

**FORM  
LB-20**

**LB-20 RESOURCES**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

**GENERAL**

Fund

(Name of Municipal Corporation)

Historical Data						Budget for Next Year 2026-2027		
Actual		Adopted Budget				Proposed By	Approved By	Adopted By
Year 2023-2024	Year 2024-2025	Year 2025-2026			RESOURCE DESCRIPTION	Budget Officer	Budget Committee	Governing Body
					Beginning Fund Balance:			
1	816,419	1,155,810	574,921	1	4000 - Available cash on hand * (cash basis) or	874,921		1
2				2	Net working capital* (accrual basis)			2
3	9,902	10,585	11,000	3	4011 - Previously levied taxes estimated to be received	11,000		3
4	41,447	52,449	5,000	4	4699 - Interest	5,000		4
5				5	<b>OTHER RESOURCES</b>			5
6	99,338	73,284	55,000	6	4230 - STATE TIMBER SALES	75,000		6
7				7	4550 - COUNTY LAND SALES			7
8				8	4690 - MISCELLANEOUS			8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	967,106	1,292,128	645,921	29	Total resources, except taxes to be levied	965,921		29
30	407,415	422,689	407,689	30	4010 - Taxes necessary to balance	407,689		30
31				31	Taxes collected in year levied			31
32	1,374,520	1,714,816	1,053,610	32	<b>TOTAL RESOURCES</b>	1,373,610	-	-

\*Includes ending balance from prior year

**FORM  
LB-31**

**LB-31 DETAILED REQUIREMENTS**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

**GENERAL**

Fund

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2026-2027			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Year 2023-2024	Year 2024-2025	Year 2025-2026							
1				1 <b>PERSONAL SERVICES</b>						1
2	85,798	88,943	191,000	2 5910 Non 941 4-H & Extension Staff	4.00		278,029			2
3	50,767	67,612	125,564	3 5949 Non 941 4-H & Extension Taxes/Benefits			181,853			3
4				4						4
5	<b>136,564</b>	<b>156,555</b>	<b>316,564</b>	5 <b>TOTAL PERSONAL SERVICES</b>			<b>459,882</b>			5
6				6						6
7				7 <b>MATERIALS &amp; SERVICES</b>						7
8	4,328	1,421	12,000	8 6001 - Office Supplies			15,000			8
9	0	0	8,000	9 6004 - Non-Capital Office Equipment			5,000			9
10	2,282	660	10,000	10 6005 - Operating Supplies (Demo)			10,000			10
11	656	100	8,000	11 6009 - Computer & Software Licensing			10,000			11
12	0	0	3,000	12 6011 - Computer Supplies			3,000			12
13	285	1,123	2,500	13 6030- Fuels & Lubricants			3,000			
14	3,552	3,066	5,000	14 7001 - Printing & Advertising			6,000			13
15	619	659	4,000	15 7003 - Books & Publications			5,000			14
16	246	194	3,000	16 7005 - Postage & Shipping			5,000			15
17	1,927	9,049	3,000	17 7007 - Telephone			3,000			16
18	960	0	13,500	18 7012 - Network fees			15,000			17
19	1,769	367	500	19 7020 - Insurance & Deductables			500			
20	0	0	5,000	20 7022 - Public Relations			5,000			18
21	472	215	2,000	21 7050 - Membership Dues & Fees			1,000			19
22	8,054	11,738	30,000	22 7080 - Travel & Mileage			35,000			20
23	5,561	4,560	5,000	23 7101 - Professional Services			5,000			21
24	945	0	0	24 7401 - Rent			0			22
25	2,686	6,449	6,000	25 7410 - Utilities			8,000			23
26	525	993	1,000	26 7415 - Water Fees			1,500			24
27	0	469	1,000	27 7416 - Sewer Fees			1,500			25
28	1,025	1,500	2,500	28 7420 - Garbage Collection			2,500			26
29	1,976	4,185	5,000	29 7430 - Janitorial Services			6,000			27
30	1,097	2,061	2,000	30 7431 - Janitorial Supplies			2,500			28
31				31						29
32				32						30
33	Continued	Continued	Continued	33						31
34				34						32
35				35 <b>TOTAL REQUIREMENTS</b>						33

**FORM  
LB-31**

**LB-31 DETAILED REQUIREMENTS**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

**GENERAL**

Fund

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2026-2027			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Year 2023-2024	Year 2024-2025	Year 2025-2026							
36				36 MATERIALS & SERVICES (Continued)						34
37				37						35
38	497	6,913	5,000	38 7450 - Repair & Maint. /Building & Grounds			5,000			36
39	0	0	4,000	39 7601 - Repair & Maint. /Office Equipment			4,000			37
40	0	0	0	40 7605 - R&M/Equipment			0			38
41	990	1405	1,400	41 7611 - Storage Rental			2,000			39
42	0	0	0	42 7847 - JUNTOS program support						40
43	9,668	2601	8,000	43 7899 - Misc. Materials & Services			8,000			41
44	0	121	18,000	44 7848 - Program Support			20,000			
45	5,475	5,500	5,500	45 8001 - Intercounty/Administration			5,500			42
46	0	1,724	4,400	46 8002 - Insurance & Deductibles			4,400			43
47	<b>55,596</b>	<b>67,072</b>	<b>178,300</b>	47 <b>TOTAL MATERIALS AND SERVICES</b>			<b>197,400</b>			44
48				48						45
49	0	0	0	49 9015 - Furniture/Fixtures			0			46
50	1,550	0	0	50 9020 - Computer/Office Equipment			0			47
50	0	0	0	50 9030 - Vehicles			0			47
51	-		0	51 9040 - Building/Improvements			0			48
52	<b>1,550</b>	<b>-</b>		52 <b>TOTAL CAPITAL OUTLAY</b>						49
53				53						50
54				54						51
55				55						52
56	-	-	<b>25,000</b>	56 <b>9900 - GENERAL OPERATING CONTINGENCY</b>			<b>25,000</b>			53
57				57						54
58	<b>25,000</b>	<b>25,000</b>	-	58 <b>9882 - TRANSFER TO BUILDING RESERVE FUND</b>			-			55
59			15,000	59 Transfer to Vehicle Reserve			15,000			56
60				60						57
61				61						58
62	<b>218,710</b>	<b>248,627</b>	<b>519,864</b>	62 <b>TOTAL</b>			<b>697,282</b>			59
63				63						60
64				64						61
65				65						62
66				66						63
67				67						64
68				68						65
69				69						66
70				70						67
71				71 <b>Ending balance (prior years)</b>						68
72	1,155,810	1,466,189	533,746	72 <b>9995 - UNAPPROPRIATED ENDING FUND BALANCE</b>			676,328			69
73	<b>1,374,520</b>	<b>1,714,816</b>	<b>1,053,610</b>	73 <b>TOTAL REQUIREMENTS</b>			<b>1,373,610</b>	-	-	70

**FORM  
LB-11**

**LB-11 RESERVE FUND**

Year this reserve fund will be reviewed to be continued or abolished.  
Date can not be more than 10 years after establishment.

This fund is authorized and established by resolution/ordinance number 98-71, on  
(date) May 20, 1998 for the following specified purposes:

To accumulate money for purchasing or constructing office, meeting,  
and educational facilities

Review Year 2027  
**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**  
(Name of Municipal Corporation)

**BUILDING RESERVE**

Fund

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2026-2027		
Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Year 2023-2024	Year 2024-2025	Year 2025-2026				
			RESOURCES			
1	513,989	560,961	560,000	1. Cash on hand * (cash basis), or	560,000	1
2				2. Working capital* (accrual basis)		2
3				3. Previously levied taxes estimated to be received		3
4	21,972	24,725		4. Interest		4
5	25,000	25,000	15,000	5. Transferred IN, from other funds: GENERAL FUND	15,000	5
6				6. Miscellaneous (4690)		6
7				7. Sale of Assets		7
8				8.		8
9	560,961	610,686	575,000	9. Total Resources, except taxes to be levied	575,000	9
10				10. Taxes estimated to be received		10
11				11. Taxes collected in year levied		11
12	<b>560,961</b>	<b>610,686</b>	<b>575,000</b>	<b>12. TOTAL RESOURCES</b>	<b>575,000</b>	<b>12</b>
			REQUIREMENTS			
1				1. CAPITAL OUTLAY		1
2				2. Building purchases/construction (including cost of		2
3				3. architect and attorney)		3
4				4.		4
5	-	-	100,000	5. MATERIALS & SERVICES	100,000	5
6				6. Miscellaneous (4690)		6
7				7.		7
8				8.		8
9				9.		9
10				10.		10
11				11.		11
12				12.		12
13				13.		13
14				<b>14. RESERVED FOR VEHICLE EXPENDITURES</b>		<b>14</b>
15	560,961	610,686	475,000	<b>15. RESERVED FOR FUTURE EXPENDITURES</b>	475,000	<b>15</b>
16	<b>560,961</b>	<b>610,686</b>	<b>575,000</b>	<b>16. TOTAL REQUIREMENTS</b>	<b>575,000</b>	<b>16</b>

\*Includes Unappropriated Balance budgeted last year