

2026

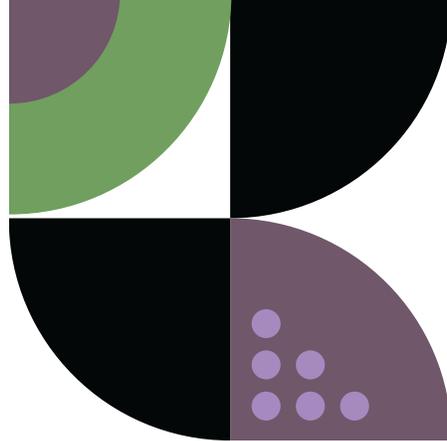
FEBRUARY

TILLAMOOK COUNTY

LIBRARY BOARD PACKET



February AGENDA



Thursday, February 26th, 2026: 12:00 pm - 1:00 pm

Hybrid: [zoom link](#)

Call to Order - Board Chair: Sayde Walker

Public Input

Previous Minutes and Spending: 5 minutes

- January 2026 Board Minutes
- Library Spending review and approval

Director's Report: 10 minutes

- Updates

Updates: 10 minutes

- Tillamook County Library Foundation Update: 5 minutes
- Commissioner's Update: 5 minutes

Old Business:

- Library Budget
- One Book, One Coast

New Business:

- Library Cameras Update
- Chinook Library Network Update

Adjournment

*Library Board Executive Session- Library Board reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660 (1).

**The Library is Handicapped Accessible. If special accommodations are needed for person with hearing, visual, or manual impairments who wish to participate in the meeting, please contact 842-4792 at least 24 hours prior to the meeting in order that appropriate communication assistance can be arranged.

Tillamook County Library Board Minutes

Tuesday January 22nd, 2025; 12:00 p.m.

Hybrid Meeting

Board Members Present: Sayde Walker, Jennifer Byrne, Jon Orloff, Madeline Olson, Tim Mayne, Bridgette Conn

Staff, Commissioner, and Others Present:

Don Allgeier, Katrina Bailey, Jenn Wells, Commissioner Mary Faith Bell

Call to Order: Sayde Walker called meeting to order at 12:03 pm on January 22nd, 2025

Public Input:

There were no community members for public input.

Bridgette Conn and Tim Mayne were welcomed as new members to the board.

Meeting minutes, with a phrasing edit suggested, were entertained by Sayde, moved by Madeline, and Seconded by Jon. The minutes were unanimously approved.

Library Spending Review and Approval:

- Director Allgeier reviewed tax revenue with the board.
 - 62% of the annual budget currently remains.
 - Software and subscriptions are paid out at the beginning of the year and are now reflected in the budget.
 - Upcoming capital purchases will be broken up over the course of two fiscal years.

Sayde entertained a motion to approve the Spending and Budget, Madeline moved and Tim seconded with unanimous approval.

Director's Report

- Stats and Data were reviewed.
 - Wireless sessions and programs are highlighted this month.
 - Both self-directed programs (take home library activities) and Community Room/Library Programs were defined.
 - A library card drive with the school district will begin soon and there should be an uptick to library card stats.
 - Hoopla is a top use service by patrons.
 - Tutor.com is showing a lack of audience and is under review for renewal in July.
 - Ancestry.com services will have associated programming to build up use.
 - Novelist is now embedded with the Aspen hold recommendations to better provide available reading options while books are being transferred.

Operations

- Our Teen Librarian, Colin Kearney, will be leaving at the end of February.
 - Clarification was given to the specifics of the Teen Librarian role and responsibilities to services and collections.
- The branch DVD collection is being genreified and will not be sectioned into Action, Comedy, Drama, Sci-Fi, Horror, and TV.
- The teen collection will also be receiving genre updates.

- Rockaway Beach Writers Rendezvous is currently underway and accepting submissions.
- Jessie Hooker has joined the Tillamook County Library Foundation.
- Don, in his role as president of ALA Core Division will also be attending two upcoming conferences in the coming year.
- A general request was made for board involvement in the development of Beaver as that project further develops.
- The Teen Library Council held its first of three meetings to work on the design of the new teen space at the main branch.
 - Luke Kralik was awarded multiple grants to help build the space in addition to donations by the library foundation.
- The Winter Reading Fest was discussed including the role Aspen will play in the summer based off the winter testing.
- Chat with a Chief was re-dubbed as City Talk and was held once again.

Updates

- Commissioner Mary Faith Bell welcomed new board members.

Old business

- Library budget
 - Nothing majorly new outside of capital costs.
 - HVAC and the bookmobile are noted capital costs.
 - HVAC preliminary planning is set to begin as soon as possible for patron and staff comfort/livability.
 - AFSCME contract has been settled.

New Business

- Board meeting schedule for 2026 was reviewed.
 - June meeting is to be held earlier in the month to allow for the ALA conference.
 - December is moved earlier for holidays.
 - The 20th anniversary of the TCL Main branch building is coming up Winter 2026.

Sayde entertained a motion to approve the Spending and Budget, Madeline moved and Tim seconded with unanimous approval.

- Library board officer roles were discussed.
 - Sayde as Chair and JB as Vice Chair were both willing to continue in their roles with consideration made to possible co-chairing position later in this board cycle.

Madeline moved to reinstall Chair and Vice Chair for both roles, JB seconded, and the motion was approved unanimously.

- Library Card design contest
 - The library is currently running out of adult library cards and has the opportunity to order the next cards with a new design.
 - More information will be shared as the contest gets ready to launch.
- One Book One Coast
 - Coast wide program centered on a singular book in an “Everybody Reads” style program. Essentially a coast wide Book Club.
 - Free access to the book will be made through Libby, begins in March and runs through May, and simulcast of the author talk will be held at Main with talks to extend broadcast to the branches.
 - LA county and others helping to establish these resources.
 - County Commissioner approval will be sought to participate in the program shortly.

Meeting called to a close at 12:54 pm by Sayde Walker.

BUDGET & SPENDING

Budget Report July 2025 - December 2025

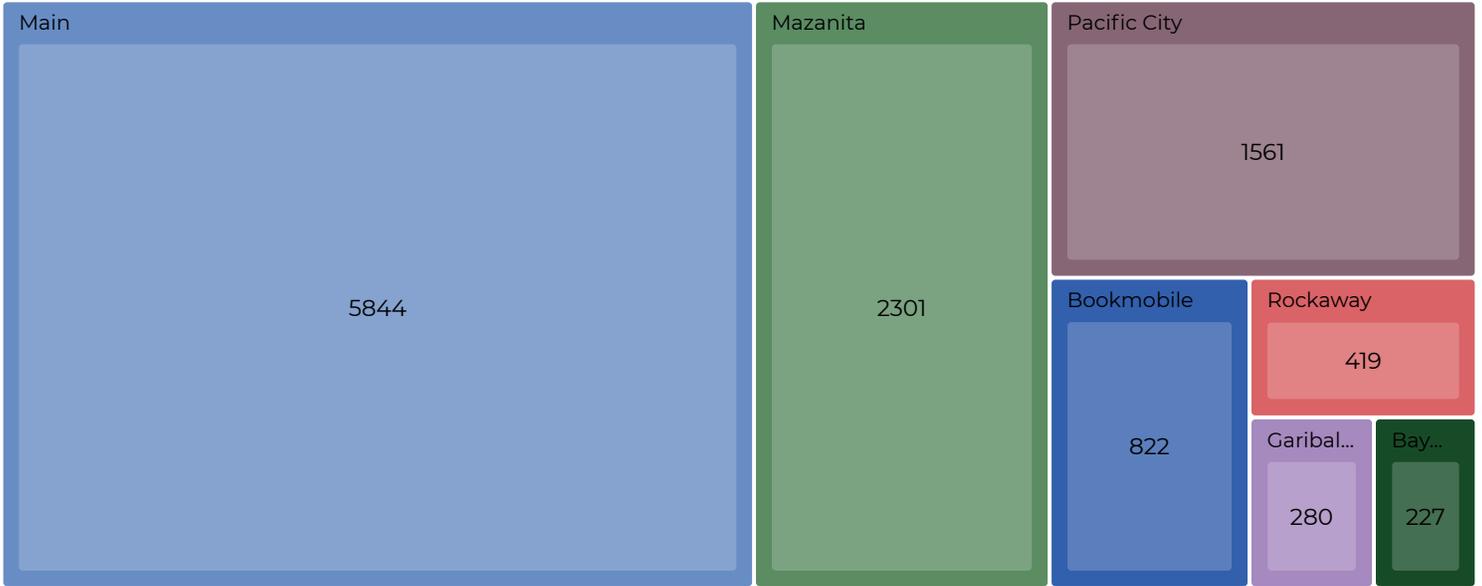
Budget Report July 2025 - January 2026					
Revenue					
Category	2025/26 Budget	Current Period - Jan	Year Total	Revenue to collect	Percent collected
Property Tax	\$ 4,216,115	\$ 83,612	\$ 3,906,006	\$ 310,109	93%
Other	\$ 114,650	\$ 37,009	\$ 168,714	\$ (54,064)	147%
All Revenue	\$ 4,330,765	\$ 120,620	\$ 4,074,720	\$ 256,045	94%
Expenses					
Category	2025/26 Budget	Current Period - Jan	Year Total	Budget Remaining	Percent Remaining
Salaries	\$ 1,636,000	\$ 167,694	\$ 886,740	\$ 749,260	46%
Benefits	\$ 1,150,023	\$ 95,071	\$ 613,057	\$ 536,966	47%
Software & Subscription	\$ 103,000	\$ 6,205	\$ 80,030	\$ 22,970	22%
Materials	\$ 328,000	\$ 18,779	\$ 201,309	\$ 126,691	39%
Programs	\$ 69,000	\$ 3,155	\$ 25,159	\$ 43,841	64%
Other Materials & Services	\$ 793,390	\$ 36,720	\$ 466,523	\$ 326,867	41%
Capital - equipment	\$ 30,000	\$ 240	\$ 9,464	\$ 20,536	68%
Capital - Vehicles	\$ 450,000	\$ -	\$ 9,981	\$ 440,019	98%
Capital - Building	\$ 645,000	\$ -	\$ 20,176	\$ 624,824	97%
Total	\$ 5,195,903	\$ 327,864	\$ 2,312,439	\$ 2,883,464	55%

Library Board Meeting Schedule - 2026

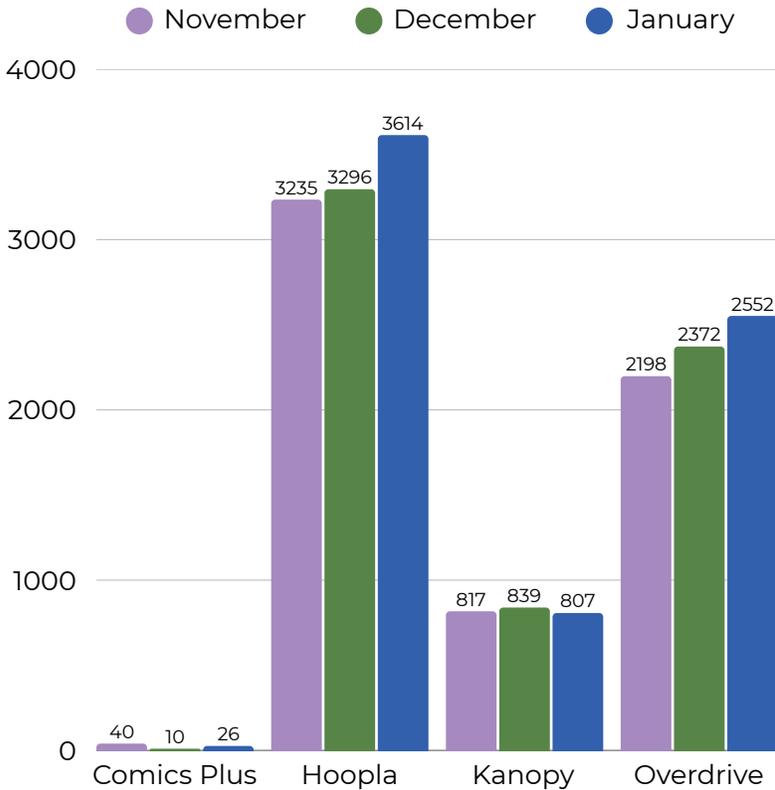
January	January 22nd, 2026
February	February 26th, 2026
March	March 26th, 2026
April	April 23th, 2026
May	May 28th, 2026
June	June 18th, 2026
July	July 23rd, 2026
August	No meeting
September	Sept 24th, 2026
October	October 22nd, 2026
November	No meeting
December	December 17th

STATS & DATA

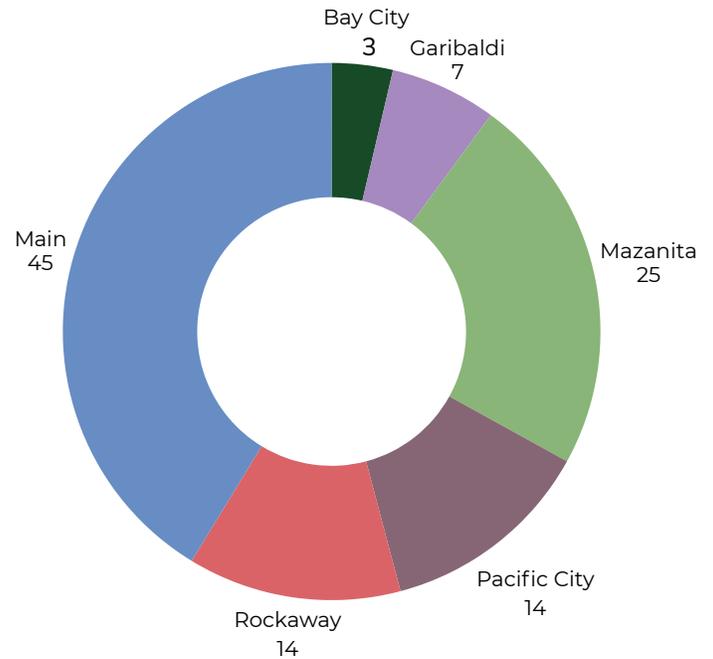
Patron Visits - Branches - 11488 Total



Electronic Checkouts



New Library Cards



With so many Adult Library cards being added each month - new cards need to be ordered. Design Contest will begin March 1st



OPERATIONS

- The library is adjusting the Teen Librarian job description to reflect the book-a-librarian program duties. The updated position is proposed to be a Teen and Adult Learning Librarian. The job description is currently under review with County Human Resources.
- The library is closed to complete two projects to add/change genres for movies and teen books. At the end of this month, the library will begin the annual inventory. Library staff will work on a Sunday to complete as much of Tillamook Main as possible outside of public hours.
- The library held a kickoff meeting to plan for the HVAC replacement at Tillamook Main. That work will begin in June and will extend into the next fiscal year.
- We received a bid for adding glass doors to the children's area at Tillamook Main. The goal is to have a transparent way to keep children from running out of the room during programming in that space.
- The final legal review to release the request for Bookmobile bids is in process. We expect to have that go out in March.
- I have assembled a small team to review and provide feedback on the Beaver Library design plans. That group will include Branch and Outreach Manager Jenn Wells, Library Board representative JB Byrne, and Library Foundation representative Nancy Whitehead. I hope to also share images and gather feedback from the larger Library Board and library staff.



- The second Chinook User Council Meeting was held on February 2nd. Representatives gathered to discuss the consortium and hear feedback and ideas from the consortium's working groups (cataloging, circulation, and ILS).
- I met with the three incoming Library Friend's Board Presidents this month.
 - Cara Elder at South Tillamook County Library Club
 - Jessie Hooker at Rockaway Beach Library Friends
 - Craig Nern for North Tillamook County Library Friends.We talked through any initial questions they had for the library and made a plan for meetings throughout this year.
- I attended the American Library Association Executive Board and Council Meetings during the last weekend of January.
- I met with the new County Counsel for Tillamook County Bryan Libel. I gave him a tour of the library and discussed some library issues that may come before him.
- I met with Alison Dennis from the Sitka Center for Art and Ecology about potential partnership around programming. The meeting was very positive, and I look forward to opportunities to collaborate in the coming year.

DISPLAYS



Black History Month



Find Your Rhythm & Make Your Heart Sing

DISPLAYS



How Do You Use Your Library Display



Local Artist Community Display

UPCOMING PROGRAMS

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Tillamook County Library

Seed Donations

February 17th - 20th

Please bring *labeled* gardening seeds of any kind (vegetable and floral accepted) to the Tillamook MAIN branch during donation week!

Questions? Give us a call! (503)842-4792

TcL
Tillamook County Library

SEED EXCHANGE

2026!

Support a flourishing Garden Community by picking up a variety of seeds at Tillamook MAIN branch during our Exchange Week!

February 23rd - 27th

Questions? Give us a call!
(503)842-4792

DROP IN TECH HELP AYUDA TÉCNICA

Drop in for help with smartphones, tablets, laptops and more.
Solicite ayuda con teléfonos, computadoras portátiles, tabletas y más.

Dates: Wednesdays / miércoles -
December 17 / el 17 de diciembre
January 14 / el 14 de enero
February 18 / el 18 de febrero

Time: 11:00am / a las 11

Location: Tillamook Main Branch Library /
Sede central de Tillamook

Bring your device and questions to this informal Q&A session.
Traiga su dispositivo y preguntas a esta sesión informal de preguntas y respuestas.

Pacific City Shakespeare Seminar

Dive into Shakespeare's *Twelfth Night* through discussion and exploration of the timeless themes found in this famed playwright's comedic voice

*In conversation with
Lori Lucas*

SATURDAY Jan. 31st 10:30 - 12:30
MONDAY Feb. 2nd 10:30 - 12:30

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*attend one or both courses!
**Content geared towards adult participation

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Tillamook Library TEEN COUNCIL

And help design the new Library Teen Zone!

All Teens Welcome!
Wednesday, February 18th at 3:30
@ TCL Main branch!

✓ This meeting you can help pick out furniture for the new library Teen Space!

Call the library @ (503) 842-4792 for any questions!

SCAN ME to sign up

TEEN WRITING CLUB

at Tillamook Main Branch Library

Exercise your creativity, share your ideas and get feedback with your peers.

2nd & 4th Wednesday of each month

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