

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

In the Matter of the Formation of the) ORDER
Pacific City/Woods Parking Advisory) #20- 008
Committee)

This matter came before the Tillamook County Board of Commissioners on March 4, 2020 at the request of Rachel Hagerty, Chief of Staff. The Board of Commissioners, being fully apprised of the representations of the above-named person, and records and files herein, finds as follows:

1. In September 2016, Tillamook County completed the Cape Kiwanda Master Plan for Tourism-Related Facilities. It is a blueprint to improve, locate, and develop tourism-related facilities and infrastructure within the Cape Kiwanda area.
2. The Master Plan objectives include protecting the beauty and natural resource values within and surrounding the community; minimizing and mitigating the adverse effects of visitors within the community; improving visitor experiences and encourage longer stays; and attracting new visitors during the shoulder seasons.
3. After a thorough evaluation of the three recommended phases of the Master Plan, the Steering Committee determined that the comprehensive parking management plan was the top priority.
4. In October 2019, the Board of Commissioners adopted the Pacific City/Woods Parking Management Plan (PMP) that merged the recommended elements of the Master Plan into a comprehensive guiding document for implementation.
5. The first step necessary to begin implementing the PMP is the formation of the Parking Advisory Committee (PAC), as prioritized in the PMP.
6. The Board desires to have the PAC spearhead the PMP and maintain on-going evaluation of parking issues in the Pacific City/Woods area.

NOW, THEREFORE, IT IS HEREBY ORDERED THAT:

7. The Tillamook County Board of Commissioners approves the formation of the Pacific City/Woods Parking Advisory Committee.

8. The PAC's purpose is to oversee and guide implementation of the PMP. Responsibilities include making recommendations to the Board, partner agencies, and community groups that further the PMP parking policies and strategies, implementing the policies and strategies, and proactively addressing parking issues. The PAC will have oversight of the revenues and expenditures supporting the PMP, the majority of which may be in the adopted County budget.
9. The PAC shall be a fifteen (15) member committee composed of one (1) representative of:
 - Tillamook County Public Works Department;
 - Tillamook County Parks Department;
 - Tillamook County Sheriff's Office;
 - Tillamook County Department of Community Development;
 - Tillamook County Transportation District;
 - Nestucca Rural Fire Protection District;
 - Pacific City Doryman's Association;
 - Pacific City – Nestucca Valley Chamber of Commerce;
 - Oregon Parks and Recreation Department;
 - Nestucca Valley Community Alliance;
 - Pacific City-Woods Citizen Advisory Committee;
 - Major business (51 or more employees);
 - Minor business (50 or less employees);
 - Citizen-at-large within PMP implementation area (generally the Pacific City-Woods community boundary); and
 - Non-voting commissioner liaison.
10. PAC members shall be appointed by the Board and shall serve four (4) year terms except the citizen-at-large, Pacific City-Nestucca Valley Chamber of Commerce, Nestucca Valley Community Alliance, and minor business members shall serve three (3) year initial terms and four (4) year terms thereafter.
11. The non-voting Commissioner liaison member shall serve as the PAC Chair.
12. The PAC shall meet at least quarterly to conduct business. Eight (8) members of the PAC shall constitute a quorum.
13. All PAC members shall serve at the pleasure of the Board. The PAC shall be deemed to be an extension of the Board of Commissioners' Office and shall keep records of all transactions maintained in written or digital format.
14. The PAC shall establish rules of procedure that shall be posted on the Board of Commissioners' website. These rules shall set forth the framework under which the PAC will function, as well as the scope of its authority, with final approval by resolution of the Board.

15. The members of the PAC shall not, at any time, receive any compensation as such members or acting members for their services on the PAC.

Dated this 4th day of March, 2020.

THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

Aye Nay Abstain/Absent

Bill Baertlein
Bill Baertlein, Chair

✓ ___ ___/___

MFBell
Mary Faith Bell, Vice-Chair

8 ___ ___/___

David Yamamoto, Commissioner

___ ___ ___/___ ✓

ATTEST: Tassi O'Neil
County Clerk

APPROVED AS TO FORM:

By: TASSI O'NEIL
Special Deputy

Joel W Stevens
Joel. W Stevens, County Counsel

