

2026  
MARCH

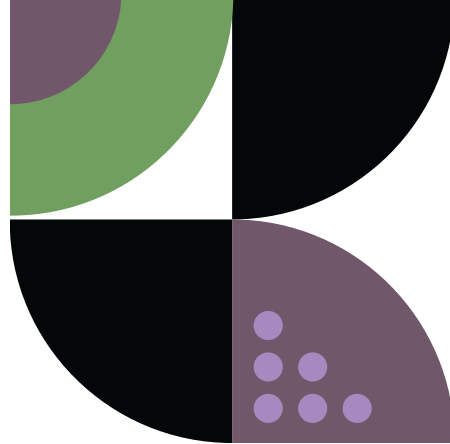
TILLAMOOK COUNTY

---

# LIBRARY BOARD PACKET



# March AGENDA



Thursday, March 26th, 2026: 12:00 pm - 1:00 pm

Hybrid: [zoom link](#)

---

## **Call to Order - Board Chair: Sayde Walker**

### **Public Input**

#### **Previous Minutes and Spending: 5 minutes**

- February 2026 Board Minutes
- Library Spending review and approval

#### **Director's Report: 10 minutes**

- Updates

#### **Updates: 10 minutes**

- Tillamook County Library Foundation Update: 5 minutes
- Commissioner's Update: 5 minutes

#### **Old Business:**

- Library Budget
- One Book, One Coast
- Library Camera Policy

#### **New Business:**

- Beaver Library Development

## **Adjournment**

\*Library Board Executive Session- Library Board reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660 (1).

\*\*The Library is Handicapped Accessible. If special accommodations are needed for person with hearing, visual, or manual impairments who wish to participate in the meeting, please contact 842-4792 at least 24 hours prior to the meeting in order that appropriate communication assistance can be arranged.

## Tillamook County Library Board Minutes

Thursday February 26nd, 2026; 12:00 p.m.

### Hybrid Meeting

**Board Members Present:** Sayde Walker, Jennifer Byrne, Madeline Olson, Tim Mayne, Bridgette Conn

**Staff, Commissioner, and Others Present:**

Don Allgeier, Katrina Bailey, Jenn Wells, Commissioner Mary Faith Bell

April Bailey, Jeremiah Shepersky, Will Chappell, Baylee Beutel, KOIN Newsroom

**Call to Order:** Sayde Walker called meeting to order at 12 pm

**Public Input:**

Moved to take place after directors' report in the agenda.

**Meeting minutes,** with year to be updated to correct time, approval was moved by JB and seconded by Madeline before unanimous vote to approve.

**Library Spending Review and Approval:**

- Revenue is at expectation and expenses are on track.
  - Materials spending, particularly digital, stays within allowable rates.
  - Capital expenses will remain for the upcoming year to account for upcoming costs that are held over into the next fiscal year. These include the bookmobile and HVAC systems.
- Sayde entertained a motion to approve the budget, JB moved, Tim seconded, at the budget was unanimously voted approved.

**Director's Report**

- Stats and Data
  - There has been a noticeable boost in new patrons getting library cards which is expected to remain on the rise with upcoming card drives.
- There was a temporary closure of the Garibaldi branch in February. The library branch is unaffected by damage concerns and is ready for reopening as early as 2/27.
  - Commemoration of June for her above and beyond service for Garibaldi patrons.
- The teen services librarian has resigned, and the job description will be expanded and reviewed prior to announcing the position opening. This role will now include adult learning services with expected opening date in March.
- Genre and Teen books and DVDS are a near complete project.
  - Workshops are underway to design the new teen library funded by donations and grants.
    - Schematic designs are ready to be reviewed and discussed on March 18th by the Teen Council which is open to all Tillamook County teens to participate.
- Inventory of the entire collection, Main and Branches, has begun.
- Kick off HVAC meeting took place with an expected project start date in June and will go through July. Contingency plan is in place to make sure library space climate remains amenable for staff and patrons.
- Glass doors for the children's room have received a quote and are an ongoing project.
- County legal to review bookmobile bids before they are presented to the board.
- Beaver Library development meetings are beginning shortly. The library is not paying for the design process but is involved in the development of the space to best fit the needs of a branch library.
- Chinook User meeting, a consortium partnership, was held.
- Welcomed new Library Friends leaders.
- New programming partnership with Sitka is in talks.

## Public Comment

- April Bailey spoke about hopes for the teen library space, surveillance facial recognition concerns of new library entrance cameras with a suggested resolution of “non-ai” cameras, and requested board meetings take place in the evening once a quarter.
- Jeremiah Shepersky spoke about concerns over camera privacy and opposed the facial recognition recordings being a choice function.
- Matthew Carpenter spoke on a variety of topics around a general concern for the use of new entrance cameras.

## Updates

Library foundation – the next meeting is in March.

Commissioner Mary Faith Bell – Responded to board position question will clarification that the remaining position is currently being advertised and is set to close in March.

## Old Business

Library budget is in development and will be shared with board members prior to submission. The budget is built on current service levels and capital projects.

One Book, One Coast – *They Called Us Enemy* by George Takei copies are available in physical and digital copies now with book club programs set to begin in May.

Suggestion made for additional programs to be held with community partners off library campuses.

## New Business

- Library Entrance Cameras
  - Cameras have been installed and working at the Main Library branch for over a decade and at Pacific City for 6-7 years.
    - The servers for these cameras are housed on campus here at Main and remote access for PC
  - The newly installed cameras, which are not currently turned on, are an upgrade and expansion of safety measures.
    - Cameras pointed at the entrances of branch location
      - No cameras are on bookmobile in its current state.
    - There is ‘AI’ within technology. This is not generative ai.
    - There are numerous reasons for the camera upgrades including emergency security issues where identification cannot be made with current cameras.
      - Footage recorded are kept on the cameras itself and can be accessed remotely when logged into the camera.
        - Footage review access is only permitted to the library Director, Managers, and on-site IS.
    - New camera policy to be reviewed by library staff, the county, and legal.
      - The policy in its current state includes a 90-day limit for retaining data before it is fully deleted.
      - Additional perimeters in the policy are in discussion for a public process and county approval needed to change the current stance on utilizing facial recognition software.
    - System has a lot of capabilities including “online sync” (which is the speed of accessing data) and choice function for facial recognition software.
      - Facial Recognition is not turned on and there is no plan to have this function turned on.
    - Law enforcement involvement is most commonly an outgoing request for exclusion of individuals for law breaking or peace disturbance reasons.
  - Contractually the data is owned by the library and not any third party. This means that even the camera company would need to provide records of any access they gained to footage.
  - Library camera policy is being updated and will be presented to the board.
  - There is no credible threat to patron privacy with this camera upgrade but there would incur additional financial expenses to search for cameras that may or may not still be commercially available that do

not have any facial recognition software

- Revisit of the 90-day policy suggested by the board as well as an honest discussion with law enforcement for their capacity to review footage in a timely manner.

#### Chinook Library Network Update

- Group is formalized with specific teams and decisions are being presented for full network agreement.

Sayde adjourned the library board meeting at 1:09 pm

## ADMINISTRATIVE POLICY

SECTION: Library		POLICY: LIB-14	
TITLE: Library Video Surveillance		ORDER #: TBD	
DEPT: Library			
ADOPTED: TBD	REVIEWED: TBD		REVISED: TBD

### 1. PURPOSE/OBJECTIVE:

2.

1. Tillamook County Library strives to maintain facilities that are safe and secure for staff, volunteers, and patrons. To this end, selected areas of the library premises are equipped with video cameras that are recording at all times. Cameras will be placed only in areas where patrons, staff, and volunteers have no reasonable expectation of privacy. Signs informing the public of video surveillance are posted at library entrances or within the area.

2.

### 1. APPLICABILITY:

1. This policy applies to library surveillance cameras on library premises and any County employees administering these systems. Library premises are defined as any Tillamook County owned property that is used for library purposes, all building spaces in which library

services are delivered, and the library bookmobile and the immediate exterior space around the library bookmobile.

- 2.
- 3.

## 1. **POLICY:**

1. Video records may be used by individuals authorized under this policy to identify the person or persons responsible for library policy violations, criminal activity, or violation of the Library's Code of Conduct or other library policies.
- 2.
1. When criminal activity is identified, incident-specific still images or video records may be shared with law enforcement to assist in the investigation and prosecution of the crime .
1. Video records may be shared with other library employees, upon approval by the Library Director or designee, in order to identify person(s) suspended or excluded from library property and to maintain a safe, secure and policy-compliant environment. Images of suspended or excluded patrons may be used to identify those persons trespassing on library property during their suspension or exclusion.
1. Video records shall not be used or disclosed other than as specifically authorized by this policy unless the Library Director determines in writing that use or disclosure is warranted and appropriate.
1. All requests for video footage or still images from the security system will be referred to the Library Director or their designee. Confidentiality concerns prohibit the general public from viewing security camera footage that contains patron information. Members of the public requesting video records will be advised to submit a public records request through the County Counsel's Office.
1. Images from the library video security system are stored digitally on hardware in the library, cloud server by authorized security company or by the Tillamook County Library.

Security camera footage will be kept confidential and security recording equipment is housed in a locked area. Logs will be kept of all instances of access to, and use of, recorded data to enable a proper audit trail.

1. Recorded video will be retained for a period of 60 days or less for the Tillamook County Library and will then be automatically erased, unless retained as part of a criminal investigation or court proceedings (criminal or civil).

- 1.

# BUDGET & SPENDING

## Budget Report July 2025 - December 2025

Budget Report July 2025 - February 2026

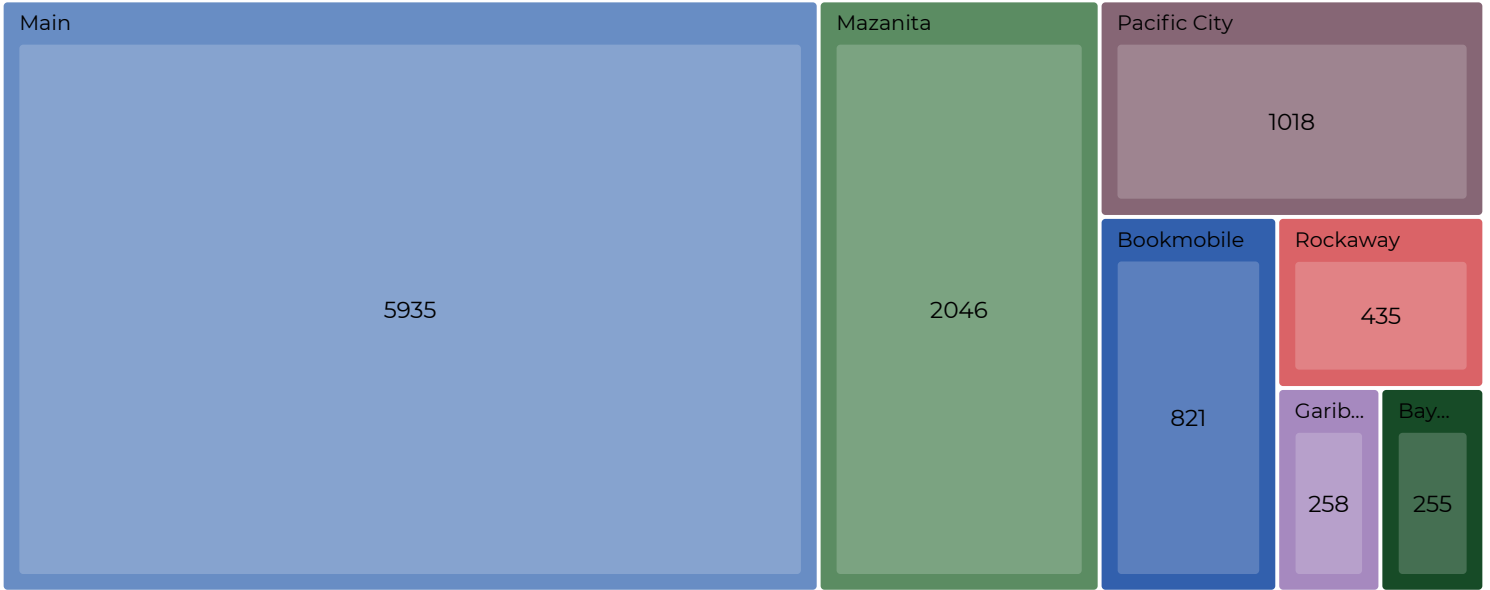
Revenue					
Category	2025/26 Budget	Current Period - Feb	Year Total	Revenue to collect	Percent collected
Property Tax	\$ 4,216,115	\$ 35,942	\$ 3,941,949	\$ 274,166	93%
Other	\$ 114,650	\$ 23,640	\$ 192,354	\$ (77,704)	168%
All Revenue	\$ 4,330,765	\$ 59,582	\$ 4,134,303	\$ 196,462	95%
Expenses					
Category	2025/26 Budget	Current Period - Feb	Year Total	Budget Remaining	Percent Remaining
Salaries	\$ 1,636,000	\$ 131,601	\$ 1,018,341	\$ 617,659	38%
Benefits	\$ 1,150,023	\$ 96,727	\$ 708,784	\$ 441,239	38%
Software & Subscription	\$ 103,000	\$ 8,798	\$ 88,828	\$ 14,172	14%
Materials	\$ 328,000	\$ 20,908	\$ 222,217	\$ 105,783	32%
Programs	\$ 69,000	\$ 1,546	\$ 26,705	\$ 42,295	61%
Other Materials & Services	\$ 793,390	\$ 47,302	\$ 513,824	\$ 279,566	35%
Capital - equipment	\$ 30,000	\$ 120	\$ 9,584	\$ 20,416	68%
Capital - Vehicles	\$ 450,000	\$ 10,198	\$ 20,179	\$ 429,821	96%
Capital - Building	\$ 645,000	\$ 11,474	\$ 31,650	\$ 613,350	95%
Total	\$ 5,195,903	\$ 328,674	\$ 2,640,113	\$ 2,555,790	49%

## Library Board Meeting Schedule - 2026

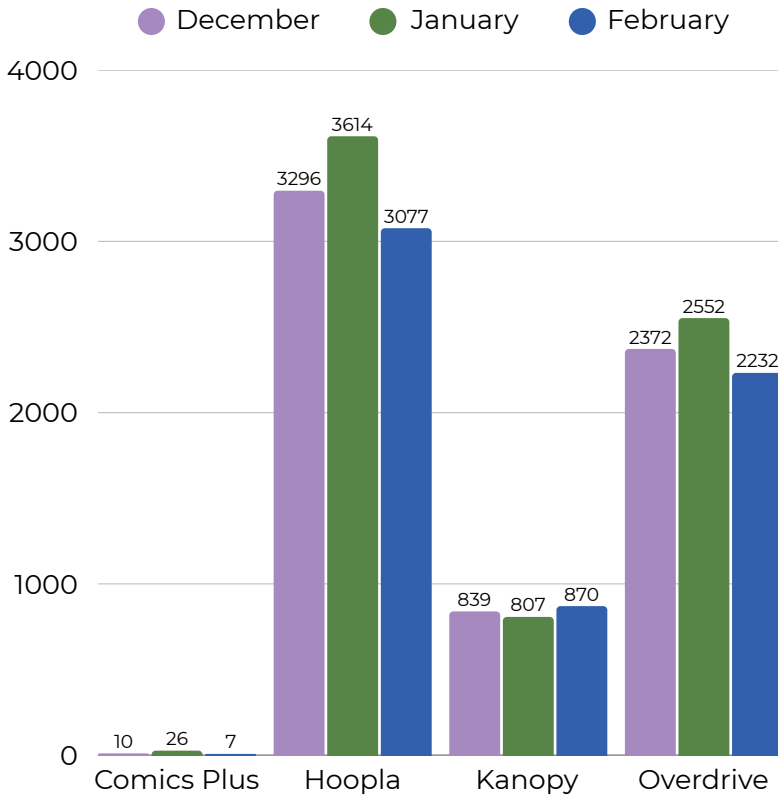
January	January 22nd, 2026
February	February 26th, 2026
March	March 26th, 2026
April	April 23th, 2026
May	May 28th, 2026
June	June 18th, 2026
July	July 23rd, 2026
August	No meeting
September	Sept 24th, 2026
October	October 22nd, 2026
November	No meeting
December	December 17th

# STATS & DATA

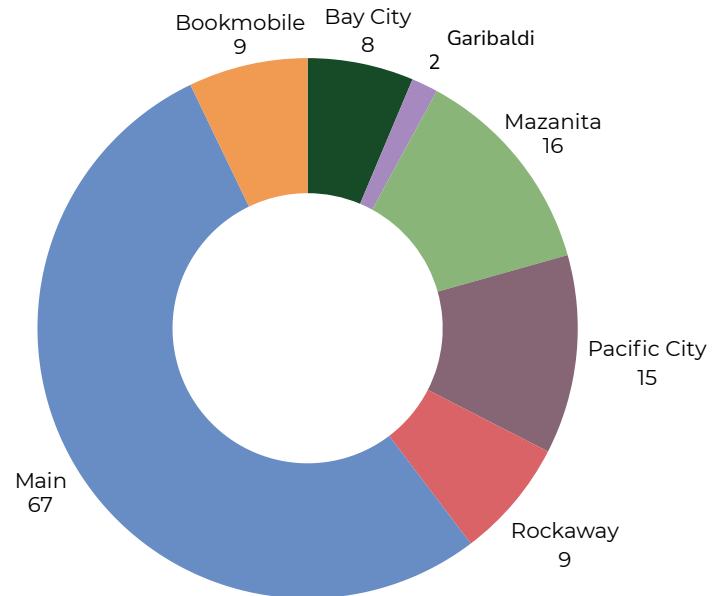
## Patron Visits - Branches - 11488 Total



## Electronic Checkouts




## New Library Cards



New databases have been added!  
Blue Career, Hobbies and Crafts, and Home Improvement all through EBSCO



# OPERATIONS

- Systems Librarian, Danielle Meininger, accepted a job outside of Tillamook County Library. Her last day was March 13<sup>th</sup>. Our recruitment for this position ended on March 22<sup>nd</sup> with more than 30 applications. We expect to interview candidates in early April.
  - The library completed an inventory process to make sure our catalog accurately reflects what materials are available for patrons. This effort includes staff scanning materials at all branch libraries and a day of scanning materials while the Tillamook Main Library is closed.
  - There was an accident that damaged the door of the Bookmobile garage. The door will be repaired in the coming month.
  - The County has put out a call for Bookmobile bids. The library will review bids on March 26<sup>th</sup>.
- 

Library staff have been coordinating with Tillamook County Pioneer Museum volunteers on potential digital archive solutions. I met this month with the museum's director, Peyton Tracy, to discuss potential collaboration on a platform called *Omeka*. The goal is to begin using this tool in the next fiscal year.

Here is an example of a site using *Omeka*: [Browse Collections · Digital Amherst](#)

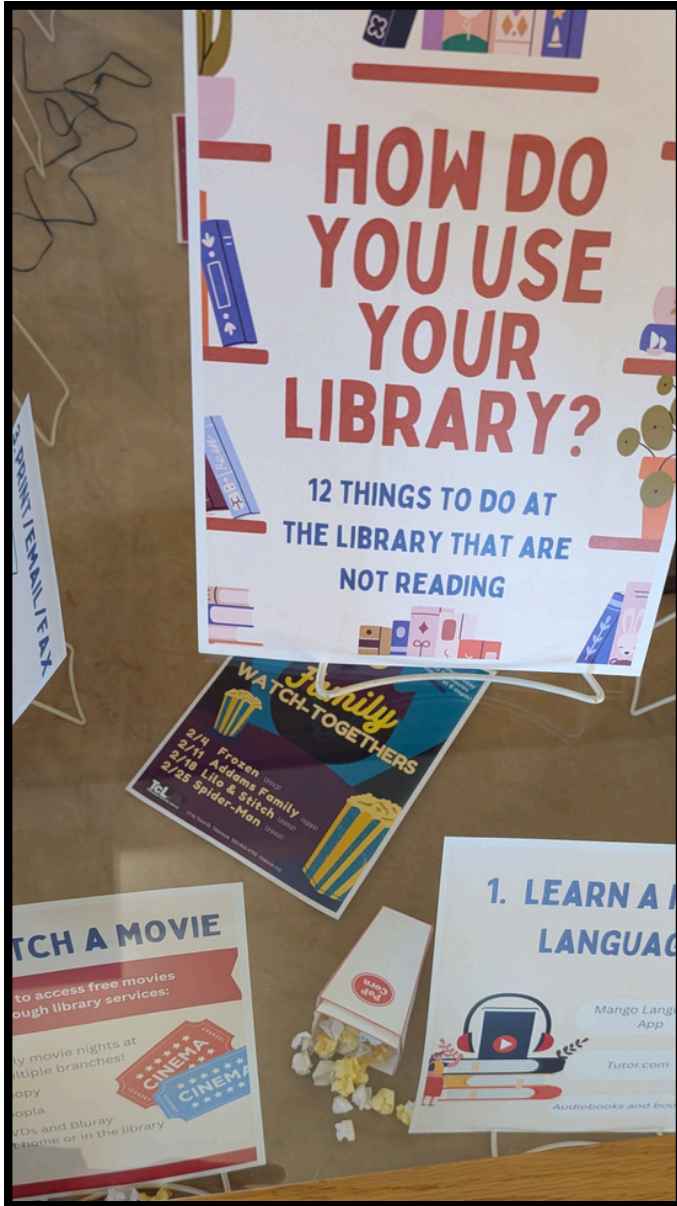
The library launched a card design contest at the beginning of this month. Tillamook Main Manager Luke Kralik is overseeing this project. The library has already received more than ten submissions with a couple weeks until the deadline. After that, a small group of library staff and community members will determine the winning design.

The library concluded the teen council series to help inform the teen area redesign. The architects will now deliver a design for the library to review and approve with the goal of remodeling the area in the fall of this year.

The library renegotiated with a digital resource vendor to provide access to three new platforms for career resources, crafts, and home improvement. The library will roll out these new resources in the coming months.

- Summer Reading plans are moving forward including crafts for kids and teens, programs throughout the County, prizes for reading, and Summer Reading celebrations.
- The library has been soliciting performers for the third annual Summer Music Series that will take place on the library stage at Tillamook Main every Friday during July and August.
- On April 30<sup>th</sup>, the library will host a first Dia del Nino at the Tillamook Main Library from 10:30 am -12:30 pm. This celebration of children and stories will include a mariachi performance, snacks, and stories!
- On Mondays in April, the library will host a series on grief literacy with four unique sessions exploring grief and the mind hosted by Morgan Motsinger.

# DISPLAYS



*How Do You Use the Library? Display*



*National Craft Month Display*

# DISPLAYS



*Spring into Adventure Teen Display*



*How Does Your Garden Grow Children's Display*



*Women's History Month Display*

# UPCOMING PROGRAMS

## SATURDAY MOVIE MATINEE



**PETER RABBIT**  
The stubborn and naughty Peter Rabbit causes chaos in the home and garden of an irritable human named Mr. McGregor. However, their rivalry grows even more heated when they both fall in love with a new neighbor who adores animals. (PG 2018)

at Pacific City Branch Library  
**Saturday, March 21**  
**2:00pm**

TCL 6200 Camp St, Pacific City 503-965-6163 tillabook.org

## LET'S GET SMALL

with expert miniaturist **Laura Solorzano Pardo!**  
Join us for a variety of workshops at Tillamook Main Branch Library

- Friday, March 13, 4:00pm**  
Spring Miniatures
- Friday, March 20, 4:00pm**  
Felt Miniatures
- Friday, March 27, 4:00pm**  
Fairy Miniatures

TCL 1716 Third St, Tillamook 503-842-4792 tillabook.org

## DROP IN TECH HELP / AYUDA TÉCNICA

Drop in for help with smartphones, tablets, laptops and more.  
Solicite ayuda con teléfonos, computadoras portátiles, tabletas y más.

- Dates: Wednesdays / miércoles -**  
December 17 / el 17 de diciembre  
January 14 / el 14 de enero  
February 18 / el 18 de febrero
- Time: 11:00am / a las 11**
- Tillamook Main Branch Library /**  
Sede central de Tillamook

Bring your device and questions to this informal Q&A session. Traiga su dispositivo y preguntas a esta sesión informal de preguntas y respuestas.

TCL 1716 Third St, Tillamook 503-842-4792 tillabook.org


## COASST

### Beached Bird Training Session

at Tillamook Main Branch Library

**Saturday**  
**March 7**  
**12:30-4:30**


Join the Coastal Observation and Seabird Survey Team (COASST) and make a difference for the environment! COASST participants collect monthly data on beached carcasses of marine birds to establish the pattern of bird mortality on North Pacific beaches. Data collected helps address important marine conservation issues. No prior scientific experience is needed!



TCL 1716 Third St, Tillamook 503-842-4792 tillabook.org

## C2C TRAIL

at Tillamook Main Branch Library



**Tuesday**  
**March 10**  
**3:00pm**

Join author **Mary Sinclair** to learn about the Corvallis to the Sea Trail

TCL 1716 Third St, Tillamook 503-842-4792 tillabook.org

JOIN US FOR A FUN TIME MAKING WHIMSICAL SPRING CREATIONS!

Supplies are limited - create while they last.

## Crafternoons

at Tillamook Main Branch Library

**Saturday**  
**March 14**  
**1:00pm**



TCL 1716 Third St, Tillamook 503-842-4792 tillabook.org

# UPCOMING PROGRAMS

**Children's Music & Story Hour with North Coast Symphony at the North Tillamook Manzanita Branch Library**

**Monday March 9 10:30am**

Listen to and participate in a musical story with skilled musicians.

TCL 571 Laneda Ave. Manzanita 503-368-6665 tillabook.org

**Tillamook Library TEEN COUNCIL**

And help design the new Library Teen Zone!

All Teens Welcome!  
Wednesday, March 18<sup>th</sup> at 3:30  
@ TCL Main branch!

This meeting you can help pick out furniture for the new library Teen Space!

Call the library @ (503) 842-4792 for any questions!

SCAN ME to sign up

**TEEN WRITING CLUB**

at Tillamook Main Branch Library

Exercise your creativity, share your ideas and get feedback with your peers.

**2nd & 4<sup>th</sup> Wednesday of each month**

**NOW PLAYING!**

PACIFIC CITY **MOVIE NIGHT**

**LO AND BEHOLD**

THIS DOCUMENTARY EXPLORES THE INTERNET'S IMPACT ON HUMAN INTERACTION. SEGMENTS INCLUDE A LOOK AT SELF-DRIVING CARS, A PROFILE OF PEOPLE ADDICTED TO THE INTERNET AND AN INTERVIEW WITH INVENTOR ELON MUSK. DIR. WERNER HERZOG (2016, PG-13)

Join us for movie night every third Friday at 3:30pm.

**FRIDAY, MARCH 20, 3:30PM**

South Tillamook County Pacific City Branch Library  
6200 Camp St. 503-965-6163 tillabook.org

**MARCH MOVIES AT MAIN**

**WOMEN IN CRIME**

3/4 Chicago (2022)  
3/11 Baby Face (1933)  
3/18 Arsenic and Old Lace (1944)  
3/25 What Ever Happened to Baby Jane? (1962)

Join us Wednesday nights for movies and snacks at 6:00pm!

TCL 1716 Third St. Tillamook 503-842-4792 tillabook.org

**SPEED-FRIENDING**

**Thursday, March 19 2:00pm**  
at Pacific City Branch Library

Meet new people in a fun, low-pressure turn taking game.

TCL 6200 Camp St. Pacific City 503-965-6163 tillabook.org