

**FORM
LB-20**

LB-20 RESOURCES

**TILLAMOOK COUNTY 4-H and
EXTENSION SERVICE DISTRICT**

GENERAL

Fund

(Name of Municipal Corporation)

	Historical Data								
	Actual		Adopted Budget			Budget for Next Year 2025-2026			
	Year 2022-2023	Year 2023-2024	Year 2024-2025		RESOURCE DESCRIPTION	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
					Beginning Fund Balance:				
1	688,872	574,921	574,921	1	4000 - Available cash on hand * (cash basis) or	574,921	574,921		1
2				2	Net working capital* (accrual basis)				2
3	11,000	11,000	11,000	3	4011 - Previously levied taxes estimated to be received	11,000	11,000		3
4	3,000	3,000	3,000	4	4699 - Interest	5,000	5,000		4
5				5	OTHER RESOURCES				5
6	88,500	50,000	60,000	6	4230 - STATE TIMBER SALES	55,000	55,000		6
7				7	4550 - COUNTY LAND SALES				7
8				8	4690 - MISCELLANEOUS				8
9				9					9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	791,372	638,921	648,921	29	Total resources, except taxes to be levied	645,921	645,921		29
30	366,796	378,020	393,960	30	4010 - Taxes necessary to balance	407,689	407,689		30
31				31	Taxes collected in year levied				31
32	1,158,168	1,016,941	1,042,881	32	TOTAL RESOURCES	1,053,610	1,053,610	-	32

*Includes ending balance from prior year

**FORM
LB-31**

LB-31 DETAILED REQUIREMENTS

GENERAL

Fund

**TILLAMOOK COUNTY 4-H and
EXTENSION SERVICE DISTRICT**

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2025-2026			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Year 2022-2023	Year 2023-2024	Year 2024-2025							
1				1 PERSONAL SERVICES						1
2	244,445	187,571	186,382	2 5910 Non 941 4-H & Extension Staff	4.00		191,000	191,000		2
3	143,664	134,816	132,304	3 5949 Non 941 4-H & Extension Taxes/Benefits			125,564	125,564		3
4				4						4
5	388,109	322,387	318,686	5 TOTAL PERSONAL SERVICES			316,564	316,564		5
6				6						6
7				7 MATERIALS & SERVICES						7
8	14,750	14,750	15,000	8 6001 - Office Supplies			12,000	12,000		8
9	13,500	8,000	8,000	9 6004 - Non-Capital Office Equipment			8,000	8,000		9
10	14,250	18,000	18,000	10 6005 - Operating Supplies (Demo)			10,000	10,000		10
11	2,000	4,000	8,000	11 6009 - Computer & Software Licensing			8,000	8,000		11
12	0	2,000	2,000	12 6011 - Computer Supplies			3,000	3,000		12
13	0	1,000	1,000	13 6030- Fuels & Lubricants			2,500	2,500		
14	3,000	5,000	5,000	14 7001 - Printing & Advertising			5,000	5,000		13
15	6,000	4,000	4,000	15 7003 - Books & Publications			4,000	4,000		14
16	3,000	3,000	3,000	16 7005 - Postage & Shipping			3,000	3,000		15
17	6,000	4,500	4,500	17 7007 - Telephone			3,000	3,000		16
18	12,000	14,500	14,500	18 7012 - Network fees			13,500	13,500		17
19	0	-	-	19 7020 - Insurance & Deductables			500	500		
20	10,000	10,000	6,000	20 7022 - Public Relations			5,000	5,000		18
21	2,500	2,500	2,500	21 7050 - Membership Dues & Fees			2,000	2,000		19
22	52,000	48,000	55,000	22 7080 - Travel & Mileage			30,000	30,000		20
23	5,000	10,000	8,000	23 7101 - Professional Services			5,000	5,000		21
24	0	0	0	24 7401 - Rent			0	0		22
25	8,000	8,000	8,000	25 7410 - Utilities			6,000	6,000		23
26	1,500	1,500	1,500	26 7415 - Water Fees			1,000	1,000		24
27	2,000	2,000	1,500	27 7416 - Sewer Fees			1,000	1,000		25
28	3,000	3,000	1,500	28 7420 - Garbage Collection			2,500	2,500		26
29	10,000	8,000	8,000	29 7430 - Janitorial Services			5,000	5,000		27
30	2,000	3,000	2,500	30 7431 - Janitorial Supplies			2,000	2,000		28
31				31						29
32				32						30
33	Continued	Continued	Continued	33						31
34				34						32
35				35 TOTAL REQUIREMENTS						33

**FORM
LB-31**

LB-31 DETAILED REQUIREMENTS

GENERAL

Fund

**TILLAMOOK COUNTY 4-H and
EXTENSION SERVICE DISTRICT**

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year 2025-2026			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Year 2022-2023	Year 2023-2024	Year 2024-2025							
36				36 MATERIALS & SERVICES (Continued)						34
37				37						35
38	4,000	4,000	4,000	38 7450 - Repair & Maint. /Building & Grounds			5,000	5,000		36
39	10,000	8,000	8,000	39 7601 - Repair & Maint. /Office Equipment			4,000	4,000		37
40	0	-		40 7605 - R&M/Equipment			0	0		38
41	2,000	2,000	2,000	41 7611 - Storage Rental			1,400	1,400		39
42	0	-		42 7847 - JUNTOS program support			0	0		40
43	7,000	8,000	8,000	43 7899 - Misc. Materials & Services			8,000	8,000		41
44	52,000	52,000	52,000	44 7848 - Program Support			18,000	18,000		
45	3,000	5,475	5,500	45 8001 - Intercounty/Administration			5,500	5,500		42
46	4,400	4,400	4,400	46 8002 - Insurance & Deductibles			4,400	4,400		43
47	252,900	258,625	261,400	47 TOTAL MATERIALS AND SERVICES			178,300	178,300		44
48				48						45
49	3,000	3,000	3,000	49 9015 - Furniture/Fixtures			0	0		46
50	10,000	8,000	8,000	50 9030 - Vehicles			0	0		47
51	20,000	-		51 9040 - Building/Improvements			0	0		48
52	33,000	11,000	11,000	52 TOTAL CAPITAL OUTLAY						49
53				53						50
54				54						51
55				55						52
56	100,000	75,000	75,000	56 9900 - GENERAL OPERATING CONTINGENCY			25,000	25,000		53
57				57						54
58	75,000	25,000	25,000	58 9882 - TRANSFER TO BUILDING RESERVE FUND			-	-		55
59				59 Transfer to Vehicle Reserve			15,000	15,000		56
60				60						57
61				61						58
62	849,009	692,012	691,086	62 TOTAL			519,864	519,864		59
63				63						60
64				64						61
65				65						62
66				66						63
67				67						64
68				68						65
69				69						66
70				70						67
71				71 Ending balance (prior years)						68
72	309,159	324,929	351,195	72 9995 - UNAPPROPRIATED ENDING FUND BALANCE			533,746	533,746		69
73	1,158,168	1,016,941	1,042,281	73 TOTAL REQUIREMENTS			1,053,610	1,053,610	-	70

FORM LB-11

LB-11 RESERVE FUND

This fund is authorized and established by resolution/ordinance number 98-71, on
(date) May 20, 1998 for the following specified purposes:

To accumulate money for purchasing or constructing office, meeting,
and educational facilities

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year 2027

**TILLAMOOK COUNTY 4-H and
EXTENSION SERVICE DISTRICT**

BUILDING RESERVE

Fund

(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2025-2026			
	Actual		Adopted Budget Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Year 2022-2023	Year 2023-2024						
				RESOURCES				
1	230,300	430,300	550,000	1. Cash on hand * (cash basis), or	560,000	560,000		1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	2,000	1,000		4. Interest				4
5	200,000	25,000	25,000	5. Transferred IN, from other funds: GENERAL FUND	15,000	15,000		5
6				6. Miscellaneous (4690)				6
7				7. Sale of Assets				7
8				8.				8
9	432,300	456,300	575,000	9. Total Resources, except taxes to be levied	575,000	575,000		9
10	-			10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	432,300	456,300	575,000	12. TOTAL RESOURCES	575,000	575,000		12
				REQUIREMENTS				
1				1. CAPITAL OUTLAY				1
2	300,000			2. Building purchases/construction (including cost of				2
3				3. architect and attorney)				3
4				4.				4
5	132,300	100,000	100,000	5. MATERIALS & SERVICES	100,000	100,000		5
6				6. Miscellaneous (4690)				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14. RESERVED FOR VEHICLE EXPENDITURES				14
15		356,300	475,000	15. RESERVED FOR FUTURE EXPENDITURES	475,000	475,000		15
16	432,300	456,300	575,000	16. TOTAL REQUIREMENTS	575,000	575,000	-	16

*Includes Unappropriated Balance budgeted last year