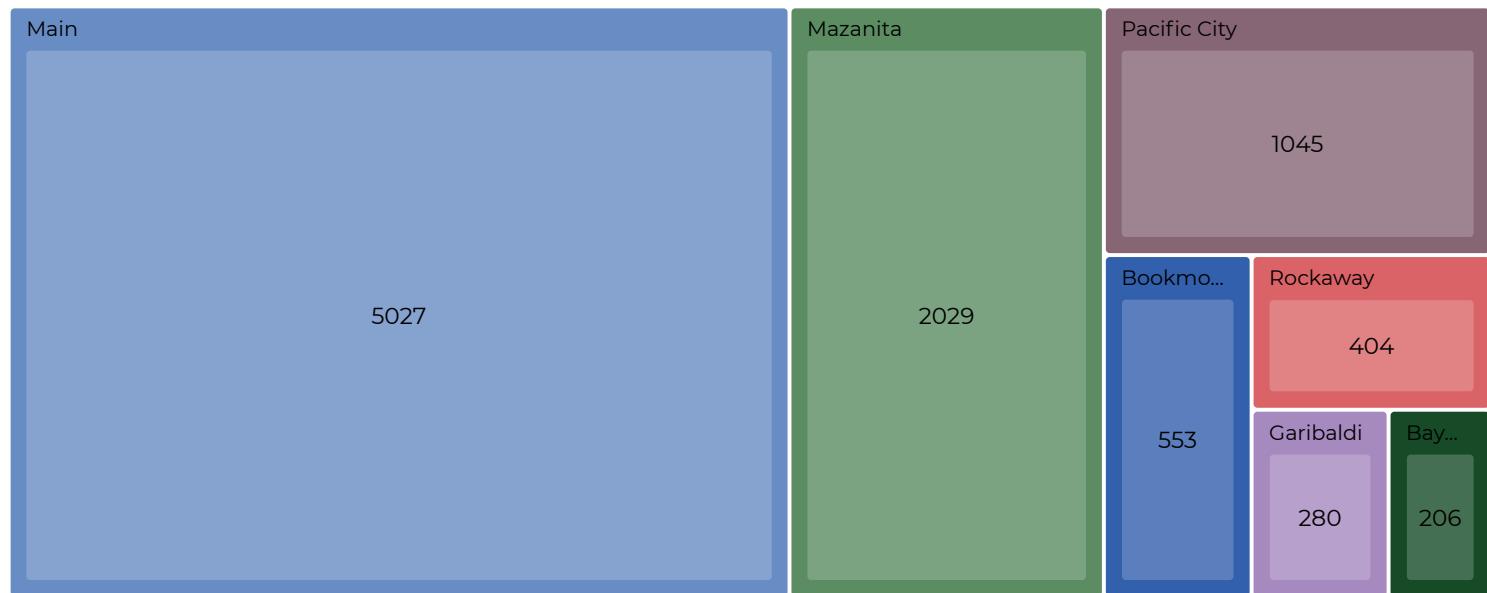
Library Board Meeting Schedule - 2026

January	January 22nd, 2026
February	February 26th, 2026
March	March 26th, 2026
April	April 23th, 2026
May	May 28th, 2026
June	June 18th, 2026
July	July 23rd, 2026
August	No meeting
September	Sept 24th, 2026
October	October 22nd, 2026
November	No meeting
December	December 17th

December

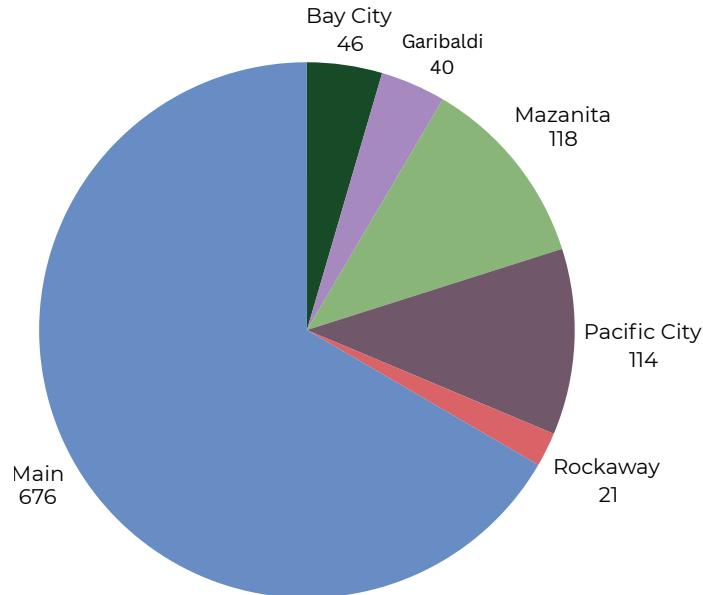
STATS & DATA

Patron Visits - Branches - 9544 Total



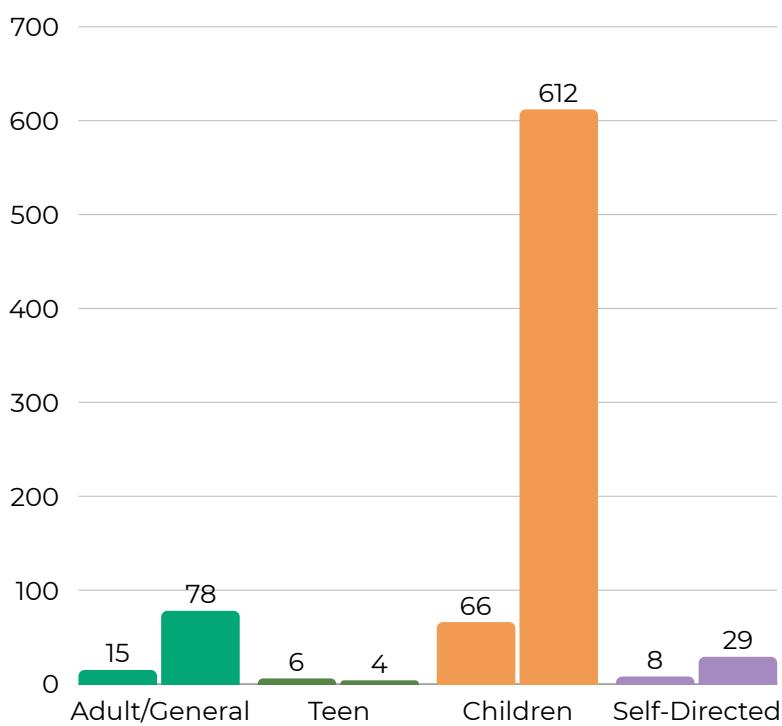
Wireless Sessions

December - Total 1015



Programs

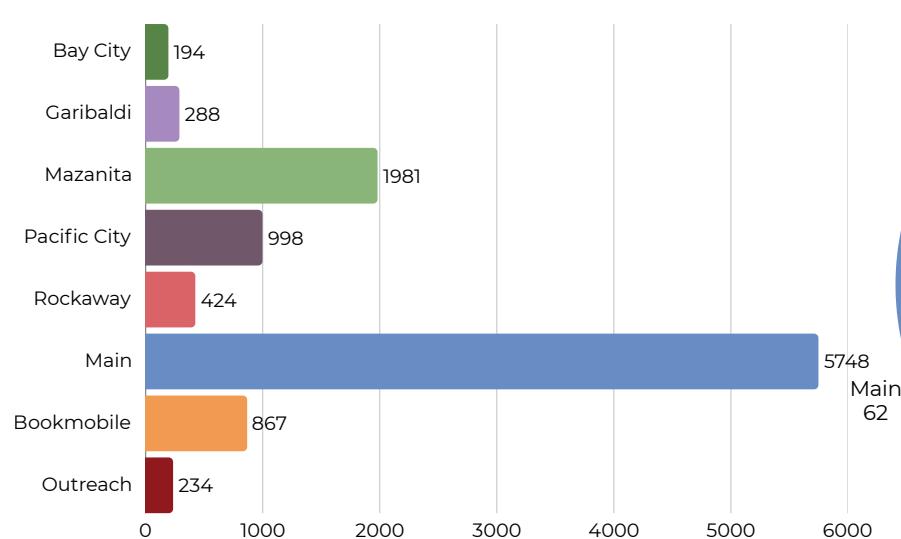
total events / total attendance



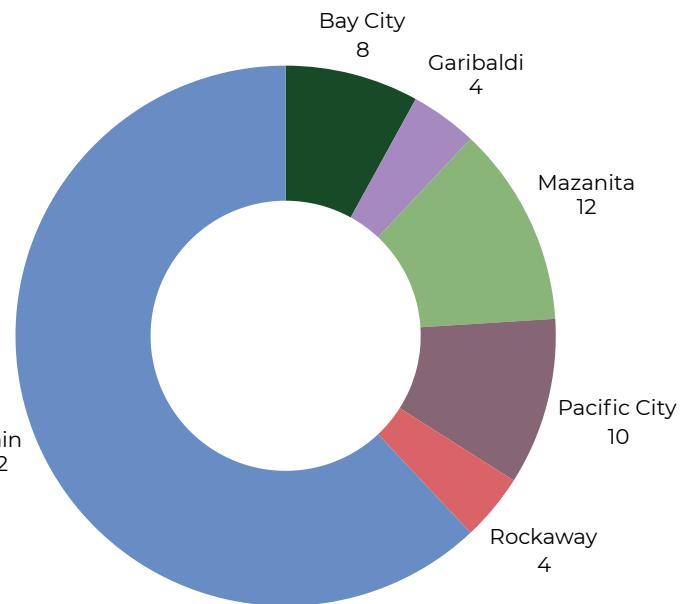
December

STATS & DATA

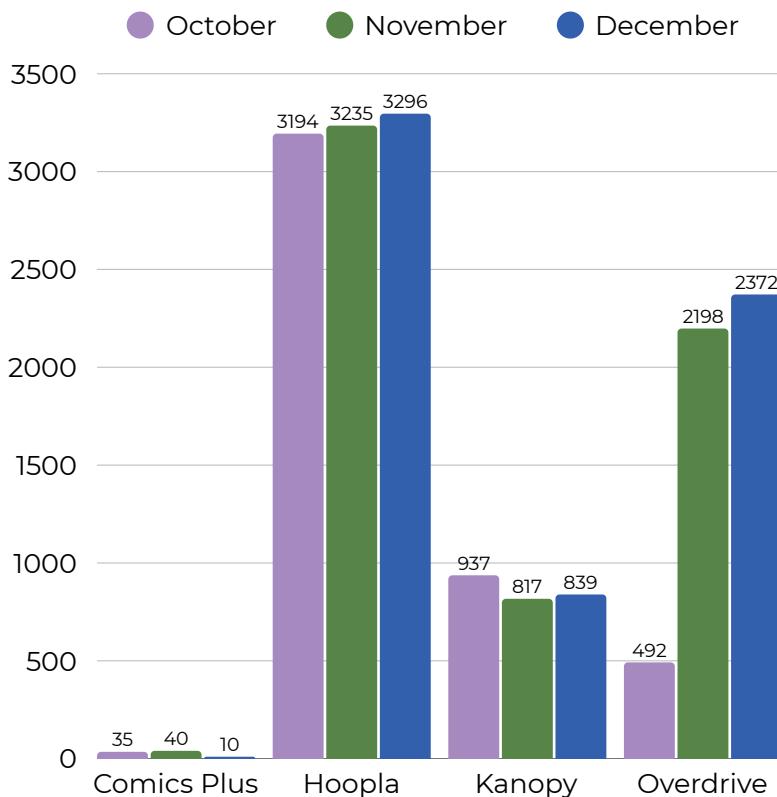
Physical Collection Checkouts



New Library Cards



Electronic Checkouts



Snapshot Analysis

Overdrive, Hoopla, and Kanopy have all increased in patron use.



Gale Virtual Relief
Dropped over school
breaks **65%**



OPERATIONS

- The library accepted the resignation of Teen Librarian Colin Kearney. Colin's last day will be February 27th.
- The library began generifying the entire movie collection this month. This work began a few years ago with newly acquired DVDs and to separate television programs from feature-length films. This work is expected to be completed by the end of January.
- The library began a project to update the genres for books in the teen section more in line with contemporary genres eliminating dystopian, historical, and action-adventure and renaming sweet & sassy as romance.
- The library is working with the Rockaway Beach Writers contest to accept submissions for the writing and art contests.
- **Jessie Hooker** joined the Tillamook County Library Foundation Board as its newest member. Jessie brings a number of skills around communication and digital branding that will benefit the foundation's efforts to connect with funders and the larger community.
- I am halfway through my presidential year with the American Library Association Core Division. It has been a very active year, as ALA has been restructuring based on budget needs and strategic changes. This April, I will represent Core at the Public Library Association Conference in Minneapolis and attend the American Library Association Conference in Chicago in June.

PROGRAMS & OUTREACH

I met with Kevin and katie Shluka regarding the development in Beaver. I will be putting together a small team to work on the design process for a new library on the site in the coming months.

The Teen Council held their first meeting with the architects from ACID Architecture on Wednesday 1/14. After brief introductions, the five attending teens participated in a design game to help them develop some ideas for a possible floor plan for the remodeled Teen Library. The floor plans the teens created will inform the early design schematics developed by the architects. Participants had a good time moving around paper furniture and describing what elements they would like to see in the new space. The next meeting will be held 2/18. The Council will be reviewing the design options developed by the architects and looking at a gallery of libraries to help shape and select the look and feel of the new space.

Winter Reading Fest took place at the end of the year with over 30 kids taking part in the contest. The library learned a lot about the new community engagement module in Aspen and how we can (and can't) apply it to Summer Reading this year.

The library hosted the quarterly City Talk program at Tillamook Main with the Tillamook City Manager Lewis and Police Chief Troxel.

DISPLAYS



*Miniature Rooms
Community Display*



*Get Organized in the New Year
Book Display*



DISPLAYS



Sports Heroes Book Display



Quabbin Quackers Community Display



Chilton E-Resource Display

DISPLAYS



Kid's Best Book of the Year Display



Learn Something New Book Display

UPCOMING PROGRAMS

