

**TILLAMOOK COUNTY**  
**4-H AND EXTENSION SERVICE DISTRICT**

**BUDGET DOCUMENT**

**FY 2021 – 2022**

**TILLAMOOK COUNTY  
4-H AND EXTENSION SERVICE DISTRICT**

**FY 2021 – 2022**

**TABLE OF CONTENTS**

Item	Page
LB – 50 .....	3
Affidavit of Publication – Notice of Budget Committee Meeting. ....	4-5
Affidavit of Publication – Second Notice of Budget Committee Meeting .....	6-7
Affidavit of Publication – Notice of Budget Hearing and District Budget .....	8
Resolutions .....	9-11
Budget Calendar .....	12
Budget Message .....	13-14
General Fund	
LB-1 .....	15
LB-20 .....	16
LB-31 .....	17-18
Building Reserve Fund – LB-11 .....	19

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Tillamook County

# FORM LB-50 2021-2022

Check here if this is an amended form.

• Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The TC 4-H & Extension Service Dist. has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Tillamook County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>4506 3rd Street</u> <small>Mailing Address of District</small>	<u>Tillamook</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97141</u> <small>ZIP code</small>	<u>06/02/2021</u> <small>Date</small>
<u>Shawn Blanchard</u> <small>Contact Person</small>	<u>Budget Officer/Treasurer</u> <small>Title</small>	<u>503-842-3439</u> <small>Daytime Telephone</small>		<u>sblancha@co.tillamook.or.us</u> <small>Contact Person E-Mail</small>

**CERTIFICATION - You must check one box if your district is subject to Local Budget Law.**

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

		Subject to General Government Limits Rate -or- Dollar Amount	
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . .	1	0.069	<b>Excluded from Measure 5 Limits Dollar Amount of Bond Levy</b>
2. Local option operating tax . . . . .	2		
3. Local option capital project tax . . . . .	3		
4. City of Portland Levy for pension and disability obligations . . . . .	4		
5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .	5a.		
5b. Levy for bonded indebtedness from bonds approved by voters <b>on or after</b> October 6, 2001 . . . . .	5b.		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	5c.	<b>0</b>	

**PART II: RATE LIMIT CERTIFICATION**

6. Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	<b>0.069</b>
7. Election date when your <b>new district</b> received voter approval for your permanent rate limit . . . . .	7	
8. <b>Estimated</b> permanent rate limit for newly <b>merged/consolidated district</b> . . . . .	8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES\***

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

\*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

\*\*The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

# Affidavit of Publication

State of Oregon, County of Tillamook, -ss.

I, Joseph Warren, being first duly sworn, depose and say that I am a Clerk of the Headlight Herald, 1906 Second St., Tillamook, OR 97141 a newspaper of general circulation as defined by ORS 193.010 and 193.020 state; that

HH21-105  
OSU Extension Service – Tillamook County  
Notice of Budget Committee Meeting

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 consecutive and successive week in the following issue:

April 13, 2021

Joseph Warren  
Clerk's Name

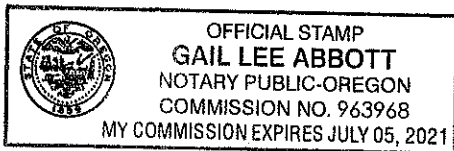
Subscribed and sworn to before me  
this 16 day of June, 2021.

Tillamook  
County

Gail Lee Abbott

Notary Public for the state of Oregon  
My commission expires 7-5-21

(seal)



Price charge for this notice \$94.55

**HH21-105**

**NOTICE OF BUDGET COMMITTEE MEETING**

A public meeting of the Budget Committee of the 4-H & Extension Service District, Tillamook County, State of Oregon, to discuss the budget for the fiscal year July 1, 2021 to June 30, 2022, will be held at via Zoom.

To Join Zoom Meeting

<https://oregonstate.zoom.us/j/94082551541?pwd=VXAvWmh1U3hGU1UxMjJjaWlCThwZz09>

Password: 042721

Phone Dial-In Information

+1 971 247 1195 US (Portland)

Meeting ID: 940 8255 1541

Join by Polycom/Cisco/Other Room System 94082551541@zoomcrc.com

The meeting will take place on April 27, 2021 at 9:00 am. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 23, 2021 at <https://www.co.tillamook.or.us/gov/Treasurer/4HExtFinancialReport.htm>

or by emailing [lisa.downing@oregonstate.edu](mailto:lisa.downing@oregonstate.edu). This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the virtual meeting and discuss the proposed programs with the Budget Committee.

# Affidavit of Publication

State of Oregon, County of Tillamook, -ss.

I, Joseph Warren, being first duly sworn, depose and say that I am a Clerk of the Headlight Herald, 1906 Second St., Tillamook, OR 97141 a newspaper of general circulation as defined by ORS 193.010 and 193.020 state; that

HH21-110  
OSU Extension Service – Tillamook County  
Second Notice of Budget Committee Meeting

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 consecutive and successive week in the following issue:

April 20, 2021

Joseph Warren  
Clerk's Name

Subscribed and sworn to before me  
this 16 day of June, 2021.

Tillamook  
County

Gail Lee Abbott

Notary Public for the state of Oregon  
My commission expires 7-5-21

(seal)



Price charge for this notice \$94.55

**HH21-110  
SECOND NOTICE OF BUDGET  
COMMITTEE MEETING**

A public meeting of the Budget Committee of the 4-H & Extension Service District, Tillamook County, State of Oregon, to discuss the budget for the fiscal year July 1, 2021 to June 30, 2022, will be held at via Zoom.

To Join Zoom Meeting

<https://oregonstate.zoom.us/j/94082551541?pwd=VXAvWmh1U3hGU1UxMjJjaWMLcThwZz09>

Password: 042721

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or by emailing [lisa.downing@oregonstate.edu](mailto:lisa.downing@oregonstate.edu). This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the virtual meeting and discuss the proposed programs with the Budget Committee.

# Tillamook Headlight Herald



1906 Second St. | P.O. Box 444, Tillamook, OR 97141  
www.tillamookheadlightherald.com

**Country Media, Inc.**  
**(503) 842-7535 \* FAX (503) 842-8842**

05-26-21

To Whom it may Concern:

Officials with the Tillamook County OSU Extension Office submitted a legal notice to run in the Headlight Herald in the Tuesday May 18<sup>th</sup> edition. It was to advertise its LB1 Notice of Budget Hearing for the Extension Office to conduct a budget hearing on Wednesday June 2. Although the actual meeting legal notice ran in the paper, the paper failed to run the LB1 legal notice at the fault of the paper. A copy of the Extension Office budget (LB1) can be inspected at <https://beav.es/3S5>, this budget is for an annual period.

Although the Official with the Extension Service provided the Headlight Herald the copy for the advertisement (LB1), in a timely manner, the ad did not run at the fault of the paper and not Extension staff

The Headlight Herald staff regrets the error and is happy to set the record straight.

Joe Warren

Publisher  
5/26/2021



BEFORE THE BOARD OF COMMISSIONERS  
FOR TILLAMOOK COUNTY, OREGON  
SITTING AS THE BOARD OF THE 4-H & EXTENSION SERVICE DISTRICT

In the Matter of Adopting the Budget	)	ORDER #21- <u>024</u>
Appropriating Funds, Imposing Ad	)	
Valorem Taxes, and Categorizing	)	4-H & ESD Order #21- <u>001</u>
Taxes for Fiscal Year 2021-2022	)	

WHEREAS, the Tillamook County 4-H and Extension Service District Budget Committee has approved the budget for the 2021-2022 fiscal year.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of Tillamook County, Oregon, sitting as the Directors of the Tillamook County 4-H and Extension Service District, hereby adopts the budget approved by the Budget Committee for 2021-2022 in the total sum of \$1,352,600 (\*aggregate sum of budget requirements for all funds).

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2021, and for the purposes shown, on the attached sheet and incorporated by reference herein, are hereby appropriated.

BE IT FURTHER RESOLVED that the Board of County Commissioners of Tillamook County, Oregon hereby imposes the taxes provided for in the adopted budget at a rate of \$0.0690/\$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2021-2022 upon the assessed value of all taxable property within the District.

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///

	<b>Subject to the General Government Limitation</b>	<b>Excluded from the Limitation</b>
General Fund	\$0.0690/\$1,000	\$0.00
Building Reserve Fund	\$0.00	\$0.00

**General Fund**

Personal Services	\$354,800
Materials and Services	\$220,100
Capital Outlay	\$ 20,000
General Operating Contingency	\$125,400
Transfer to Building Reserve Fund	<u>\$200,000</u>
Fund Total	\$920,300

**Building Reserve Fund**

Materials and Services	\$132,300
Capital Outlay	<u>\$300,000</u> (building purchase or construction)
Fund Total	\$432,300

**Total Appropriations** **\$1,352,600**

**\*\*Unappropriated Budget Funds Requirements**

General Fund \$310,700

**Total Unappropriated Funds** **\$310,700**

**Total Sum** **\$1,663,300**

*\*\*Not included in the appropriation, but may be included in the accounting records for balance purposes. By definition, an unappropriated ending fund balance is not appropriated.*

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ADOPTED BY THE TILLAMOOK COUNTY BOARD OF COMMISSIONERS, sitting as the Directors of the Tillamook County 4-H and Extension Service District this 2<sup>nd</sup> day of June, 2021.

THE BOARD OF COMMISSIONERS  
FOR TILLAMOOK COUNTY, OREGON

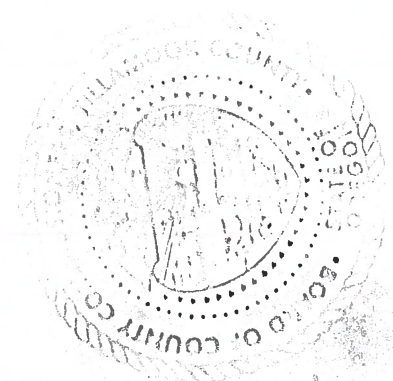
	Aye	Nay	Abstain/Absent
<u>MF Bell</u> Mary Faith Bell, Chair	<u>x</u>	<u>   </u>	<u>  /  </u>
<u>[Signature]</u> David Yamamoto, Vice-Chair	<u>B</u>	<u>   </u>	<u>  /  </u>
<u>[Signature]</u> Erin D. Skaar, Commissioner	<u>✓</u>	<u>   </u>	<u>  /  </u>

ATTEST: Tassi O'Neil  
County Clerk

By: [Signature]  
Special Deputy

APPROVED AS TO FORM:

[Signature]  
Joel W. Stephens, County Counsel



**TILLAMOOK COUNTY 4-H AND EXTENSION SERVICE DISTRICT**

**BUDGET CALENDAR**

**FY 2021 – 2022**

April 14, 2021	Publish Notice #1 of Budget Committee Meeting (5-30 days), Headlight-Herald
April 21, 2021	Publish Notice #2 of Budget Committee Meeting (at least 5 days prior and at least 7 days between), Headlight-Herald
April 27, 2021	Budget Committee Meeting, 9:00 a.m.
May 19, 2021	Publish Budget Hearing Notice & District Budget (5-25 days), Headlight-Herald
June 2, 2021	Budget Hearing to Adopt Budget, Make Appropriation, Declare Tax Levy, and Categorize Tax Levy, 10:30 a.m.



## **BUDGET MESSAGE**

### **Tillamook County 4-H and Extension Service District**

#### **Fiscal Year 2021-22**

The proposed budget for fiscal year 2021-22 is balanced between total resources and requirements as required by Local Budget Law. The budget contains a **General Fund** for operations and a **Building Reserve Fund** for construction of a storage facility at our new building.

The budget proposes that the district’s full permanent tax rate of 6.90 cents per \$1,000 valuation be imposed to obtain property taxes necessary to balance the budget.

#### **GENERAL FUND RESOURCES**

The proposed “cash on hand” is important to our budget to allow us to operate for the first part of the year before fall tax revenues are received. Other significant resources include prior year taxes, interest and timber sales. The “taxes necessary to balance” resource assumes 90 percent of the taxes levied will be collected in the budget year.

#### **GENERAL FUND EXPENDITURES**

##### **Personnel Services**

As proposed, personnel services increased by 25.9% percent from the previous year. This proposed budget includes operating with an office manager (1.0 FTE), one office specialist 2 position (1.0 FTE), one administrative program specialist (1.0 FTE), one Master Gardener and Small Farms program coordinator (0.5 FTE), one program assistant (0.5 FTE), and \$12,000 for summer internship support.

##### **Materials and Services**

Material and services are budgeted to be \$220,100. This is an increase of 17 % from the previous year with increases coming in from the hiring of a (.33 FTE) Juntos educational program assistant (FTE shared with other community partners), our projected travel costs, janitorial expenses, and insurance increases.

##### **Capital Outlay**

This year we propose to transfer \$20,000 to Tillamook Bay Community College to be put in our shared building maintenance fund and transfer \$200,000 into our district building reserve fund.

**General Operating Contingency**

The budget proposes a contingency of approximately 10 percent of the total budget.

**Unappropriated Ending Fund Balance**

An unappropriated ending balance of \$310,700 is proposed to ensure an adequate cash balance in FY2022-23.

**BUILDING RESERVE FUND**

The estimated balance of \$432,300 in our building reserve fund to be used for building a storage shed, and other building needs.

Respectfully submitted,



Shawn Blanchard, Budget Officer  
Tillamook County Treasurer

**FORM LB-1**

**NOTICE OF BUDGET HEARING**

A public meeting of the Tillamook County 4-H & Extension Service District will be held on June 2, 2021 at 10:30 X am \_pm at Tillamook County Courthouse Comm. Meeting rooms A & B, Tillamook, OR. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the 4-H & Extension Service Budget Committee. To listen to the budget approval please call 971-254-3149, when prompted enter the Conference ID: 736 023 979 followed by #. If you would like to submit public comments, email [publiccomments@co.tillamook.or.us](mailto:publiccomments@co.tillamook.or.us) and use 4-H Budget Public Comments in the subject line. For live video and audio please go to <http://tctvonline.com> and click on the Live Broadcasts icon. A summary of the budget is presented below. A copy of the budget may be inspected at <https://beav.es/355> This budget is for an annual period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Shawn Blanchard Ph: 503-842-3439 Email: [sblancha@co.tillamook.or.us](mailto:sblancha@co.tillamook.or.us)

<b>FINANCIAL SUMMARY - RESOURCES</b>			
<b>TOTAL OF ALL FUNDS</b>	Actual Amount 2019-20	Adopted Budget This Year 2020-21	Approved Budget Next Year 2021-22
Beginning Fund Balance/Net Working Capital	\$715,008	\$780,200	\$996,400
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges			
Federal, State and All Other Grants, Gifts, Allocations and Donations			
Sale of Assets			
Interfund Transfers / Internal Service Reimbursements	\$0	\$100,000	\$200,000
All Other Resources Except Property Taxes	\$166,394	\$97,100	\$119,600
Property Taxes Estimated to be Received	\$342,654	\$335,100	\$347,300
<b>Total Resources</b>	<b>\$1,224,056</b>	<b>\$1,312,400</b>	<b>\$1,663,300</b>

<b>FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION</b>			
Personnel Services	\$250,200	\$281,800	\$354,800
Materials and Services	\$104,112	\$168,100	\$352,400
Capital Outlay	\$0	\$270,300	\$320,000
Debt Service			
Interfund Transfers	\$0	\$100,000	\$200,000
Contingencies		\$101,000	\$125,400
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	\$869,744	\$391,200	\$310,700
<b>Total Requirements</b>	<b>\$1,224,056</b>	<b>\$1,312,400</b>	<b>\$1,663,300</b>

<b>FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *</b>			
4-H and Extension Service District	1,094,615	1,082,100	1,231,000
FTE	3.2	3.43	4
4-H Building Reserve	129,441	230,300	432,300
FTE			
<b>Total Requirements</b>	<b>1,224,056</b>	<b>1,312,400</b>	<b>1,663,300</b>
<b>Total FTE</b>	<b>3.2</b>	<b>3.43</b>	<b>4</b>

<b>PROPERTY TAX LEVIES</b>			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit .069 per \$1,000)	.069	.069	.069
Local Option Levy			
Levy For General Obligation Bonds			

**FORM  
LB-20**

**LB-20 RESOURCES**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

**GENERAL**

Fund

(Name of Municipal Corporation)

Historical Data									Budget for Next Year 2021 - 2022				
Actual		Adopted Budget							Proposed By	Approved By	Adopted By		
Second Preceding Year 2018 -19	First Preceding Year 2019 - 20	This Year 2020 - 2021		RESOURCE DESCRIPTION					Budget Officer	Budget Committee	Governing Body		
					Beginning Fund Balance:								
1	554,517	588,655	650,900	1	4000 - Available cash on hand * (cash basis) or					766,100	766,100	766,100	1
2				2	Net working capital* (accrual basis)								2
3	12,213	13,850	14,000	3	4011 - Previously levied taxes estimated to be received					11,000	11,000	11,000	3
4	13,922	17,944	2,000	4	4699 - Interest					3,000	3,000	3,000	4
5				5	<b>OTHER RESOURCES</b>								5
6	107,189	131,512	80,100	6	4230 - STATE TIMBER SALES					103,600	103,600	103,600	6
7	-	-		7	4550 - COUNTY LAND SALES								7
8	-	-		8	4690 - MISCELLANEOUS								8
9	-	-		9									9
10	-	-		10									10
11				11									11
12				12									12
13				13									13
14				14									14
15				15									15
16				16									16
17				17									17
18				18									18
19				19									19
20				20									20
21				21									21
22				22									22
23				23									23
24				24									24
25				25									25
26				26									26
27				27									27
28				28									28
29	687,841	751,961	747,000	29	Total resources, except taxes to be levied					883,700	883,700	883,700	29
30			335,100	30	4010 - Taxes necessary to balance					347,300	347,300	347,300	30
31	325,385	342,654		31	Taxes collected in year levied								31
32	1,013,226	1,094,615	1,082,100	32	<b>TOTAL RESOURCES</b>					1,231,000	1,231,000	1,231,000	32

\*Includes ending balance from prior year



**FORM  
LB-31**

**LB-31 DETAILED REQUIREMENTS**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

**GENERAL**

Fund

(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2021- 2022			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018 -19	First Preceding Year 2019 - 20	This Year 2020 - 21							
1				1 <b>PERSONAL SERVICES</b>						1
2	135,900	142,000	161,500	2 5910 Non 941 4-H & Extension Staff	4.00		203,300	203,300	203,300	2
3	95,300	108,200	120,300	3 5949 Non 941 4-H & Extension Taxes/Benefits			151,500	151,500	151,500	3
4				4						4
5	<b>231,200</b>	<b>250,200</b>	<b>281,800</b>	5 <b>TOTAL PERSONAL SERVICES</b>			<b>354,800</b>	<b>354,800</b>	<b>354,800</b>	5
6				6						6
7				7 <b>MATERIALS &amp; SERVICES</b>						7
8	7,934	7,164	14,000	8 6001 - Office Supplies			14,000	14,000	14,000	8
9	10,933	17,718	13,500	9 6004 - Non-Capital Office Equipment			13,500	13,500	13,500	9
10	3,062	1,545	11,000	10 6005 - Operating Supplies (Demo)			11,000	11,000	11,000	10
11	540	1,249	2,000	11 6009 - Computer & Software Licensing			2,000	2,000	2,000	11
12	-	-	-	12 6011 - Computer Supplies			-	-	-	12
13	1,273	2,257	2,500	13 7001 - Printing & Advertising			2,500	2,500	2,500	13
14	1,539	4,088	6,000	14 7003 - Books & Publications			6,000	6,000	6,000	14
15	1,924	2,580	4,000	15 7005 - Postage & Shipping			3,000	3,000	3,000	15
16	3,304	3,500	6,000	16 7007 - Telephone			6,000	6,000	6,000	16
17	8,331	6,137	16,000	17 7012 - Network fees			18,000	18,000	18,000	17
	-	1,859		18 7020 - Insurance & Deductables						
18	848	439	2,000	19 7022 - Public Relations			2,000	2,000	2,000	18
19	295	255	500	20 7050 - Membership Dues & Fees			500	500	500	19
20	21,700	21,700	52,000	21 7080 - Travel & Mileage			52,000	52,000	52,000	20
21	4,175	4,300	4,700	22 7101 - Professional Services			4,700	4,700	4,700	21
22				23 7401 - Rent						22
23	5,267	6,183	8,000	24 7410 - Utilities			8,000	8,000	8,000	23
24	596	474	1,500	25 7415 - Water Fees			1,500	1,500	1,500	24
25	854	492	2,000	26 7416 - Sewer Fees			2,000	2,000	2,000	25
26	1,595	1,826	3,000	27 7420 - Garbage Collection			3,000	3,000	3,000	26
27	3,889	4,133	10,000	28 7430 - Janitorial Services			10,000	10,000	10,000	27
28	-	1,452	2,000	29 7431 - Janitorial Supplies			2,000	2,000	2,000	28
29				29						29
30				30						30
31	Continued	Continued	Continued	31			Continued	Continued	Continued	31
32				32						32
33				33 <b>TOTAL REQUIREMENTS</b>						33

**FORM  
LB-31**

**LB-31 DETAILED REQUIREMENTS**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**  
(Name of Municipal Corporation)

**GENERAL**  
Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2021 - 2022			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018 -19	First Preceding Year 2019 - 20	This Year 2020 - 21							
34				34 MATERIALS & SERVICES (Continued)						34
35				35						35
36	1,460	1,575	3,000	36 7450 - Repair & Maint. /Building & Grounds			4,000	4,000	4,000	36
37	5,105	4,569	9,000	37 7601 - Repair & Maint. /Office Equipment			9,000	9,000	9,000	37
38				38 7605 - R&M/Equipment						38
39	2,541	1,804	2,000	39 7611 - Storage Rental			2,000	2,000	2,000	39
				40 7847 - JUNTOS program support			30,000	30,000	30,000	
40	285	2,098	7,000	41 7899 - Misc. Materials & Services			7,000	7,000	7,000	40
41	2,000	2,000	2,000	42 8001 - Intercounty/Administration			2,000	2,000	2,000	41
42	225	2,715	4,400	43 8002 - Insurance & Deductibles			4,400	4,400	4,400	42
43	<b>89,675</b>	<b>104,112</b>	<b>188,100</b>	44 <b>TOTAL MATERIALS AND SERVICES</b>			<b>220,100</b>	<b>220,100</b>	<b>220,100</b>	43
44				45						44
45	-	-		46 9015 - Furniture/Fixtures						45
46	33,696	-		47 9030 - Vehicles						46
47	20,000	-	20,000	48 9040 - Building/Improvements			20,000	20,000	20,000	47
48	<b>53,696</b>	-	<b>20,000</b>	49 <b>TOTAL CAPITAL OUTLAY</b>			<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	48
49				50						
50				51						
51				52						49
52			<b>101,000</b>	53 <b>9900 - GENERAL OPERATING CONTINGENCY</b>			<b>125,400</b>	<b>125,400</b>	<b>125,400</b>	50
53				54						51
54	<b>50,000</b>	-	<b>100,000</b>	55 <b>9882 - TRANSFER TO BUILDING RESERVE FUND</b>			<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	52
55				56						53
56				57						54
57				58						55
58	<b>424,571</b>	<b>354,312</b>	<b>690,900</b>	59 <b>TOTAL</b>			<b>920,300</b>	<b>920,300</b>	<b>920,300</b>	56
59				60						57
60				61						58
61				62						59
62				63						60
63				64						61
64				65						62
65				66						63
66				67						64
67	588,655	740,303		68 <b>Ending balance (prior years)</b>						65
68			391,200	69 <b>9995 - UNAPPROPRIATED ENDING FUND BALANCE</b>			310,700	310,700	310,700	66
69	1,013,226	1,094,615	<b>1,082,100</b>	70 <b>TOTAL REQUIREMENTS</b>			<b>1,231,000</b>	<b>1,231,000</b>	<b>1,231,000</b>	67

**FORM  
LB-11**

**LB-11 RESERVE FUND**

This fund is authorized and established by resolution/ordinance number 98-71, on (date) May 20, 1998 for the following specified purposes:

To accumulate money for purchasing or constructing office, meeting, and educational facilities

Year this reserve fund will be reviewed to be continued or abolished.  
Date can not be more than 10 years after establishment.

Review Year 2027

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

**BUILDING RESERVE**

Fund

(Name of Municipal Corporation)

	Historical Data			DESCRIPTION  RESOURCES AND REQUIREMENTS	Budget for Next Year 2021 - 2022			
	Actual		Adopted Budget This Year 2020 - 21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018 - 19	First Preceding Year 2019 - 20						
				RESOURCES				
1	74,504	126,353	129,300	1. Cash on hand * (cash basis), or	230,300	230,300	230,300	1
2				2. Working capital* (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	1,849	3,088	1,000	4. Interest	2,000	2,000	2,000	4
5	50,000	-	100,000	5. Transferred IN, from other funds: GENERAL FUND	200,000	200,000	200,000	5
6				6. Miscellaneous (4690)				6
7				7. Sale of Assets				7
8				8.				8
9	126,353	129,441	230,300	9. Total Resources, except taxes to be levied	432,300	432,300	432,300	9
10			-	10. Taxes estimated to be received	-			10
11				11. Taxes collected in year levied				11
<b>12</b>	<b>126,353</b>	<b>129,441</b>	<b>230,300</b>	<b>12. TOTAL RESOURCES</b>	<b>432,300</b>	<b>432,300</b>	<b>432,300</b>	<b>12</b>
				REQUIREMENTS				
1				1. CAPITAL OUTLAY				1
2	155,000	-	200,000	2. Building purchases/construction (including cost of	300,000	300,000	300,000	2
3				3. architect and attorney)				3
4				4.				4
5			30,300	5. MATERIALS & SERVICES	132,300	132,300	132,300	5
6				6. Miscellaneous (4690)				6
7				7.				7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15	74,504	126,353	-	15. RESERVED FOR FUTURE EXPENDITURES	-			15
<b>16</b>	<b>126,353</b>	<b>129,441</b>	<b>230,300</b>	<b>16. TOTAL REQUIREMENTS</b>	<b>432,300</b>	<b>432,300</b>	<b>432,300</b>	<b>16</b>

\*Includes Unappropriated Balance budgeted last year