

**TILLAMOOK COUNTY 4-H AND  
EXTENSION SERVICE DISTRICT  
FINANCIAL REPORT  
June 30, 2023**

**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**  
**OFFICERS AND MEMBERS OF THE GOVERNING BODY**  
**Year Ended June 30, 2023**

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**Members of the Governing Body**

David Yamamoto  
PO Box 658  
Pacific City, OR 97135

Mary Faith Bell  
PO Box 973  
Tillamook, OR 97141

Erin Skaar  
15010 Chance Road  
Tillamook, Oregon 97141

**Registered Address**

Tillamook County Courthouse  
201 Laurel Avenue  
Tillamook, OR 97141

**Registered Agent**

Shawn Blanchard

# TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT

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## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Tillamook County 4-H and Extension Service District  
Tillamook, Oregon

### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the accompanying financial statements of the governmental activities and each major fund of Tillamook County 4-H and Extension Service District (the "District"), a component unit of Tillamook County, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Tillamook County 4-H and Extension Service District as of June 30, 2023, and the respective changes in financial position, and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Independent Auditor's Report  
Tillamook County 4-H and Extension Service District  
Tillamook, Oregon  
December 27, 2023

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Independent Auditor's Report  
Tillamook County 4-H and Extension Service District  
Tillamook, Oregon  
December 27, 2023

**Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages a - c be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The individual fund schedule is presented for purposes of additional analysis and is not a required part of the basic financial statements. The individual fund schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements, or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the individual fund schedule is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by Oregon State Regulations**

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have also issued our report dated December 27, 2023, on our consideration of the District's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance.

*Singer Lewak LLP*

December 27, 2023

By:



Bradley G. Bingenheimer, Partner

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## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

## TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT

### MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2023

The 4-H Extension Service District (the "District") is a component unit of Tillamook County, Oregon. The District is included in the Tillamook County comprehensive annual financial report. This discussion and analysis presents the highlights of financial activities and financial position for the District.

#### FINANCIAL HIGHLIGHTS

The District's assets exceeded its liabilities at June 30, 2023, by \$2,373,252 (net position) of which \$1,001,250 is invested in capital assets and \$1,372,002 is unrestricted.

The District's net position increased by \$224,422. There was a combined increase of \$246,929 in fund balances.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

The District's annual financial report consists of various sections. Taken together, they provide the annual financial report of the District. The components of the report include the following:

**Management's Discussion and Analysis.** This section of the report provides financial highlights, overview and economic factors affecting the District.

**Basic Financial Statements.** Includes a Statement of Net Position, Statement of Activities, Balance Sheet, Statement of Revenues, Expenditures and Changes in Fund Balances and a budgetary comparison for the General Fund. Also, notes to the financial statements provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding the District's financial condition.

**Individual Fund Schedule.** Readers desiring additional information on the District's Capital Projects fund can find it in this section of this report. Included within this section is the schedule of revenues, expenditures and changes in fund balance – budget and actual for the Building Reserve Fund.

**Independent Auditor's Report required by Oregon state regulations.** Supplemental communication on District compliance and internal controls as required by Oregon state regulations.

#### FINANCIAL SUMMARY AND ANALYSIS

As mentioned earlier, net position as of June 30, 2023, was \$2,373,252. Net position is comprised of cash and cash equivalents, receivables and capital assets (e.g., property and equipment) less liabilities. Table 1 shows net position as of June 30, 2023 and 2022.

**MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)****FINANCIAL SUMMARY AND ANALYSIS (continued)****Table 1  
Net Position**

	<u>2023</u>	<u>2022</u>
Assets		
Current assets	\$ 1,374,362	\$ 1,125,291
Capital assets, net	<u>1,001,250</u>	<u>1,023,750</u>
Total assets	<u>2,375,612</u>	<u>2,149,041</u>
Liabilities		
Other liabilities	<u>2,360</u>	<u>211</u>
Net position		
Investment in capital assets	1,001,250	1,023,750
Unrestricted	<u>1,372,002</u>	<u>1,125,080</u>
Total net position	<u>\$ 2,373,252</u>	<u>\$ 2,148,830</u>

There was an increase in net position of \$224,422 for 2023 compared to an increase of \$122,729 for 2022 as shown in Table 2.

**Table 2  
Change in Net Position**

	<u>2023</u>	<u>2022</u>
<b>REVENUES</b>		
General revenues:		
Property taxes	\$ 401,878	\$ 382,001
Timber sales	88,727	73,525
Other	<u>20,514</u>	<u>4,187</u>
Total general revenues	<u>511,119</u>	<u>459,713</u>
Total revenues	511,119	459,713
Program expenses:		
Educational activities	<u>286,697</u>	<u>336,984</u>
Change in net position	224,422	122,729
Net position - beginning	<u>2,148,830</u>	<u>2,026,101</u>
Net position - ending	<u>\$ 2,373,252</u>	<u>\$ 2,148,830</u>

**MANAGEMENT’S DISCUSSION AND ANALYSIS (Continued)**

**FINANCIAL ANALYSIS OF FUNDS**

As of June 30, 2023, the General Fund had a fund balance of \$846,027, which is an increase of \$164,714 from June 30, 2022. This increase was mainly due decreases in personnel services and transfers out.

The Building Reserve Fund had a fund balance of \$513,989 at June 30, 2023, which is an increase of \$82,215, from June 30, 2022. This increase was due to a transfer from the General Fund.

**BUDGETARY HIGHLIGHTS**

There were no changes to the total budget of the District’s General Fund during the year. General Fund revenues exceeded expenditures by \$231,498 and all expenditures were within budgeted amounts.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

Table 3 shows the amount of capital assets at June 30, 2022. The District has no indebtedness. See Note 5 for additional information on the District’s capital assets.

**Table 3  
Capital Assets**

	<u>2023</u>	<u>2022</u>
Buildings	<u>\$ 1,001,250</u>	<u>\$ 1,023,750</u>

**ECONOMIC FACTORS**

The primary purpose of the 4-H Extension District is to provide Oregon State University Extension education programs, training, and information to residents of Tillamook County. The District’s primary funding sources are property taxes and state timber revenue.

**FINANCIAL CONTACT**

The financial statements are designed to present users (citizens, taxpayers, customers, investors, and creditors) with a general overview of the District’s finances and to demonstrate the District’s accountability.

If you have questions about the report or need additional financial information, please contact the County Treasurer’s Office at 201 Laurel Avenue, Tillamook, Oregon.

## **BASIC FINANCIAL STATEMENTS**

**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**  
**STATEMENT OF NET POSITION**  
**June 30, 2023**

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	<b>Governmental Activities</b>
<b>Assets</b>	
Cash and cash equivalents	\$ 1,330,408
Receivables, net	43,954
Other capital assets, net	<u>1,001,250</u>
 Total assets	 <u>2,375,612</u>
 <b>Liabilities</b>	
Accounts payable and accrued liabilities	<u>2,360</u>
 Total liabilities	 <u>2,360</u>
 <b>Net position</b>	
Net investment in capital assets	1,001,250
Unrestricted	<u>1,372,002</u>
 <b>Total net position</b>	 <b><u>\$ 2,373,252</u></b>

**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**  
**STATEMENT OF ACTIVITIES**  
**Year Ended June 30, 2023**

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	<b>Governmental Activities</b>
<b>Program expenses</b>	
Education	
Personnel services	\$ 188,165
Materials and services	76,032
Depreciation	22,500
Total program expenses	286,697
 <b>General revenues:</b>	
Property taxes levied for general purposes	401,878
Timber and land sales	88,727
Unrestricted investment earnings	20,514
Total general revenues	511,119
Change in net position	224,422
Net position - beginning	2,148,830
 <b>Net position - ending</b>	 <b>\$ 2,373,252</b>

# TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT

BALANCE SHEET  
GOVERNMENTAL FUNDS  
June 30, 2023

	General	Building Reserve	Total Governmental Funds
<b>Assets</b>			
Cash and cash equivalents	\$ 816,419	\$ 513,989	\$ 1,330,408
Receivables, net	43,954	-	43,954
<b>Total assets</b>	<b>\$ 860,373</b>	<b>\$ 513,989</b>	<b>\$ 1,374,362</b>
<b>Liabilities, deferred inflows and fund balances</b>			
Liabilities			
Accounts payable and accrued liabilities	\$ 2,360	\$ -	\$ 2,360
Total liabilities	2,360	-	2,360
Deferred inflows of resources			
Unavailable revenue	11,986	-	11,986
Total deferred inflows of resources	11,986	-	11,986
Fund balances			
Assigned	-	513,989	513,989
Unassigned	846,027	-	846,027
Total fund balances	846,027	513,989	1,360,016
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 860,373</b>	<b>\$ 513,989</b>	

*Amounts reported for governmental activities in the statement of net position are different because:*

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds	1,001,250
Other long-term assets are not available for current period expenditures and, therefore, are reported as unavailable revenue in the funds	11,986
<b>Net position of governmental activities</b>	<b>\$ 2,373,252</b>

See notes to financial statements



**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**Year Ended June 30, 2023**

	<u>General</u>	<u>Building Reserve</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>			
Property taxes	\$ 401,885	\$ -	\$ 401,885
Timber and land sales	88,727	-	88,727
Interest	<u>13,299</u>	<u>7,215</u>	<u>20,514</u>
Total revenues	<u>503,911</u>	<u>7,215</u>	<u>511,126</u>
<b>Expenditures</b>			
Current			
Education	<u>264,197</u>	-	<u>264,197</u>
Total expenditures	<u>264,197</u>	-	<u>264,197</u>
Excess (deficiency) of revenues over expenditures	<u>239,714</u>	<u>7,215</u>	<u>246,929</u>
<b>Other financing sources (uses)</b>			
Transfers in	-	75,000	75,000
Transfers out	<u>(75,000)</u>	-	<u>(75,000)</u>
Total other financing sources (uses)	<u>(75,000)</u>	<u>75,000</u>	<u>-</u>
Net change in fund balances	164,714	82,215	246,929
Fund balances at beginning of year	<u>681,313</u>	<u>431,774</u>	<u>1,113,087</u>
<b>Fund balance at end of year</b>	<b><u>\$ 846,027</u></b>	<b><u>\$ 513,989</u></b>	<b><u>\$ 1,360,016</u></b>

Net change in fund balances - total governmental funds \$ 246,929

*Amounts reported for governmental activities in the  
Statement of Activities are different because of the following:*

Governmental funds report the acquisition of capital assets as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets.

Depreciation (22,500)

In the statement of activities, property taxes are reported as revenues when assessed. However, in the governmental funds, property taxes are reported when they are measurable and available. This revenue recognition results in differences in amounts reported for property tax revenues

(7)

**Change in net position of governmental activities **\$ 224,422****

# TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT

GENERAL FUND

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (BUDGETARY BASIS) - BUDGET TO ACTUAL

Year Ended June 30, 2023

	Budget		Actual	Variance
	Original	Final		
<b>Revenues</b>				
Property taxes	\$ 377,796	\$ 377,796	\$ 401,690	\$ 23,894
Timber and land sales	88,500	88,500	78,557	(9,943)
Interest	3,000	3,000	13,299	10,299
	<u>469,296</u>	<u>469,296</u>	<u>493,546</u>	<u>24,250</u>
<b>Expenditures</b>				
Personnel services	388,109	388,109	188,165	199,944
Materials and services	252,900	252,900	73,883	179,017
Capital outlay	33,000	33,000	-	33,000
Contingency	100,000	100,000	-	100,000
	<u>774,009</u>	<u>774,009</u>	<u>262,048</u>	<u>511,961</u>
Excess (deficiency) of revenues over expenditures	<u>(304,713)</u>	<u>(304,713)</u>	<u>231,498</u>	<u>536,211</u>
<b>Other financing sources (uses)</b>				
Transfers out	(75,000)	(75,000)	(75,000)	-
	<u>(75,000)</u>	<u>(75,000)</u>	<u>(75,000)</u>	<u>-</u>
Net change in fund balance	(379,713)	(379,713)	156,498	536,211
Fund balance at beginning of year	688,872	688,872	659,921	(28,951)
<b>Fund balance at end of year</b>	<b><u>\$ 309,159</u></b>	<b><u>\$ 309,159</u></b>	816,419	<b><u>\$ 507,260</u></b>
<b>Reconciliation to generally accepted accounting principles</b>				
Receivables recognized as revenue in the current period net of amounts deferred			31,968	
Accounts payable and accrued liabilities			(2,360)	
<b>Fund balance at end of year</b>			<b><u>\$ 846,027</u></b>	

See notes to financial statements

# TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1 – FINANCIAL REPORTING ENTITY

The Tillamook County 4-H and Extension Service District (the “District”) was formed February 12, 1986, under the provisions of ORS Chapter 451 to provide Oregon State University extension education programs, training, and information to residents of Tillamook County.

The District is a component unit of Tillamook County. The following criteria from Governmental Accounting Standards Board Statement No. 61, *The Financial Reporting Entity*, regarding manifestation of oversight were considered by the County in its evaluation of the District’s organization and activities:

- Financial interdependency – Tillamook County receives financial support or provides financial benefit to the organization.
- Authoritative appointment of governing authority – The Commissioners of Tillamook County are the organization’s governing authority.

Tillamook County is financially accountable for the operations of the District. The criteria used in making this determination includes appointment of a voting majority, imposition of will, financial benefit or burden on the primary government, and fiscal dependency on the primary government. The management of Tillamook County has determined that the District should be included as a blended component unit, in the comprehensive annual financial report of Tillamook County for the year ended June 30, 2023.

### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES

#### Financial statement presentation

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the District.

*Governmental activities* are supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds. Major governmental funds are reported in separate columns in the respective fund financial statements.

# TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Measurement focus and basis of accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the functions of the District, the elimination of which would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Significant revenues, which are susceptible to accrual under the modified accrual basis of accounting, include property taxes and federal and state grants. Other revenue items are considered to be measurable and available when received by the District. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The basis of accounting described above is in accordance with accounting principles generally accepted in the United States of America (GAAP).

The District reports the following major governmental funds:

*General* - accounts for all financial resources of the general government, except those required to be accounted for in another fund.

*Building Reserve* - accounts for expenditures on major construction projects or equipment acquisition. The principal sources of revenues are transfers from the General Fund and interest on investments.

# TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Budgets

Generally, Oregon Local Budget Law requires annual budgets be adopted for all funds of the District. The District uses the cash basis of accounting for all budgets. All annual appropriations lapse at fiscal yearend.

The District begins its budgeting process by appointing budget committee members in the fall of each year. Budget recommendations are developed by management through early spring, with the budget committee meeting and approving the budget document in late spring. Public notices of the budget hearing are generally published in May or June and the hearing is held in June. The governing body adopts the budget, makes appropriations, and declares the tax levy no later than June 30. Expenditure appropriations may not be legally over-expended, except in the case of grant receipts and bond sale proceeds which could not be reasonably estimated at the time the budget was adopted.

The resolution authorizing appropriations for each fund sets the level at which expenditures cannot legally exceed appropriations. The District established the levels of budgetary control at the personal services, materials and services, capital outlay, operating contingencies, debt service, and all other requirement levels for all funds.

Budgeted amounts may be revised during the year. The governing body must authorize all appropriation transfers and supplementary budgetary appropriations.

#### Property taxes receivable

Uncollected property taxes are reported on the balance sheet as receivables; the portion which is available to finance expenditures of the current period is recorded as revenue and the remaining balance is recorded as deferred revenue. All property taxes receivable are due from property owners within Tillamook County.

Under state law, county governments are responsible for extending authorized property tax levies, computing tax rates, billing and collecting all property taxes, and making periodic remittances of collections to entities levying taxes. Real and personal property taxes are assessed and become a lien against the property as of July 1 of each year and are payable in three installments which are due on November 15, February 15, and May 15 following the lien date.

**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Capital assets

Capital assets are stated at cost. Maintenance and repairs are expensed as incurred. Replacements which improve or extend the lives of property are capitalized. Depreciation is computed on the straight-line method over the estimated useful lives of the related assets. Upon disposal of such assets, the accounts are relieved of the related costs and accumulated depreciation, and resulting gains or losses are reflected in general revenues.

The estimated useful lives of capital assets are as follows:

Buildings and land improvements	5 to 50 years
Machinery and equipment	5 years

Deferred outflows / inflows of resources

In addition to assets, the statements of net position and / or balance sheet – governmental funds will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/ expenditure) until then.

In addition to liabilities, the statement of net position and / or balance sheet – governmental funds will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time.

The District has only one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, *unavailable revenue*, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes. These amounts are unavailable and recognized as an inflow of resources in the period when the amounts become available.

Net position

*Government-wide statements*

On the statement of net position, equity is classified as net position and displayed in three components:

***Net investment in capital assets*** – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

***Restricted net position*** – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

# TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Unrestricted net position** – All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

In the government-wide financial statements, when the District has restricted and unrestricted resources available, it is the District’s policy to expend restricted resources first and then unrestricted resources as needed in determining the amounts to report as restricted – net position and unrestricted – net position.

#### Fund balance

##### *Governmental fund type fund balance reporting*

The Governmental Accounting Standards Board (GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*) requires governmental type fund balance amounts to be reported within one of the fund balance categories listed below:

**Non-spendable** – Amounts that cannot be spent either because they are in non-spendable form or because they are legally or contractually required to be maintained intact.

**Restricted** – Amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Committed** – Amounts that can be used only for specific purposes determined by a formal action of the Board of Commissioners. The Board of Commissioners is the highest level of decision-making authority for the County. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Board of Commissioners.

**Assigned** – Amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. The County Treasurer has the authority to assign fund balance amounts.

**Unassigned** – The residual classification for the government’s general fund and includes all spendable amounts not contained in the other classifications. Additionally, other funds may report negative unassigned fund balance in certain circumstances.

In the governmental fund financial statements, when the District has restricted and unrestricted (Committed, Assigned or Unassigned) resources available, it is the District’s policy to expend restricted resources first. Unrestricted resources are then expended in the order of committed, assigned, and unassigned as needed, unless otherwise provided for in actions to commit or assign resources, in determining the amounts to be reported in each of the fund balance categories.

**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Risk management

The District is exposed to various risks of loss related to errors and omissions; automobile; damage to and destruction of assets; bodily injury; and worker’s compensation for which the District carries commercial insurance. There has been no significant reduction in insurance coverage from the prior year and settled claims have not reached the level of commercial coverage in any of the past three fiscal years.

**NOTE 3 – CASH, CASH EQUIVALENTS AND INVESTMENTS**

As a component unit of Tillamook County, the District’s cash, cash equivalents and investments are comingled with the County’s pool of cash, cash equivalents and investments that are available for use by all funds. Interest earned on pooled cash and investments is allocated to participating funds based upon their combined cash and investment balances.

The County’s cash, cash equivalents and investments and the amount allocable to the District at June 30, 2023, are as follows:

	<u>Tillamook County</u>	<u>Allocable to 4-H and Extension Service District</u>
Cash and cash equivalents		
State of Oregon Local Government Investment Pool	\$ 54,738,067	\$ 1,296,768
Cash on hand	10,875	100
Cash with investment company	391,292	–
Deposits with financial institutions	4,252,498	33,540
Investments	<u>90,099,618</u>	<u>–</u>
	<b><u>\$159,950,992</u></b>	<b><u>\$ 1,330,408</u></b>

*Custodial Credit Risk – Deposits with Financial Institutions:* This is the risk that in the event of a bank failure, the District’s deposits may not be returned. The Federal Depository Insurance Corporation (FDIC) provides insurance for the District’s deposits with financial institutions up to \$250,000 each for the aggregate of all non-interest bearing accounts and the aggregate of all interest-bearing accounts at each institution.



**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 3 – CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)**

Deposits in excess of FDIC coverage with financial institutions participating in the Oregon Public Funds Collateralization Program are collateralized under the Public Funds Collateralization Program (PFCP) of the Oregon State Treasurer. The PFCP is a shared liability structure for participating financial institutions and is considered additional depository insurance as defined in GASB 40. Participating financial institutions are required to pledge securities, held by the Federal Home Loan Bank of Seattle in the name of the financial institution, with a value equal to at least 10%, with limited exceptions that may require up to 110%, of the amount of deposits of Oregon municipal corporations in excess of depository insurance. In the event of a failure of a participating financial institution the collective amount of all pledged securities under the PFCP are available to return the District’s deposits. As of June 30, 2023, none of the District’s deposits with financial institutions were exposed to custodial credit risk.

State of Oregon Local Government Investment Pool

Balances in the State of Oregon Local Government Investment Pool (LGIP) are stated at fair value. Fair value is determined at the quoted market price, if available; otherwise the fair value is estimated based on the amount at which the balances could be exchanged in a current transaction between willing parties, other than a forced liquidation sale. The Oregon State Treasury administers the LGIP. The LGIP is an unrated, open-ended, no-load, diversified portfolio offered to any agency, political subdivision or public corporation of the state who by law is made the custodian of, or has control of, any public funds. The LGIP is commingled with the State’s short-term funds. To provide regulatory oversight, the Oregon Legislature established the Oregon Short-Term Fund Board and LGIP investments are approved by the Oregon Investment Council. The fair value of the District’s position in the LGIP is the same as the value of the pool shares.

**NOTE 4 – RECEIVABLES**

The District’s receivables at June 30, 2023, are as follows:

	General
Property taxes	\$ 14,032
Unsegregated taxes	2,529
State timber allotment	27,393
	<b>\$ 43,954</b>

**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 5 – CAPITAL ASSETS**

Capital asset activity for governmental activities

For the year ended June 30, 2023, capital asset activity for governmental activities was as follows:

	Balances <u>July 1, 2022</u>	Additions	Reclassifications and Deletions	Balances <u>June 30, 2023</u>
Capital assets being depreciated				
Buildings	\$ 1,125,000	\$ -	\$ -	\$ 1,125,000
Less accumulated depreciation for:				
Buildings	<u>101,250</u>	<u>22,500</u>	-	<u>123,750</u>
Total capital assets being depreciated	<u>\$ 1,023,750</u>	<u>\$ (22,500)</u>	<u>\$ -</u>	<u>\$ 1,001,250</u>

**NOTE 6 – UNAVAILABLE REVENUE**

As of June 30, 2022, resources owned by the District, which are measurable but unavailable in the governmental funds, consist of the following:

	<u>General</u>
Property taxes	<u>\$ 11,986</u>

**NOTE 7 – TAX ABATEMENTS**

Tillamook County has established an Enterprise Zone under ORS 285C.050-250 that abates property taxes on new business development within the zone. As a result, the property taxes that the District will receive for the 2022-23 levy year has been reduced by \$89.

**INDIVIDUAL FUND SCHEDULE**

**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**  
**BUILDING RESERVE - CAPITAL PROJECTS FUND (MAJOR FUND)**  
**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE (BUDGETARY BASIS) - BUDGET TO ACTUAL**  
**Year Ended June 30, 2023**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Revenues</b>			
Interest	\$ 2,000	\$ 7,215	\$ 5,215
Total revenues	<u>2,000</u>	<u>7,215</u>	<u>5,215</u>
<b>Expenditures</b>			
Materials and services	432,300	-	432,300
Capital outlay	<u>75,000</u>	<u>-</u>	<u>75,000</u>
Total expenditures	<u>507,300</u>	<u>-</u>	<u>507,300</u>
Excess (deficiency) of revenues over expenditures	<u>(505,300)</u>	<u>7,215</u>	<u>512,515</u>
<b>Other financing sources (uses)</b>			
Transfers in	<u>75,000</u>	<u>75,000</u>	<u>-</u>
Total other financing sources (uses)	<u>75,000</u>	<u>75,000</u>	<u>-</u>
Net change in fund balance	(430,300)	82,215	512,515
Fund balance at beginning of year	<u>430,300</u>	<u>431,774</u>	<u>1,474</u>
<b>Fund balance at end of year</b>	<u>\$ -</u>	<u>\$ 513,989</u>	<u>\$ 513,989</u>

## **COMPLIANCE SECTION**

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**INDEPENDENT AUDITOR'S REPORT REQUIRED BY  
OREGON STATE REGULATIONS**

Board of Directors  
Tillamook County 4-H and Extension Service District  
Tillamook, Oregon

We have audited the basic financial statements of the Tillamook County 4-H and Extension Service District (the "District") as of and for the year ended June 30, 2023, and have issued our report thereon dated December 27, 2023. Our audit was conducted in accordance with auditing standards generally accepted in the United States of America.

**Compliance**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to, the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295).**
- **Indebtedness limitations, restrictions and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Programs funded from outside sources.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**

In connection with our testing, nothing came to our attention that caused us to believe the District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

Board of Directors  
Tillamook County 4-H and Extension Service District  
Tillamook, Oregon

**Internal Control OAR 162-10-0230**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

**Restriction on Use**

This report is intended solely for the information and use of the board of directors and management of the District and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

*Singer Lewak LLP*

December 27, 2023

By:



Brad Bingenheimer, Partner