

FILED

JAN 25 2017

TASSI O'NEIL
COUNTY CLERK
1:32p
[Signature]

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

In the Matter of a Notice of Intent)
to Award a Contract for the) ORDER #17-007
Office 365 Project) NOTICE OF INTENT TO
) AWARD A CONTRACT
)

COUNTY COURT JOURNAL

This matter came before the Tillamook County Board of Commissioners on January 25, 2017 at the request of Jeff Underwood of the Information Services Department for a notice of intent to award a contract.

The Board being fully advised in the premises, records and files herein, makes the following findings:

1. Tillamook County advertised its request for proposals in the Daily Journal of Commerce on November 23, 2016. Therefore, notice of solicitation for proposals was properly published.
2. Tillamook County distributed fifteen (15) copies of its proposal solicitation documents in response to all telephone and personal requests for copies.
3. During the request for proposal period, Tillamook County received no objections or other concerns regarding the bid documents timely raised by potential proposers or other interested persons.
4. Tillamook County received two (2) timely proposals which met minimum qualifications.
5. Therefore, it is in the best general health, safety and welfare interests of Tillamook County to award the contract to the most qualified proposer.
6. The proposal of LiftOff for the solicited project is accepted in the amount of Eighty Five Thousand Five Hundred Ninety Six and 50/100 Dollars (\$85,596.50), subject to this decision becoming a final decision pursuant to local contracting rules.

NOW THEREFORE, IT IS HEREBY ORDERED THAT:

7. Notice of intent to award a contract for the Office 365 Project be and is hereby adopted. The Board's assistant is directed to promptly send by e-mail a copy of this order to the successful proposer and all plan holders who provided an address.
8. This notice shall constitute a final decision of Tillamook County if no written protest of the notice of award is filed with Tillamook County at its Board of Commissioners' office, 201 Laurel Avenue, Tillamook, Oregon 97141, within

seven (7) calendar days of the date of this notice of award pursuant to local contracting rules.

- 9. LiftOff shall submit the required insurance certificates and executed contract in order that a signed contract is presented to the Board of Commissioners at its regular meeting on February 8, 2017.
- 10. Upon this decision becoming a final decision, all proposals not otherwise selected are rejected.
- 11.

Approved as to form and content on the 21st day of January, 2017.

Rachel Hayes
Contract Officer

Dated this 25th day of January, 2017.

THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

	Aye	Nay	Abstain/Absent
<u>Bill Baertlein</u> Bill Baertlein, Chair	✓		/
<u>Tim Josi</u> Tim Josi, Vice-Chair	✓		/
<u>David Yamamoto</u> David Yamamoto, Commissioner	✓		/

ATTEST: Tassi O'Neil,
County Clerk

By: [Signature]
Special Deputy

APPROVED AS TO FORM:

[Signature]
William K. Sargent
County Counsel

